



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017
T: (213) 236-1800
www.scag.ca.gov

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MEETING OF THE

EXECUTIVE / ADMINISTRATION COMMITTEE

***Members of the Public are Welcome to Attend
In-Person & Remotely***

***Wednesday, February 4, 2026
3:00 p.m. – 4:00 p.m.***

To Attend In-Person:
**SCAG Main Office – Policy B Meeting Room
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017**

To Attend and Participate on Your Computer:
<https://scag.zoom.us/j/85676324134>

To Attend and Participate by Phone:
**Call-in Number: 1-669-900-6833
Meeting ID: 856 7632 4134**

PUBLIC ADVISORY

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Maggie Aguilar at (213) 630-1420 or via email at aguilarm@scag.ca.gov. Agendas & Minutes are also available at: <https://scag.ca.gov/meetings-leadership>.

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 236-1895. We request at least 72 hours (three days) notice to provide reasonable accommodations and will make every effort to arrange for assistance as soon as possible.



Instructions for Attending the Meeting

To Attend In-Person and Provide Verbal Comments: Go to the SCAG Main Office located at 900 Wilshire Blvd., Ste. 1700, Los Angeles, CA 90017 or any of the remote locations noticed in the agenda. The meeting will take place in the Policy B Meeting Room on the 17th floor starting at 3:00 p.m.

To Attend by Computer: Click the following link: <https://scag.zoom.us/j/85676324134>. If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically. Select “Join Audio via Computer.” The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.

To Attend by Phone: Call (669) 900-6833 to access the conference room. Given high call volumes recently experienced by Zoom, please continue dialing until you connect successfully. Enter the **Meeting ID:** 856 7632 4134, followed by #. Indicate that you are a participant by pressing # to continue. You will hear audio of the meeting in progress. Remain on the line if the meeting has not yet started.

Instructions for Participating and Public Comments

Members of the public can participate in the meeting via written or verbal comments.

In Writing: Written comments can be emailed to: ePublicComment@scag.ca.gov. Written comments received **by 5pm on Tuesday, February 3, 2026** will be transmitted to members of the legislative body and posted on SCAG’s website prior to the meeting. You are **not** required to submit public comments in writing or in advance of the meeting; this option is offered as a convenience should you desire not to provide comments in real time as described below. Written comments received after 5pm on Tuesday, February 3, 2026, will be announced and included as part of the official record of the meeting. Any writings or documents provided to a majority of this committee regarding any item on this agenda (other than writings legally exempt from public disclosure) are available at the Office of the Clerk, at 900 Wilshire Blvd., Suite 1700, Los Angeles, CA 90017 or by phone at (213) 630-1420, or email to aguilarm@scag.ca.gov.

Remotely: If participating in real time via Zoom or phone, please wait for the presiding officer to call the item for which you wish to speak and use the “raise hand” function on your computer or *9 by phone and wait for SCAG staff to announce your name/phone number.

In-Person: If participating in-person, you are invited but not required, to fill out and present a Public Comment Card to the Clerk of the Board or other SCAG staff prior to speaking. It is helpful to indicate whether you wish to speak during the Public Comment Period (Matters Not on the Agenda) and/or on an item listed on the agenda.

General Information for Public Comments

Verbal comments can be presented in real time during the meeting. Members of the public are allowed a total of 3 minutes for verbal comments. The presiding officer retains discretion to adjust time limits as necessary to ensure efficient and orderly conduct of the meeting, including equally reducing the time of all comments.

For purpose of providing public comment for items listed on the Consent Calendar, please indicate that you wish to speak when the Consent Calendar is called. Items listed on the Consent Calendar will be acted on with one motion and there will be no separate discussion of these items unless a member of the legislative body so requests, in which event, the item will be considered separately.

In accordance with SCAG’s Regional Council Policy, Article VI, Section H and California Government Code Section 54957.9, if a SCAG meeting is “willfully interrupted” and the “orderly conduct of the meeting” becomes unfeasible, the presiding officer or the Chair of the legislative body may order the removal of the individuals who are disrupting the meeting.



EXECUTIVE ADMINISTRATION COMMITTEE AGENDA

TELECONFERENCE AVAILABLE AT THESE ADDITIONAL LOCATIONS*

Karen Bass City of Los Angeles - City Hall 200 N Spring Street, Suite 303 Los Angeles, CA 90012	Wendy Bucknum Morrow Development Consultants 16800 Aston Street, Suite 200 Irvine, CA 92606	Jenny Crosswhite City of Santa Paula - City Hall 970 E Ventura Street Santa Paula, CA 93060
Lucy Dunn 3 Yale Court Trabuco Canyon, CA 92679	Curt Hagman District Office 14010 City Center Drive Chino Hills, CA 91709	Thomas Wong City of Monterey Park - City Hall 320 West Newmark Avenue Monterey Park, CA 91754

* Under the teleconferencing rules of the Brown Act, members of the body may remotely participate at any location specified above.

EAC - Executive/Administration Committee
Members – February 2026

- 1. Hon. Cindy Allen**
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- 2. Hon. Ray Marquez**
1st Vice President, Chino Hills, RC District 10
- 3. Hon. Jenny Crosswhite**
2nd Vice President, Santa Paula, RC District 47
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TC Vice Chair, Monterey Park, RC District 34
- 11. Hon. Patricia Lock Dawson**
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- 12. Hon. Margaret Finlay**
LCMC Vice Chair, Duarte, RC District 35
- 13. Hon. Karen Bass**
Member-At-Large, Pres. Appt.
- 14. Hon. Wendy Bucknum**
Mission Viejo, RC District 13, Pres. Appt.
- 15. Hon. Jan C. Harnik**
RCTC Representative, Pres. Appt.
- 16. Hon. Michael Goodsell**
ICTC Representative, Pres. Appt.



17. Hon. Andrew Masiel

Tribal Government Regional Planning Board Representative

18. Ms. Lucy Dunn

Business Representative - Non-Voting Member



EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017

**Wednesday, February 4, 2026
3:00 PM**

The Executive/Administration Committee may consider and act upon any of the items on the agenda regardless of whether they are listed as Information or Action items.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE *(The Honorable Cindy Allen, Chair)*

PUBLIC COMMENT PERIOD (Matters Not on the Agenda)

This is the time for public comments on any matter of interest within SCAG's jurisdiction that is **not** listed on the agenda. For items listed on the agenda, public comments will be received when that item is considered. Although the committee may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon at this time.

REVIEW AND PRIORITIZE AGENDA ITEMS

ACTION ITEM

1. 2026 Public Participation Plan Update PPG. 8
(Ana Vallianatos, Department Manager, SCAG)

RECOMMENDED ACTION:

That the Executive/Administration Committee recommend that the Regional Council adopt the 2026 update to SCAG's Public Participation Plan.

2. Revision to SCAG's Standard Contract Provisions: Removal of Required Penalty Clauses PPG. 59
(Jeffery Elder, Chief Counsel, SCAG)

RECOMMENDED ACTION:

That the Executive/Administration Committee recommend that the Regional Council (RC) authorize staff to remove required penalty clauses from SCAG's standard contract agreement, superseding the 2010 RC action requiring their inclusion.

CONSENT ITEMS

Approval Items

3. Minutes of the Meeting – December 3, 2025 PPG. 61



EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

4. Contracts \$500,000 or Greater: 24-012-MRFP 17, City of Los Angeles, Scaling Housing Development on City-Owned Land Strategy PPG. 67
5. Contracts \$500,000 or Greater: 26-018-C01, 2028 Olympic and Paralympic Games Community Hubs Toolkit PPG. 88
6. Contracts \$500,000 or Greater: 26-029-C01, Federal Advocacy Services PPG. 113
7. Contracts \$500,000 or Greater: 26-041-C01, SCAG Transportation Safety Predictive Modeling & Analysis Platform PPG. 123
8. Approve SCAG Participation in the 2026 Milano-Cortina Olympic and Paralympic Games Observation Program and Study Tour PPG. 132
9. Contracting to Implement the Quick-Build Transportation Safety Demonstration Projects PPG. 135
10. SCAG Memberships and Sponsorships PPG. 138

Receive and File

11. Purchase Orders, Contracts and Contract Amendments below Regional Council Approval Threshold PPG. 143
12. CFO Monthly Report PPG. 163.

INFORMATION ITEM

13. 2028 Games Program Progress Update and Next Steps PPG. 175
(Sarah Jepson, Chief Planning Officer, SCAG)

CFO REPORT

(Cindy Giraldo, Chief Financial Officer)

PRESIDENT'S REPORT

(The Honorable Cindy Allen, Chair)

EXECUTIVE DIRECTOR'S REPORT

(Kome Ajise, Executive Director)

FUTURE AGENDA ITEMS

ANNOUNCEMENTS

ADJOURNMENT



AGENDA ITEM 1

REPORT

Southern California Association of Governments
February 4, 2026

To: EAC - Executive Administration Committee
RC – Regional Council

From: Javiera Cartagena, Chief of Government & Public Affairs
213-236-1980, cartagena@scag.ca.gov

Subject: 2026 Public Participation Plan Update

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION FOR EAC:

That the Executive/Administration Committee recommend the Regional Council adopt the 2026 update to SCAG's Public Participation Plan.

RECOMMENDED ACTION FOR RC:

Adopt the 2026 update to SCAG's Public Participation Plan.

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 1: Establish and implement a regional vision for a sustainable future. 2: Be a cohesive and influential voice for the region. 4: Build a unified culture anchored in the pursuit of organizational excellence.

EXECUTIVE SUMMARY:

SCAG's Public Participation Plan guides the agency's public and stakeholder involvement activities to ensure SCAG's regional plans and programs reflect the needs of the region, are acceptable for adoption, and can be implemented. SCAG's Public Participation Plan also provides guidance for public participation activities to comply with applicable laws and regulations.

This proposed update to the Public Participation Plan is an early step in the development of the next Connect SoCal - Regional Transportation Plan/Sustainable Communities Strategy, intended to bring the agency's approach to public engagement up to date for a compliant, inclusive, and effective participation phase to support overall plan development.

BACKGROUND:

Stakeholder and public engagement, as well as interagency coordination, is critical to SCAG's work and is required by federal and state law. This collaboration is foundational to SCAG's ability to create plans that reflect the needs of the region, are acceptable to SCAG's governing bodies, and can be implemented. SCAG's Public Participation Plan outlines SCAG's approach to this engagement, as well as applicable laws and regulations, which must be complied with in conducting this engagement.

Methods for public engagement regularly evolve as technology and other factors influence how information can be received and consumed. Regular updates to the Public Participation Plan allow SCAG to adapt to these changes, operate efficiently, and remain compliant with state and federal regulation. SCAG's Public Participation Plan was last updated in April 2022. This proposed update will inform the outreach and engagement that is part of the development of the next Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).

The Proposed Final Public Participation Plan updates legacy language from previous versions of this document to align with the latest versions of foundational SCAG documents updated in 2024. This includes aligning SCAG's engagement approach to have greater consistency with performance-based planning approaches outlined in Connect SoCal 2024. This updated Public Participation Plan also coalesces participation approaches into "SCAG's Participation Standards," which provide a methodology for participation in alignment with SCAG's updated Strategic Plan, adopted in May 2024. Under Strategy Priority 2 of SCAG's 2024 Strategic Plan update, which is to "Be a cohesive and influential voice for the region," objective 2.1 calls for "understanding of the needs of all our communities and stakeholders to inform our work." To more clearly operationalize engagement work, this Proposed Final Public Participation Plan document categorizes audiences and their relationship to SCAG. The Proposed Final Public Participation Plan also summarizes applicable federal and state requirements and outlines the agency's commitments when facilitating public and stakeholder participation.

Public Comments

The Proposed Draft Public Participation Plan was presented to the Legislative, Communication, and Membership Committee, which approved it for public release, on September 16, 2025. The document was then publicly posted for a 45-day public comment period between September 22, 2025, to November 7, 2025. The draft Public Participation Plan public comment period was also announced during meetings of the Executive Administration Committee, Policy Committees, and Regional Council, and included in the Executive Director's Report published online. Staff also presented the document at the November 20, 2025, meeting of the Technical Working Group to receive public comments.

Notification of the comment period was included in SCAG newsletters, targeted emails, social media posts and in-person outreach to stakeholders in all counties of the region, with total reach of 15,184. In-person outreach included subregional council of governments, county transportation commissions and transportation corridor agencies, chambers of commerce and economic development corporations, county transportation commissions, individual city and counties, as well as advocacy and major employers in the region.

Overall, 42 comments were received during the public comment period. A summary of those comments is also included below:

- Request specific stakeholder groups be referenced in the document and/or included in outreach activities (7 comments)
- Support comprehensiveness of the document (4 comments)
- Expand use of interactive online tools for engagement (4 comments)
- Provide more detail on how public input is meaningfully considered and incorporated in planning process (2 comments)
- Support representative input methodology (2 comments)
- Expand partnerships for conducting outreach (2 comments)
- Clarify language in specific sections of the document (2 comments)
- Include other engagement metrics (1 comment)
- Publish engagement metrics (1 comment)
- Include details on SCAG audience research to demonstrate representation (1 comment)
- Change specific formatting and punctuation in the document (1 comment)
- Offer RTP/SCS public workshops both in person and virtually (1 comment)
- Post recordings of public meetings online (1 comment)
- Create a TIP process guide (1 comment)
- Gather information on regional transportation needs and security (comments1)
- Clarify applicability of PPP in processes beyond transportation planning (1 comment)
- Provide clearer definitions for key terms related to housing planning work (1 comment)
- Consider specific quality of life issues in housing planning (1 comment)
- Communicate expected level of participation at onset of a public input process (1 comment)
- Increase public participation to be on the same level as government agencies (1 comment)
- Clarify purpose of the Public Participation Plan (1 comment)
- Use intentional formats to make public comment spaces free of harassment (1 comments)
- Support audience categories to increase relevance of engagement (1 comment)
- Add more detail on how stakeholder groups are engaged (1 comment)
- Specify major transportation uses covered by stakeholder engagement (1 comment)
- Commit to subsequent comment periods if document circulated has been materially altered (1 comment)

Staff compiled, reviewed, and responded to all comments received, incorporating feedback where possible and as appropriate. All comments, responses, and notes on where corresponding edits were made in the Proposal Final Public Participation Plan document are included in the attached matrix.

FISCAL IMPACT:

Funding to support work outlined in the Public Participation Plan is identified in the agency's Overall Work Program (OWP) in 090-0148.01, Public Information and Communication, 095.1533.01 Regional Transportation Plan Outreach, and 095.1633.01 Public Involvement.

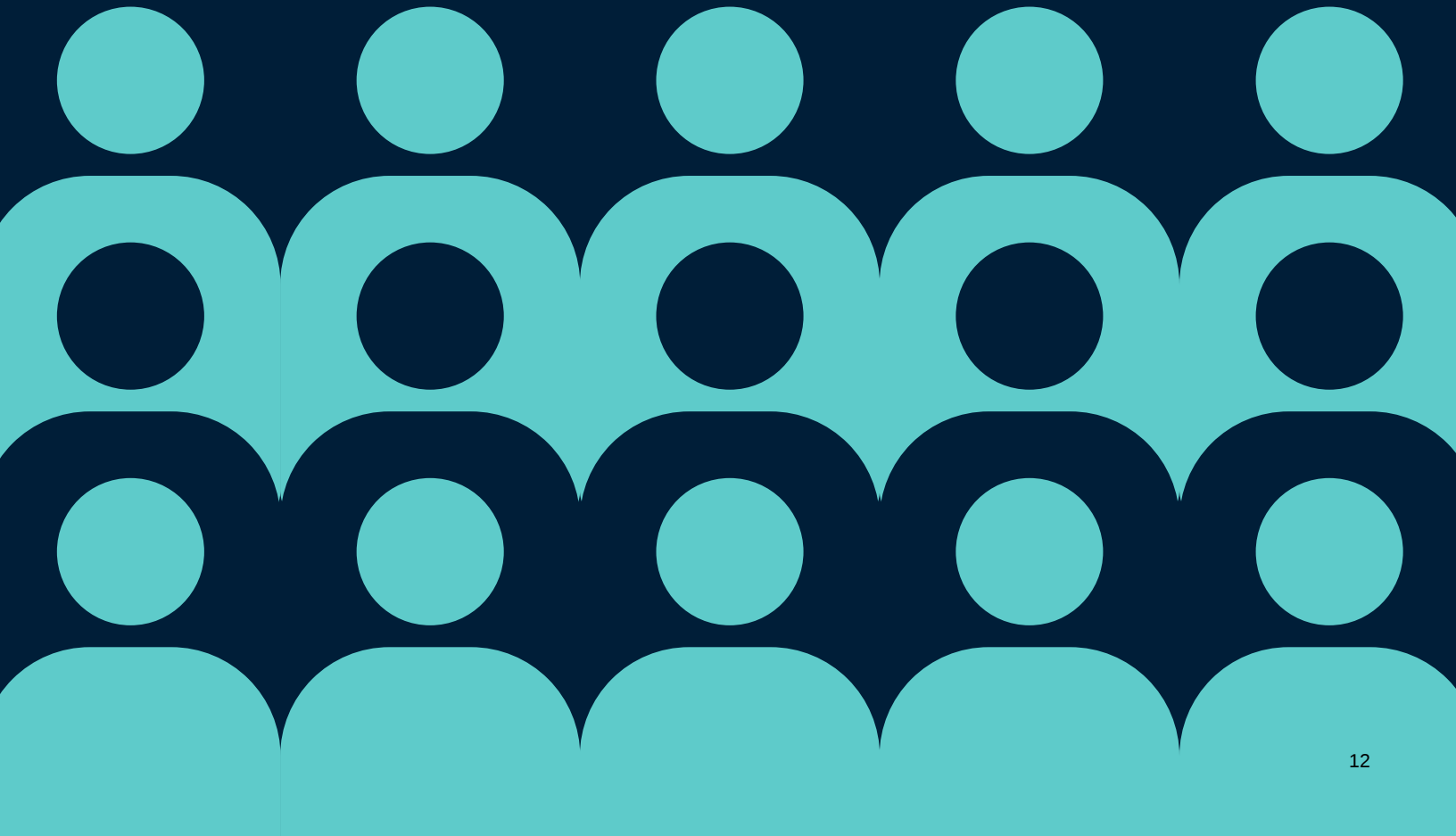
ATTACHMENT(S):

1. Proposed Final 2026 Update Public Participation Plan
2. Draft Public Participation Plan Comment Matrix
3. PowerPoint Presentation – Public Participation Plan



Public Participation Plan

Proposed Final | February 2026



Our Vision

Southern California's catalyst
for a brighter future

Our Mission

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing and promoting best practices.

Our Core Values

Be Open

Be accessible, candid, collaborative, and transparent in the work we do.

Lead by Example

Commit to integrity and equity in working to meet the diverse needs of all people and communities in our region.

Make an Impact

In all endeavors, effect positive and sustained outcomes that make our region thrive.

Be Courageous

Have confidence that taking deliberate, bold and purposeful risks can yield new and valuable benefits.

Cultivate Belonging

Embrace differences, foster equity, champion inclusion, and empower all.



Public Participation Plan

2026 Update - Proposed Final

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About SCAG

The Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization (MPO) for a region encompassing the areas of Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura counties. SCAG is responsible for developing the Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS) and its associated Program Environmental Impact Report, the Regional Housing Needs Assessment (RHNA), the Federal Transportation Improvement Program (FTIP), the region's Overall Work Program (OWP) under Caltrans, and administering other state and federal funding programs, which involves collaborating across the region to support their implementation and engage on topics of regional significance.

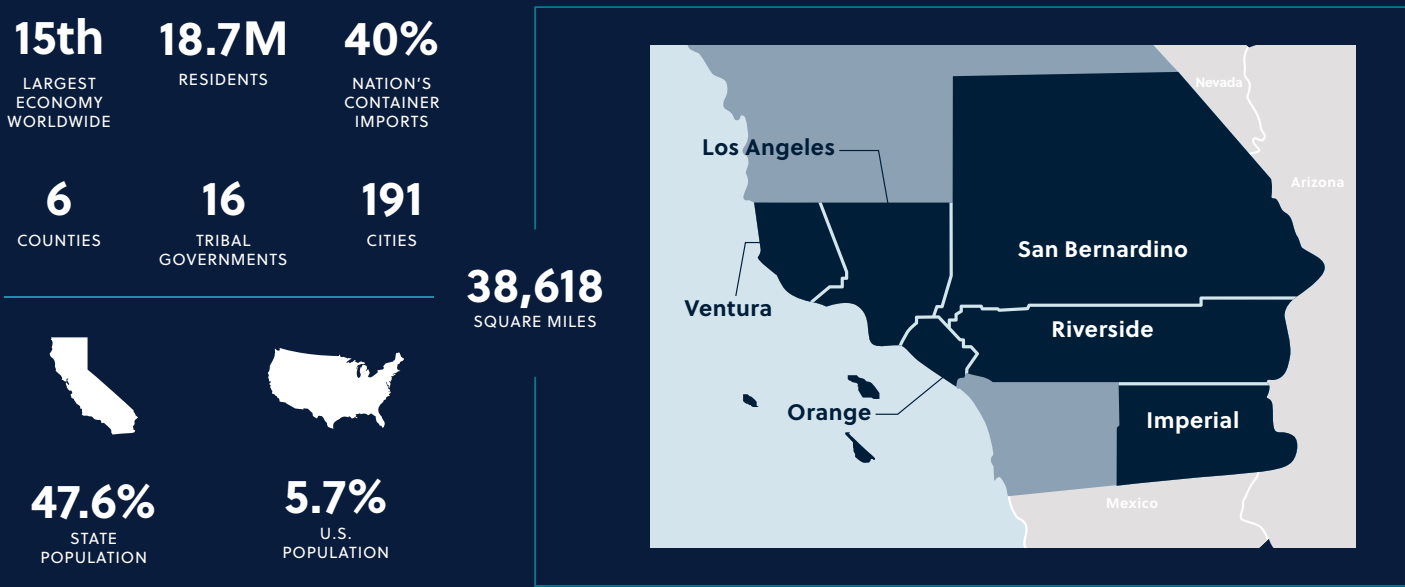
SCAG is the nation's largest MPO and represents one of the most multi-faceted areas in the world, which is home to nearly 19 million people throughout 197 local jurisdictions. SCAG is governed by the Regional Council, a board of 86 elected officials who represent districts and agencies across the region.

Public participation is fundamental to SCAG's mission because understanding the needs of local governments, stakeholders, and the public strengthens planning processes. In many ways, SCAG's success relies on meaningful participation.

This Public Participation Plan (PPP) outlines SCAG's vision and commitments to representative, accessible, and effective engagement in the development of its plans, programs, and initiatives. This plan defines audience categories, methodology for conducting participation efforts, summarizes communication activities to be used, and describes SCAG's measures and processes for evaluating public and stakeholder participation.

As SCAG prepares the next RTP/SCS and other major initiatives, this document can guide staff and partners toward engagement that creates plans, programs, and pilots that truly serve the region and can be implemented, while meeting requirements under the law.

The SCAG Region





Public Participation Plan Purpose

SCAG is a regional forum and a conduit between local jurisdictions, local and regional agencies, and state and federal agencies. SCAG's Regional Council and policy committees bring together elected leaders from diverse geographies to guide regional planning in pursuit of shared goals to benefit the region. This level of collaboration requires balancing many different communities' needs, interests, and characteristics to create a cohesive region. Therefore, understanding the needs of the region, including its industries, communities, and lands, is key to making SCAG's plans, programs, and pilots responsive, visionary, and implementable.

As the voice and visioner for the Southern California region, SCAG's work must reflect the multitude of opinions, interests, and resources that play a part in the region's systems. The public participation methodology outlined in this document will guide how SCAG engages public entities, stakeholders, and the public, considers input, and balances numerous factors to ensure the success of such large-scale efforts for which SCAG is responsible, including the following major activities:

- ▶ Regional Transportation Plan/Sustainable Communities Strategy (Connect SoCal, RTP/SCS)
- ▶ Program Environmental Impact Report for Connect SoCal (Connect SoCal PEIR)
- ▶ Federal Transportation Improvement Program (FTIP)
- ▶ Southern California's Transportation Overall Work Program (OWP)
- ▶ Regional Housing Needs Allocation (RHNA)

SCAG takes a pragmatic approach to engaging across a variety of audiences that can be grouped into three broad categories: 1) public entities, 2) stakeholders, and 3) the public.

This Public Participation Plan is a policy adopted by SCAG intended solely for use as guidance. The PPP does not constitute a rulemaking by SCAG and may not be relied upon to create a specific right or benefit, substantive or procedural, enforceable at law or in equity, by any person. It does not supersede any existing law, regulation, or rule currently in effect. SCAG may modify/update this PPP as necessary.



1. **SCAG's primary working relationships are with public entities, which both guide and implement SCAG's work.** Public entities, including municipalities, local government entities, state political subdivisions, and federally recognized tribal governments are part of SCAG's General Assembly, Regional Council and policy committees, as well as other ad-hoc committees that shape SCAG's work. Local jurisdictions also implement SCAG's regional plan, engaging with SCAG programs for funding, technical assistance, data, trainings, and other resources. SCAG also works with numerous other public entities, collaborating to ensure alignment across local, regional, state, and federal priorities as required by law across various processes.
2. **As a convener in a complex region, SCAG interacts with numerous stakeholders across a broad range of topics and interests.** Throughout the agency's history, SCAG's Regional Council has approved various resolutions that have been integrated into the regional planning process. These resolutions call for collaboration with stakeholders across sectors on topics ranging from clean vehicle technology, water supply, resilience, social equity, broadband, goods movement, and more. These Regional Council actions demonstrate the breadth of stakeholders that SCAG must connect with to effectively inform and conduct its work; they are also consistent with Sustainable Communities Strategy planning requirements to include advocates and business interests in regional plan development.
3. **When engaging with the general public, SCAG values representative input that identifies the region's needs and operates transparently.** All people who live in Southern California are stakeholders in regional planning outcomes. Federal Regulations (23 C.F.R. § 450.316), the Civil Rights Act, Sustainable Communities Strategy planning requirements, and SCAG's own Regional Council resolutions mandate that participation efforts emphasize underserved populations. SCAG's own Racial Equity Early Action Plan (2021) calls to reduce bias and barriers in the planning process. Considering this guidance and the size of the SCAG region, SCAG designs public engagement efforts to capture input representative of all facets of the region's population. As a government agency, transparency is also key, with all public input opportunities open to anyone who responds or seeks them out. SCAG conducts its business openly and transparently, with the availability of documents, meetings and other proceedings accessible online and open to the public. Additionally, SCAG provides ample availability for engagement and input. All members of the public are welcome to attend, and participate in publicly noticed meetings at SCAG, such as the various subcommittees, working groups, policy committees, Executive/ Administration Committee, and the Regional Council.

State and Federal Requirements

SCAG's Public Participation Plan was developed in accordance with federal and state laws and regulations which set forth SCAG's responsibilities as an MPO. In summary, these requirements direct SCAG's public engagement work as follows:

- ▶ **Inclusive Public Participation:** Public participation activities seek input, with effort to engage traditionally underserved groups, such as minorities, low-income households, people with limited English proficiency, seniors, and people with disabilities.
- ▶ **Accessibility and Transparency:** Information related to planning and public processes provided in clear, accessible formats. Public meetings and hearings are scheduled at accessible locations and times, with adequate notice.
- ▶ **Visualization and Clarity:** Visualization techniques to clearly communicate complex information to the general public.
- ▶ **Consultation and Coordination:** Various planning processes include consultation and coordination with relevant stakeholders, such as local and state agencies, tribal governments, federal land management agencies, resource agencies, and transportation service providers.
- ▶ **Response, Documentation, and Reporting of Public Input:** Public input received during engagement processes is documented and publicly reported. Consideration of public input and documentation of responses is provided to explain how input influenced final decision, especially when significant changes are involved. Mandatory minimum public review or comment periods are provided for significant planning documents.
- ▶ **Tribal Consultation:** Tribal governments are consulted regarding transportation projects and policies affecting tribal lands or resources in accordance with SCAG's [Tribal Consultation Policy](#).
- ▶ **Compliance with Non-Discrimination Laws:** Participation efforts comply with federal and state anti-discrimination laws and regulations, including Title VI of the Civil Rights Act, ADA requirements, and environmental justice provisions, to provide equitable treatment and accessibility.
- ▶ **Integration of Planning Processes:** Transportation planning integrates with other planning activities, such as land use, housing, environmental review, and air quality management, and considers multiple scenarios and performance measures.
- ▶ **Periodic Reviews and Updates:** Public participation procedures and strategies are regularly reviewed and updated to maintain effectiveness, responsiveness, and compliance with current regulations.

Please see the Appendix for a listing of SCAG's statutory requirements and applicable regulations.

Who SCAG Engages

In serving an expansive and diverse region, SCAG's decision-making and advisory bodies include elected officials from across Southern California, including counties, cities and tribal governments. These bodies play a vital role in setting regional priorities, approving plans, and ensuring that community needs are reflected in SCAG's work by giving a voice to all SCAG districts, including six seats for tribal government representatives. As such, members of SCAG's Regional Council, policy committee, and General Assembly are important bidirectional messengers in representing their communities' needs in SCAG's work and sharing it back out into the region.

Building on the role of this core governing group, SCAG structures its audiences into the following segments to organize engagement activities, creating deeper understanding of SCAG's relationship with each to improve communication and ensuring connection with groups at appropriate phases of the regional planning process.

SCAG Audiences (in alphabetical order)

1. County Transportation Commissions

County Transportation Commissions (CTCs) are essential funding and implementation partners in regional transportation planning. SCAG works closely with these commissions to coordinate planning efforts, align funding strategies, and ensure consistency between regional and county-level investments.

These entities have representation on SCAG's Regional Council and include (in alphabetical order):

- ▶ Imperial County Transportation Commission
- ▶ Los Angeles County Metropolitan Transportation Authority
- ▶ Orange County Transportation Authority
- ▶ Riverside County Transportation Commission
- ▶ San Bernardino County Transportation Authority
- ▶ Ventura County Transportation Commission

2. General Public

SCAG considers all members of the public, including all people who live in its six-county region to be part of the general public audience. This audience is broad and refers to all individuals, regardless of age, background, abilities, status, or education level. Consistent with federal and state requirements, SCAG puts special efforts into engaging historically underserved communities. SCAG also makes a point to engage with youth, who have a greater stake in the region's long-term future. Public Participation activities always include open input opportunities, information accessible to people of varying backgrounds, and efforts to capture representative input.

3. Grantees

SCAG provides funding and technical support to a range of grantees, many of whom are also part of other audience categories, including jurisdictions, stakeholders, county transportation commissions, or other government agencies. Through various competitive and non-competitive calls for applications and notices of funding availability, SCAG notifies prospective grantees of opportunities for grant subawards. The grantees often lead on-the-ground implementation of SCAG-supported projects and are responsible for conducting community engagement consistent with SCAG's public participation standards.

4. Legislators, Funders, and Regulators

This group includes appointed and elected officials and representatives of state and federal agencies, and the agencies themselves, that fund or regulate SCAG's planning efforts. Engagement with this audience ensures that SCAG's work aligns with policy objectives, funding criteria, and legal obligations. Examples of these include federal agencies, such as the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA), federal land management agencies, and state agencies including Caltrans, the California Air Resources Board (CARB) and the Department of Housing and Community Development (HCD).

5. Local Jurisdictions

SCAG's core membership consists of six counties, 191 cities, and 16 tribal governments. These local jurisdictions and tribal governments are instrumental in shaping regional plans through their data, forecasts, and input and implementation activities. SCAG also engages elected officials, subregional councils and associations of governments, and jurisdiction departments staff at the local level on a regular basis as part of its ongoing operations to understand the needs of the region and connect jurisdictions to resources.

6. Other Public Agencies

Other public entities beyond SCAG's direct membership play a key role in regional planning via coordination, input, and implementation. These include entities such as ports, transit operators, public utilities, air districts, the transportation corridor agencies, the California Coastal Commission, and any other government agencies that oversee or manage critical infrastructure and resources in Southern California.

7. Stakeholders

Stakeholders include business and industry representatives (freight, real estate, construction, manufacturing, etc.); community-based organizations, non-profit organizations, and advocacy groups; and other non-government entities that bring critical expertise, represent communities and sectors, and help shape SCAG's policy and program priorities.

Audience Communication Preferences

Since its last Public Participation Plan update, SCAG's collected qualitative and quantitative audience feedback across its six-county region. The effort recruited a targeted set of representatives from aforementioned SCAG audiences, including multiple cities within each county, Tribal Governments, and a range of public and private entities. This evaluation effort included surveys, listening sessions, and interviews designed to understand audience member priorities, identify barriers to participation, and assess communications and information-sharing preferences.

Findings confirmed that SCAG's audiences come from a variety of backgrounds, vary greatly in the level of time and resources available to them, and often serve as intermediaries to a more general public audience. Therefore, SCAG communication emphasizes:

- ▶ Readable, jargon-free materials that facilitate clear understanding that can assist audience members in communicating the information themselves.
- ▶ Information resources that can easily be shared and adapted by partner audiences for distributing to their own constituents or audiences.
- ▶ Varying levels of technical detail for different users, including summaries for lengthy documents, such as technical reports, large-scale plans, and research and white papers.



SCAG's Public Participation Standards

SCAG's public participation commitments are rooted in our strategic priorities, federal and state requirements, and the recognition that meaningful public input leads to better planning outcomes. The following principles guide all SCAG engagement activities:



1. Representative Input

SCAG will pursue public and stakeholder input that reflects the diversity of the region and is tailored to the specific needs and goals of each program or planning effort. SCAG makes all efforts to design participation activity so as to solicit input that is relevant and actionable, furthering SCAG's understanding of the needs of the region's population and how to be responsive to them. Engagement efforts are tailored to each audience, recognizing that different stakeholders require different tactics to reach them, have varying levels of familiarity with planning processes, and differing amounts of time available for sharing their input. SCAG's participation strategies aim to capture relevant viewpoints by targeting the specific audience for whom the program supports, as well as ensure representation of historically underserved communities, including limited English proficiency populations and persons with disabilities, as required by law.



2. Compliance

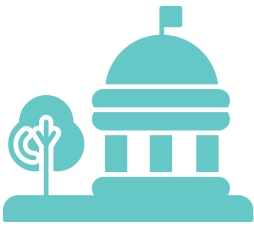
All engagement activities are structured to comply with federal and state mandates for public involvement, interagency coordination, and transparency. This includes compliance with 23 C.F.R. § 450.316, the Civil Rights Act, and Sustainable Communities Strategy planning guidance that require engaging underserved communities, as well as other state and federal regulations that specify coordination with specific agencies, and include requirements about making information, processes, and meetings open and available to the public.



3. Communication Best Practices

SCAG is committed to communication that encourages understanding of its content across various audiences. Plain language is used as much as possible in all public-facing materials and interactions, where technical terms are minimized and clearly defined, and key messages are prioritized using clear information hierarchies. This approach allows stakeholders of varying technical backgrounds, education levels, and time constraints to understand SCAG's plans, participate in discussions, and provide informed feedback. Visual communication, such as diagrams, infographics, and maps, are used wherever possible to help break down complex information and to increase accessibility for people with differing backgrounds, proficiencies, and learning styles. Consistency in terminology and framing across documents and presentations increases the likelihood of understanding.

Participation Methodology Based on Audience



Government and Stakeholder Participation

When working with government and stakeholder audiences, SCAG will approach engagement as a **collaborative and bidirectional process**. This means enabling dialogue through SCAG or partner hosted events and meetings that may include forums, listening sessions, working groups, and focused meetings.

SCAG recognizes that many government and stakeholder partners are also conduits to broader public audiences as well as secondary and tertiary audiences. Therefore, SCAG's commitment to **clarity and accessibility** carries into communication with these audiences. Participation materials and presentations should avoid excessive jargon, clearly convey key takeaways, and in some cases be sharable content that partners can use to inform their own constituencies.

Participation strategies should be **tailored to the specific needs and communication preferences** of each stakeholder group, considering factors such as technical expertise, organizational capacity, and time commitment. Where appropriate, SCAG will provide **toolkits, talking points, or co-branded resources** that stakeholders can adapt and distribute.



Public Participation

When engaging the general public, SCAG will design participation efforts to capture **representative input** from across the region's diverse communities, with particular attention to gathering input from populations that have been historically underserved.

Participation tactics should be **tailored to the scope and goals** of the specific planning effort. SCAG commits to carefully considering and selecting effective and feasible methods to reach and engage target audiences within available resources, timelines, and budgets. Tactics may vary (see Public Participation Tactics Toolbox below) and evolve over time as technology advances, costs evolve in the market, and public media and information consumption behaviors change. At minimum, SCAG's public-facing information will be made available via SCAG's owned channels, including the agency website, newsletters, and social media—and must be **open and accessible to all via open comment periods** with clear timelines and directions for how to participate.



Transparency and Accessibility

Transparency and accessibility are **separate from but complementary to participation** and are mandatory for compliance with the Americans with Disabilities Act (ADA), the Brown Act, and Title VI of the Civil Rights Act. When directly engaging with the general public, SCAG will conduct its business openly and transparently and will provide opportunities for all members of the public to participate and provide direct input. SCAG staff must ensure that the **public**

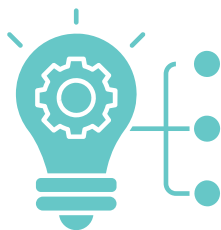
has ongoing access to information about government functions, use of public resources, planning processes, timelines, and key decision points. This includes:

- ▶ Making documents, data, and summaries related to SCAG processes and decisions easily **available online in accessible formats**, including [livestreaming](#) and [recordings of public proceedings](#).
- ▶ Providing **language translations and disability accommodations** in accordance with SCAG's [Title VI Program](#), ADA requirements, and upon request.
- ▶ Offering **email subscription options** for regular project updates and meeting notifications.

Staff will also **document, summarize, and report on public comments** received through public engagement activities, as well as how the input informed work or was incorporated into the program or project at hand.

SCAG may use a variety of approaches to receive and respond to public input. Examples include sharing what was heard and how it may be addressed through workshops, listening sessions, or other meetings, as well as including summaries of public comments and related considerations in board reports or other materials, when appropriate.

This process demonstrates that input has been meaningfully considered and supports accountability and transparency in SCAG's decision-making.



Public Participation Tactics Toolbox

SCAG maintains a menu of participation tactics that can be tailored to reach different audiences, depending on the goals, resources, and timeline for the individual effort at-hand. This toolbox is intended to implement participation according to SCAG's standards and methodology described in the previous sections.

A combination of these tactics are to be selected based on specific engagement objectives, which will include one or more of the following:

- ▶ **Reach:** For awareness and visibility (e.g., advertising, earned media)
- ▶ **Engagement:** For interaction and participation (e.g., events, social media)
- ▶ **Input:** For formal comment and feedback (e.g., surveys, meetings)
- ▶ **Transparency:** For open access to documents and data (e.g., web publication, livestreaming)

Public participation tactics are categorized based on the resources and amount of complexity required to deploy them, as well as the general levels of reach that can be achieved. In most cases, tactics from all categories will need to be combined to effectively provide information, create a mechanism for SCAG to receive feedback or input, and broaden the reach of other tactics to support SCAG's public participation commitments outlined earlier in this document.



SCAG-Owned Tactics

Owned tactics include platforms controlled by SCAG, which require the least amount of resources and shortest lead times. These tactics tend to reach audiences already connected to SCAG whom it engages with regularly, and are carried out in accordance with its Title VI Program.

- ▶ **Newsletters** to SCAG's subscriber lists on a regular basis and include regular updates about current work, such as meetings, publications, comment periods, and other input opportunities.
- ▶ **Email blasts** for special announcements to segments of SCAG's existing contact list.
- ▶ **SCAG's website**, which includes descriptions of the agency's programs and products; calendar of upcoming and past meetings; and a news feed where information is regularly published, such as new reports and studies, the monthly Executive Director's report, and funding processes, including guidelines, comment periods and more.
- ▶ **Organic social media**, or unpaid social media activity, where SCAG regularly posts news for its followers on popular platforms (i.e. Facebook, X, Instagram, LinkedIn, YouTube) about its work, including meetings, special events, funding awards, public comment periods and more. Social media platforms that SCAG uses may change over time as volume of users on each shift and SCAG identifies the most effective means for interaction with its audiences. These posts often include graphics, photos, videos, and links to SCAG publications and webpages. SCAG's current social media profiles are located at the following URLs:
 - ▶ www.facebook.com/SCAGmpo
 - ▶ www.x.com/SCAGnews
 - ▶ www.instagram.com/SCAGnews
 - ▶ www.youtube.com/SoCalAssociationGov
 - ▶ www.linkedin.com/company/southern-california-association-of-governments
- ▶ **Public and stakeholder meetings, events, and workshops** hosted by SCAG that include a variety of formats, such as meetings of a formal governing body, open houses, public hearings, listening sessions, and themed workshops. These meetings can include customized presentations, question and answer sessions, comments directly to elected officials, dialogue in breakout sessions, program demonstrations, and a number of other collaborative information gathering techniques. To the best of SCAG's ability, meetings are conducted in formats that promote a safe space for persons with different opinions to feel comfortable providing input, including multiple means of providing comments. Meetings that are open to the public can be viewed online at scag.ca.gov/tv-livestream and recordings are available at <https://scag.iqm2.com/Citizens/>.

This category of meetings include:

► SCAG General Assembly

At least once every year, SCAG convenes its General Assembly to bring together the official representatives of SCAG's membership and help set the agency's course for the coming year. This typically happens in May and is publicly noticed and open to the public in accordance with applicable laws.

► SCAG Regional Council

All of SCAG's plans and programs are led by decision making by its Regional Council, an 86-member governing board of elected officials, including city representatives from throughout the region, at least one representative from each county Board of Supervisors, a Transportation Commission member, and a representative of the Southern California Native American Tribal Governments. The region is divided into districts of roughly equal population to provide diverse, broad-based representation. The Regional Council meets monthly on the first Thursday of the month and meetings are open to the public. Specific meeting dates and times are posted on SCAG's website, along with agenda materials posted 72 hours in advance for regularly scheduled meetings. Members of the public are welcome to attend and provide input, either by submitting a comment on an individual agenda item or making general comments. Comments can also be provided by letter or email in advance of the meeting.

► SCAG Policy Committees

SCAG's policy-making process is guided by the work of three Policy Committees: Transportation Committee (TC); Community, Economic and Human Development (CEHD) Committee; and Energy and Environment Committee (EEC). Members of the Regional Council are appointed to one of the policy committees for two-year terms. Most of the discussion and debate of a policy issue occurs in these committees. Issues to be considered by the Regional Council must come through one or more of the committees. As opposed to Regional Council members, members of policy committees do not have to be elected officials. The policy committee meetings typically occur in the morning on the same day as the Regional Council meetings. Members of the public are welcome to attend and provide input, either by submitting a comment on an individual agenda item or making general comments. The posted agenda for regular meetings is available at least 72 hours before the meeting.

► Technical Advisory Committees and Working Groups

These are focused groups convened to work on specific topic areas and provide input to SCAG staff before items are brought to SCAG's Policy Committees or Regional Council. These meetings fall along a spectrum of more technical to more policy-focused agenda items with some groups covering items from both categories. A few examples of the technical groups include the Modeling Task Force, Transportation Conformity Working Group, and the Technical Working Group. SCAG also hosts a series of Regional Planning Working Groups which

function as a forum for SCAG staff to engage stakeholders in the development and implementation of the agency’s plans and policies. These policy groups focus on areas such as Safe and Active Streets; Equity; Natural and Farmlands Conservation; Housing; and Sustainable and Resilient Communities. The frequency of meetings varies per group, but most meet on at least a quarterly basis.

► Special Public Meetings, Conferences, and Forums

Public and stakeholder meetings on specific issues are held as needed. If statutorily required, formal public hearings are conducted and publicly noticed. SCAG typically provides notice through posting information on SCAG’s website and, if appropriate, through email notices, newsletters, partnership channels, in-person contact, and to local media outlets when appropriate. Materials to be considered at SCAG public hearings are posted on SCAG’s website and are made available to interested persons upon request.

► Stakeholder Workshops, Listening Sessions, and Forums

For specialized programs and targeted efforts, SCAG engages directly with public agencies, jurisdictions, and specific stakeholder groups with experience and expertise in these areas. At these gatherings, audience members are engaged on technical information, encouraged to share input with SCAG, and collaborate on specific planning issues.

► Public Workshops, Community Forums, and Other Events

SCAG conducts workshops, community forums, and other events to keep the public informed and involved in various high-profile transportation projects and plans, and to elicit feedback from the public, interested parties, and stakeholders. SCAG holds meetings throughout the six-county region to solicit comments on major plans and programs. Meetings may take place where people are already gathered. When SCAG hosts an event, it does so at locations and at times that maximize public participation, including evenings and weekends. During these types of events, SCAG will encourage civility by allowing comments to be provided in a variety of formats, including providing comments anonymously. Depending on the audience for these events, SCAG will provide notice as appropriate through the public outreach channels noted in Participation Tactics Toolbox section.

In accordance with the law, these meetings offer accommodation for disabilities or those needing translation and are often livestreamed, hosted virtually or during evenings and weekends to increase accessibility. Most of these meetings are available for viewing virtually and all public meetings can be viewed in-person at any SCAG location:

Main Office (for in-person meetings and U.S. Post mail):
Southern California Association of Governments
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017

Imperial County
1503 N. Imperial Ave., Ste. 104
El Centro, CA 92243

Inland Empire
(Riverside and San Bernardino Counties)
3403 10th St., Ste. 805
Riverside, CA 92501

Orange County
600 S. Main St., Ste. 1143
Orange, CA 92868

Ventura County
4001 Mission Oaks Blvd., Ste. L
Camarillo, CA 93012

- **One-on-one or group in-person engagement** is often conducted by staff reaching out to stakeholder contacts via phone call, email, or having virtual or in-person meetings. Government Affairs act as point of contact for many of SCAG’s audiences and are assigned by geographical subregion:

Imperial County and Coachella Valley:

David Salgado
salgado@scag.ca.gov
(213) 236-1967

Inland Empire:

Ivette Macias
macias@scag.ca.gov
(213) 630-1499

Los Angeles County:

Erik Rodriguez
rodrigueze@scag.ca.gov
(213) 630-1525

Orange County:

Jonathan Davis
davis@scag.ca.gov
(213) 630-1599

**Ventura County and
North Los Angeles County:**

Rachel Wagner
wagner@scag.ca.gov
(213) 236-1960

- SCAG creates and produces **informational printed materials** for distributing at events, meetings, or other gatherings when appropriate. These materials are translated in instances of engagement with Limited English Proficiency (LEP) populations in accordance with its [Title VI Program](#).
- **Interactive online tools and video** are used to visualize and convey information that enables audiences to gather context and details that can facilitate their engagement and, in some cases, gather their input. These are created and published by SCAG with language-neutral visual information or translated to ensure engagement by LEP populations in accordance with its [Title VI Program](#).
- **Forms and surveys**, created by SCAG in both online, mobile-friendly, and printed formats, are used to gather input in structured and open-ended ways, depending on the nature of the effort for which input is being collected.
- SCAG maintains a **dedicated phone line** at (213) 236-1895 where anyone can request accommodations or translations, leave public comments, or receive information on procedures for filing a Title VI complaint. This phone number is included in public meeting materials and offered as a means for public comment on informational materials in print and on the website.

- ▶ SCAG accepts **public comment** in person at meetings, via U.S. Post and email, and via a dedicated phone line. Comments are summarized and publicly reported according to SCAG's participation standards for transparency.

Main Office (for in-person meetings and U.S. Post mail):
 Southern California Association of Governments
 900 Wilshire Blvd., Ste. 1700
 Los Angeles, CA 90017
 Email: contact@scag.ca.gov
 Telephone: (213) 236-1895



Partnership Tactics

Activity in this category relies on third-party messengers who share SCAG's information at no cost because it aligns with their mission. These tactics are akin to earned media and help to extend SCAG's reach to these partners' audiences. These tactics have the potential for greater reach than owned tactics but can be more complicated to execute because they often require greater coordination and lead time. Partner organizations can include public agencies, local institutions, professional and community groups, and others depending on the effort at hand. Examples of partnership, or earned, tactics include:

- ▶ **SCAG reaches out and responds to media outlets and publications**, including broadcast, print, digital, and in languages other than English to share its work and potentially generate earned media coverage. This can be conducted via news releases, media advisories, media interviews, and editorial placements and meetings – and allows SCAG to share about public involvement processes, plans, and other activity more broadly if media outlets determine it to be newsworthy.
- ▶ SCAG works with various partner groups to carry its information via **partner channel placements**, such as newsletters, websites, podcasts, or organic social media posts via partner organization handles. These are provided at no cost to SCAG and reach individuals who may not be in SCAG's contact list or subscribe to updates directly from SCAG.
- ▶ Similarly, SCAG pursues opportunities to share information at **partner events or partner sites** at no cost. Examples of may include speaking, tabling to hand out printed materials and engage with attendees at a partner's event, or gathering survey input via intercept on partners' property, such as at transit stops, public plazas, businesses, or other areas where audiences that SCAG wishes to reach are present or gathered.
- ▶ These tactics may include other types of unpaid **community partnerships** wherein SCAG works with local groups to generate input in various ways that can help it to gather representative input. This can take many forms and may include in-kind presence at a partner's event, partner organization staff assisting in distributing SCAG materials or surveys, or partner groups publicly speaking about SCAG programs, publications, funding opportunities, or comment periods.



Paid Tactics

Paid tactics involve a monetary cost, making them the most time and resource intensive category. However, these tactics can reach audiences far beyond SCAG's and its partners' existing networks, and can be an important means of gathering representative input.

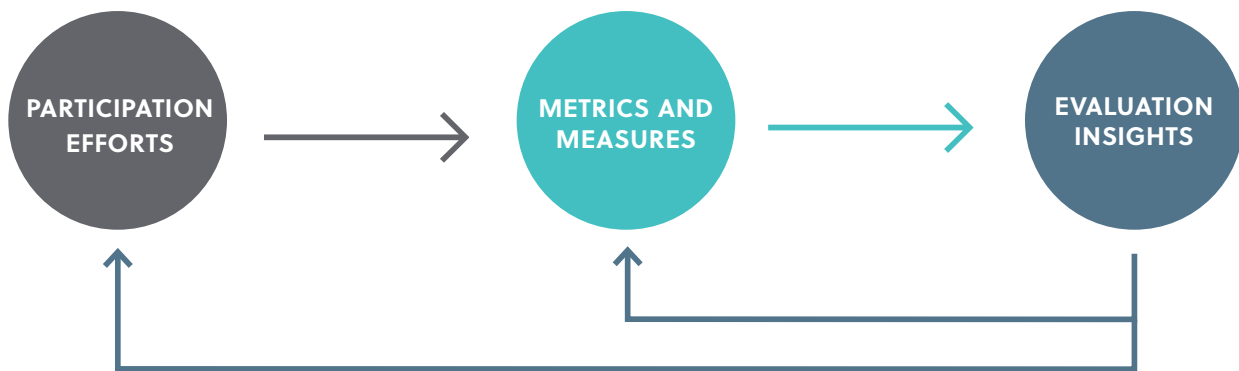
- ▶ **Advertising** placements, including in-home and out-of-home. This includes but is not limited to outdoor advertising, such as billboards and bus shelters; online advertising, such as digital programmatic, pre-roll, or paid social media; print advertising in local or trade publications; broadcast advertising on various forms of television or radio; or unique advertising placement locations, geographically targeted flyer distribution, influencer marketing, etc.
- ▶ **Event sponsorships** that often include exposure via speaking roles, tabling, or other integration in the event program. These types of placements may also include **event tabling**, which includes the purchase of a booth space at events like community festivals or farmers' markets where people gather.
- ▶ **Direct mail** allows SCAG to send printed information directly to audiences in a specific geographical area or target individuals with certain interests via purchased mailing lists.
- ▶ Similarly, SCAG may pursue paid **text campaigns** or **telephone town halls** in instances where these activities align with engagement objectives and provide reach to desired audiences.
- ▶ **Research methods**, such as paid survey participation and panels, focus groups, and research interviews can allow SCAG to generate representative input at a smaller scale with representative samples and to access population groups that may be otherwise difficult to identify and reach.
- ▶ **Community partnerships** can also function in a paid arrangement wherein SCAG enters into an agreement with another group to help it gather representative input for an agreed upon amount of funding. Similar to unpaid partnerships, these can take many forms, examples of which may include partner organization staff assisting in distributing SCAG materials or surveys to their existing audiences, assisting SCAG in fielding input and comment periods, or partner groups publicly speaking about SCAG programs, publications, funding opportunities, or comment periods.

Evaluation and Iteration

SCAG is committed to continuous improvement in its engagement practices and regularly measures the effectiveness of its communication and engagement work. Quarterly internal reporting measures the following key metrics and measures corresponding user data when available.

- ▶ **Audience reach**, such as email opens, website or video views, or ad impressions to gauge overall visibility.
- ▶ **Engagement**, such as clicks, resource downloads, interactions in-person and/or online, etc. to understand audience interest and interactions.
- ▶ **Attendance** at in-person meetings, webinar trainings, etc., to measure the impact of SCAG-hosted touchpoints.
- ▶ **Input received**, such as survey responses, web form entries, or email feedback that provides qualitative and quantitative insights into audiences' preferences and priorities. Measuring the amount of input received also provides insight on the effectiveness of the participation tactics used to generate it.

Evaluation findings are synthesized to identify trends, highlight opportunities, and elevate successful strategies. These insights are used to refine future participation efforts in regional planning cycles to ensure that each round of engagement is effective and aligned with audience preferences and participation standards.



Appendix – State and Federal Requirements

Federal Requirements

Federal Metropolitan Transportation Planning

The provisions of Title 23 USC Section 134 et seq. provides direct authority for Metropolitan Planning Organizations (MPOs) such as SCAG to act as a regional transportation planning organization with direct responsibility for carrying out the Regional Transportation Plan (RTP). SCAG is tasked with carrying out the transportation planning process and adopting long-range transportation plans.

Collaborating with state and public transportation operators, SCAG undertakes a performance-driven, outcome-based approach to planning for the six-county SCAG region. SCAG must prepare a transportation plan to be updated every four years, including identification of transportation facilities and factors for each mode of non-motorized transport to major roadways, transit, multimodal and intermodal facilities, and connectors that should function as an integrated system serving regional transportation functions. The scope of transportation planning process is to provide consideration of projects and strategies that will achieve the following objectives (23 U.S.C. Section 134(h)(1):

- ▶ Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
- ▶ Increase the safety of the transportation system for motorized and non-motorized users;
- ▶ Increase the security of the transportation system for motorized and non-motorized users;
- ▶ Increase the accessibility and mobility of people and for freight;
- ▶ Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns; enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- ▶ Promote efficient system management and operation;
- ▶ Emphasize the preservation of the existing transportation system;
- ▶ Improve the resiliency of and reliability of the transportation system, and reduce stormwater impacts of surface transportation; and
- ▶ Enhance travel and tourism.

Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU)

On August 10, 2005, President George W. Bush signed into law the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) which guaranteed funding for highways, highway safety, and public transportation totaling \$244.1 billion, at the time the largest surface transportation investment in the United States. The goals of SAFETEA-LU were to improve safety, reduce traffic congestion, improve efficiency in freight movement, increase intermodal connectivity, protect the environment, and lay the groundwork for addressing future challenges.

Moving Ahead for Progress in the 21st Century Act (MAP-21)

On July 6, 2012, President Obama signed into law P.L. 112-141, the Moving Ahead for Progress in the 21st Century Act (MAP-21). Funding surface transportation programs at over \$105 billion for fiscal years (FY) 2013 and 2014, MAP-21 is the first long-term highway authorization enacted since 2005. MAP-21 represents a milestone for the U.S. economy—it provides needed funds and, more importantly, it transforms the policy and programmatic framework for investments to guide the growth and development of the country's vital transportation infrastructure.

Fixing America's Surface Transportation (FAST) Act

The Fixing America's Surface Transportation (FAST) Act (Pub. L. No. 114-94), enacted in 2015, builds on the changes to federal transportation planning law made by MAP-21. It was the first long-term surface transportation authorization enacted in a decade that provides long-term funding certainty for surface transportation (FHWA 2018). The FAST Act authorized \$305 billion over fiscal years 2016 through 2020 for highway improvements, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology, and statistics programs. The FAST Act maintains the focus on safety, keeps intact the established structure of the various highway-related programs, continues efforts to streamline project delivery, and provides a dedicated source of federal dollars for freight projects.

Under the FAST Act and its predecessors, MPOs such as SCAG must prepare long-range transportation plans and update them every four years if they are in areas designated as "nonattainment" or "maintenance" for federal air quality standards. Per federal requirements, long-range transportation plans must:

- ▶ Be developed through an open and inclusive process, that ensures public input; seeks out and considers the needs of those traditionally underserved by existing transportation systems;
- ▶ Consults with resource agencies to ensure potential problems are discovered early in the planning process;
- ▶ Be developed for a period of not less than 20 years into the future; long-range transportation plans must reflect the most recent assumptions for population, travel, land use, congestion, employment and economic activity;
- ▶ Have a financially constrained element, transportation revenue assumptions must be reasonable, and the long-range financial estimate must take into account construction-related inflation costs;

- ▶ Include a description of the performance measures and performance targets used in assessing the performance of the transportation system;
- ▶ Include a system performance report evaluating the condition and performance of the system with respect to performance targets adopted by the state that detail progress over time;
- ▶ Include multiple scenarios for consideration and evaluation relative to the state performance targets as well as locally developed measures;
- ▶ Conform to the applicable federal air quality plan, called the State Implementation Plan, for ozone and other pollutants for which an area is not in attainment; and
- ▶ Consider planning factors and strategies in the local context.

Infrastructure Investment and Jobs Act

On November 15, 2021, President Biden signed the Infrastructure Investment and Jobs Act (IIJA) (Public Law 117-58, also known as the “Bipartisan Infrastructure Law”) into law. The Bipartisan Infrastructure Law is the largest long-term investment in our infrastructure and economy in US history. It provides \$550 billion over fiscal years 2022 through 2026 in new Federal investment in infrastructure, including in roads, bridges, and mass transit, water infrastructure, resilience, and broadband.

23 C.F.R. § 450.316 Requirements

Title 23 of the Code of Federal Regulations Section 450.316 describes the specific requirements for a metropolitan planning organization’s public participation plan. The MPO shall develop the participation plan in consultation with all interested parties and shall, at a minimum, describe explicit procedures, strategies and desired outcomes for:

- ▶ Providing adequate public notice of public participation activities and time for public review and comment at key decision points, including a reasonable opportunity to comment on the proposed metropolitan transportation plan (SCAG’s Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) and the regional transportation improvement program (TIP);
- ▶ Providing timely notice and reasonable access to information about transportation issues and processes;
- ▶ Employing visualization techniques to describe metropolitan transportation plans and TIPs;
- ▶ Making public information (technical information and meeting notices) available in electronically accessible formats and means, such as the World Wide Web;
- ▶ Holding any public meetings at convenient and accessible locations and times;
- ▶ Demonstrating explicit consideration and response to public input received during the development of the metropolitan transportation plan and the TIP;
- ▶ Seeking out and considering the needs of those traditionally underserved by existing transportation systems, such as low-income and minority households, who may face challenges accessing employment and other services;

- ▶ Providing an additional opportunity for public comment, if the final metropolitan transportation plan or TIP differs significantly from the version that was made available for public comment by the MPO and raises new material issues that interested parties could not reasonably have foreseen from the public involvement efforts;
- ▶ Coordinating with the statewide transportation planning public involvement and consultation processes; and
- ▶ Periodically reviewing the effectiveness of the procedures and strategies contained in the participation plan to ensure a full and open participation process.
- ▶ When significant written and oral comments are received on the draft RTP/SCS and TIP as a result of the public participation process in this section or the interagency consultation process under the EPA transportation conformity regulations (40 CFR part 93, subpart A), a summary, analysis, and report on the disposition of comments shall be made as part of the final metropolitan transportation plan and TIP.
- ▶ Providing a minimum 45-day public comment period for the PPP with copies of the plan provided to FHWA and FTA and posted to the internet.

When developing the RTP/SCS and TIP, the MPO should consult with agencies and officials responsible for planning activities in the area that are affected by transportation with such planning activities. In addition, the MPO shall develop the RTP/SCS and TIP with due consideration of other related planning activities in the area with the processing allowing for the design and delivery of transportation services that are provided by: (1) recipients of assistance under title 49 U.S.C. Chapter 53; (2) governmental agencies and non-profit organizations that receive Federal assistance from a source other than the U.S. Department of Transportation to provide non-emergency transportation services; and (3) recipients of assistance under 23 U.S.C. 201-204.

When the Metropolitan Planning Area (MPA) includes Tribal lands, the MPO shall appropriately involve the Indian Tribal government(s) in the development of the RTP/SCS and TIP. Likewise, when the MPA includes Federal public lands, the MPO shall appropriately involve the Federal land management agencies in the development of the RTP/SCS and the TIP. The MPO must also develop a documented process(es) that outlines roles, responsibilities, and key decision points for consulting with other governments and agencies. (See 23 C.F.R. § 450.316).

Title VI of the Civil Rights Act of 1964

Title VI of the Civil rights act of 1964 requires that transportation planning and programming be nondiscriminatory on the basis of race, color, national origin, or disability. Title VI serves as the legal foundation for what is today referred to as Environmental Justice. Under Title VI, the U.S. Department of Transportation (DOT) has oversight responsibility for ensuring that recipients do not use DOT funds to subsidize discrimination based on race, color, or national origin. As part of Title VI requirements, SCAG provides an annual Title VI certification and assurance. ([See separate document](#)).

Tribal Consultation Policy

SCAG adopted its [Policy for Consultation with Federally Recognized Indian Tribal Government and Federal Land Management Agencies](#) in January 2019 and is updating that document concurrent with the adoption of this PPP. This policy sets forth SCAG's procedures in consulting with Tribal Governments and federal land management agencies with the goal of maximizing opportunities for Tribal Governments and federal agencies to engage in SCAG's planning, programming and policymaking processes, especially in relation to the development of its RTP/SCS and TIP.^[1]

Americans with Disabilities Act of 1990 (ADA)

The Americans with Disabilities Act of 1990 (ADA) describes actions for non-discrimination against people with disabilities. The ADA calls for equal employment opportunities, non-discrimination on the basis of having a disability in state and local government services, including public transportation access, providing public accommodations, and telecommunications services.

Section 504 of the Rehabilitation Act of 1973

Section 504 of the Rehabilitation Act of 1973 requires any Executive Agency (including the Department of Transportation (DOT) to ensure that qualified individuals with disabilities are not excluded from or discriminated against by any federally funded program or activity because of their disabilities. Federally funded programs and activities must be accessible and usable to qualified individuals with disabilities, including any aid, benefit, or service. DOT must take proactive steps to ensure events and programs are accessible to persons with disabilities.

Section 508 of the Rehabilitation Act of 1973

Section 508 requires access to information and communication technology (ICT) developed, procured, maintained, or used by federal agencies. Examples of ICT include "Computers and peripheral equipment; information kiosks and transaction machines; telecommunications equipment; customer premises equipment; multifunction office machines; software; applications; Web sites; videos; and electronic documents."^[2]

Executive Order 13175 – Consultation and Coordination with Indian Tribal Governments

Executive Order 13175 was issued by President Bill Clinton on November 6, 2000, and it charges all executive departments and agencies (agencies) with engaging in regular, meaningful, and robust consultation with Tribal officials in the development of Federal policies that have Tribal implications. Executive Order 13175 also sets forth fundamental principles and policymaking criteria.

The Presidential Memorandum of January 26, 2021 (Tribal Consultation and Strengthening Nation-to-Nation Relationships) issued by President Joe Biden, requires agencies to submit detailed plans of action to implement the policies and directives of Executive Order 13175. In response, all agencies subject to Executive Order 13175 submitted plans of action, including over 50 agencies that submitted a consultation plan of action for the first time. Agencies also conducted more than 90 national-level Tribal consultations, focusing specifically on agency Tribal consultation policies. Subsequently, on November 30, 2022, President Biden issued a Memorandum on Uniform Standards for Tribal Consultation.

State Requirements

SB 375

SB 375 (Chapter 728, Sustainable Communities and Climate Protection Act of 2008), adopted in 2008, is a first-of-its-kind law to recognize the critical role of integrated land use planning, housing planning, and regional transportation planning to meet the State's climate goals. By coordinating these efforts, the Legislature envisioned that vehicle congestion and travel can be reduced resulting in a corresponding reduction in emissions. SB 375 directed CARB to set regional targets to reduce GHG emissions for each of the State MPOs on a per capita basis. SB 375 requires that each MPO prepare a Sustainable Communities Strategy (SCS) that will reduce GHG emissions to achieve these regional targets.

SB 375 has three major components:

- ▶ Using the regional transportation planning process to achieve reductions in GHG emissions consistent with AB 32's goals.
- ▶ Offering California Environmental Quality Act (CEQA) incentives to encourage projects that are consistent with a regional plan that achieves emissions reductions.
- ▶ Coordinating the Regional Housing Needs Assessment (RHNA) process with the regional transportation planning process while maintaining local authority over land use decisions.

An SCS is a required component of the RTP. The SCS is a land use pattern for the region which, in combination with transportation policies and programs, strives to reduce emissions and helps meet CARB's targets for the region. An alternative planning strategy (APS) must be prepared if the SCS is unable to reduce emissions and achieve the emissions reduction targets established by CARB. The APS to the SCS shows how the targets would be achieved through alternative development patterns, infrastructure, or additional transportation measures or policies.

SB 375 expressly provides that the SCS does not regulate the use of land and further provides that local land use plans and policies (e.g., general plans) are not required to be consistent with either the RTP or SCS. CARB updated GHG emission reduction targets on March 22, 2018; CARB set reduction targets for the SCAG region at 8 percent for 2020 and 19 percent for 2035 in GHG per capita emissions from light-duty passenger vehicles as compared to 2005. This was an update to the previous 2035 GHG per capita emissions reduction target of 13 percent.

In accordance with SB 375, CARB is required to update the regional GHG emissions reduction targets every eight years for each of the State MPOs with each MPO's timeframe for updating its RTP under federal law until 2050. The next SB 375 targets for MPOs will likely consider the 2022 Scoping Plan adopted by CARB. Pursuant to SB 375, CARB must exchange technical information with the Department of Transportation, MPOs, local governments, and affected air districts and engage in a consultative process with public and private stakeholders prior to updating these targets.

AB 52

AB 52 was approved by Governor Edmund Gerry "Jerry" Brown, Jr. on September 25, 2014. AB 52 applies specifically to projects for which a Notice of Preparation (NOP) or a Notice of Intent to Adopt a Negative Declaration or Mitigated Negative Declaration (MND) will be filed on or after July 1, 2015, pursuant to the California Environmental Quality Act (CEQA). The primary intent of AB 52 was to include California Native American tribes early in the environmental review process and to establish a new category of resources related to Native Americans that require consideration under CEQA, known as tribal cultural resources.

On July 30, 2016, the California Natural Resources Agency adopted the final text for tribal cultural resources update to Appendix G of the CEQA Guidelines, which was approved by the Office of Administrative Law on September 27, 2016.

California Environmental Quality Act

Enacted in 1970, CEQA requires public agencies and local governments to evaluate and disclose the environmental impacts of projects or other major land use decisions, and to limit or avoid those impacts to the extent feasible. The CEQA review process is intended to: (1) inform government decisionmakers and the public about the potential environmental effects of proposed activities; (2) identify the ways that environmental damage can be avoided or significantly reduced; (3) prevent significant, avoidable environmental damage by requiring changes in projects, either by the adoption of alternatives or imposition of mitigation measures; and (4) disclose to the public why a project was approved if that project has significant environmental impacts that cannot be mitigated to a less than significant level. As such, CEQA requires robust public participation and consultation among lead and responsible agencies.

Ralph M. Brown Act

The Brown Act is California's open meeting law for public agencies. The Brown Act ensures that members of the public remain informed on the views, discussions, and actions of a local agency and allows members of the public to openly comment on agenda and non-agenda items during public meetings.

Regional Transportation Plan Development Guidelines

The 2024 Regional Transportation Plan Guidelines provides that the development of the Public Participation Plan (PPP) and the RTP/SCS “shall include consultation and coordination with all interested parties and shall, at a minimum, describe explicit procedures, strategies, and desired outcomes (Title 23 CFR Part 450.316).” In summary, the consultation process shall:

1. Provide adequate public notice and the opportunity to comment on proposed RTPs and public participation plans;
2. Employ visualization techniques to describe the RTP;
3. Make the RTP electronically accessible, such as placing it on the Internet;
4. Hold public hearings at convenient and accessible locations and times;
5. Demonstrate explicit consideration and response to public input on the RTP (documentation);
6. Seek out and consider the needs of those traditionally underserved by existing transportation systems, such as low-income households and people of color;
7. Provide additional opportunities to comment on the RTP and the FTIP, if the final version differs significantly due to additional comments;
8. Coordinate with the state transportation planning and public involvement processes; and,
9. Periodically review intended RTP outcomes, products and/or services.^[3]

SCAG’s Federal Transportation Improvement Program Guidelines

SCAG’s Final 2027 Federal Transportation Improvement Program (FTIP) Guidelines (adopted in November 2025) also set forth public participation requirements. The following is a summary of the different types of amendments identified by SCAG and FHWA for the FTIP and the public participation requirements for each amendment type.

Category 1. Administrative Modification

An administrative modification as defined under MAP 21, includes minor changes to project cost, schedule, scope, or funding sources. Please see the Procedures for Federal Statewide Transportation Program (FSTIP) Administrative Modifications in Section 1 of this chapter for a complete definition of administrative modifications.^[4]

Category 2. Formal Amendment – Changes that do not impact the existing conformity determination

This category of formal amendments may include project cost changes that are greater than 50 percent of the total project cost or project phase, or \$20 million programmed in the quadrennial, whichever is higher. This amendment may also include adding or deleting projects that are exempt from regional emission analyses.

Category 3. Formal Amendment – Relying on the existing Conformity Determination

This amendment may include adding a project or a project phase to the program. This amendment category consists of projects that are modeled and are included in the regional emissions analysis.

Category 4. Formal Amendment – New Conformity Determination

This amendment may include adding or deleting projects that are not currently included in the regional emissions analysis nor part of the existing conformity determination. This amendment may involve adding or deleting projects that must be modeled for their air quality impacts: significantly changing the design concept, scope; or schedule of an existing project. SCAG in consultation, coordination and collaboration with its stakeholders, partners, and interested parties have agreed that the above amendments will be circulated as prescribed in the following table:

PUBLIC HEARING - PUBLIC REVIEW AND COMMENT PERIOD REQUIREMENT		
AMENDMENT CATEGORY	PUBLIC HEARING REQUIREMENT	PUBLIC REVIEW PERIOD NUMBER OF DAYS
Category 1. Administrative Modification	N/A	N/A
Category 2. Formal - Changes that do not impact the existing conformity determination	No	10
Category 3. Formal - Relying on existing conformity determination	No	10
Category 4. Formal - Requires a new conformity determination	Yes	30

Caltrans MOU

SCAG entered into a memorandum of understanding (MOU) for Comprehensive Federal and State Transportation Planning and Programming on or about July 7, 2017 (note that the parties are currently negotiating an updated MOU). The MOU requires that in accordance with 23 C.F.R. 450.212 and 23 C.F.R. 450.316(b), the MPO planning process shall be conducted in an open manner so members of the public, civic groups, interest groups, businesses and industries, and other agencies can fully participate. Public participation procedures shall be documented, periodically revised, and their effectiveness regularly evaluated. MPO shall take appropriate actions to ensure public participation through such formal means as:

- (a) posting of public hearing agendas,
- (b) appointment of eligible citizen members, where appropriate and allowed, to serve as committee members,
- (c) innovative and creative outreach efforts targeting particularly the traditionally underserved public (e.g., minorities, senior citizens, low income citizens, and Native Americans), and
- (d) creation of standing advisory committees. These committees not composed entirely of citizen members shall post public hearing agencies in accordance with the Brown Act ... when applicable, and all committees shall operate according to their adopted bylaws.

References

^[1] See <https://scag.ca.gov/sites/default/files/old/file-attachments/consultationpolicy-tribalgovts-flmas.pdf>.

^[2] See 36 CFR Part 1194, Appendix A, E103.4; see also <https://www.access-board.gov/ict/>.

^[3] See 2024 RTP Guidelines at p. 68.

^[4] See SCAG's Final 2027 FTIP Guidelines at p.156
https://scag.ca.gov/sites/default/files/2025-10/25-412-FTIP-0204-Final-2027-FTIP-Guidelines-Final_0.pdf



MAIN OFFICE

900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017
Tel: (213) 236-1800
www.scag.ca.gov

REGIONAL OFFICES

Imperial County

1503 N. Imperial Ave., Ste. 104
El Centro, CA 92243
Tel: (213) 236-1967

Orange County

OCTA Building
600 S. Main St., Ste. 1108
Orange, CA 92868
Tel: (213) 630-1599

Inland Empire

3403 10th St., Ste. 805
Riverside, CA 92501
Tel: (951) 784-1513

Ventura County

4001 Mission Oaks Blvd., Ste. L
Camarillo, CA 93012
Tel: (213) 236-1960

SCAG 2026 DRAFT PUBLIC PARTICIPATION PLAN COMMENTS

Matrix of Comments Received and Responses

	Comment	SCAG Response
1	In addition to X, SCAG needs to have a presence on Bluesky, Reddit, and Threads. In particular, Bluesky is a forum where significant planning and transportation related discussion occurs. At the minimum, posts on X announcing SCAG programs or public meetings should be posted on Bluesky and Threads as well. This is especially important as the X and Instagram algorithms downgrade content with links in them.	Added notes on page 12 to indicate potential to expand or change social platforms over time.
2	Public meetings for the RTP/SCS should be held both virtually and in person, as some people prefer in person while others prefer virtual.	Document includes commitment to online outreach opportunities for the RTP/SCS to make engagement as accessible as possible. Not all engagement activities are conducive to virtual participation.
3	Produce a Guide to the Transportation Improvement Program process and use it as the basis for education and outreach related to transportation funding processes that lead to the (F,S,R,) TIPs. The call-for-projects to funded program process is an administratively complex with several opportunities for public participation. However, external stakeholders do not understand this complex process. To be honest, many people don't understand it so the guide can be useful in training internal staff and working with local agency partners. Fortunately, MTC has developed a Guide to the TIP as part of a past PPP and SCAG could probably ask MTC about using it, modifying it, or otherwise adapting it. MTC updates this guide every two years.	Comment noted. The PPP is a programmatic plan that does not address specific tactics for individual programs. This comment will be considered by SCAG in relevant programs.

4	As part of a goal of collecting representative input, conduct a survey to get baseline information on how transportation needs differ based on location and demographics. Some travel survey and travel modeling seeks to understand people's travel needs. However, most existing approaches infer these needs rather than asking people directly. The University of Michigan's Travel Security Index (TSI) instrument is a direct way to ask people directly about how transportation security (or a lack thereof) impacts their ability to meet their needs. The TSI is 3, 6, or 16 questions that are used to identify the category of transportation security some individual household is facing. The questions can be an independent survey or dropped into some other representative survey.	SCAG regularly conducts its SoCal Transportation Study via a representative survey effort throughout the region. This comment will be considered in gathering input for the next Connect SoCal plan development cycle.
5	I commend SCAG for developing a comprehensive and forward-thinking Public Participation Plan that reflects a deep commitment to transparency, inclusivity, and collaboration across our region. The plan's clear inclusion of engagement tactics and focus on public input demonstrate the agency's dedication to ensuring that regional planning efforts are informed by a range of voices. This approach sets a strong foundation for equitable, innovative, and implementable transportation and infrastructure solutions that will benefit all communities across the region.	Comment noted. No action or changes suggested.
6	Expand your digital engagement to integrate multilingual online tools such as ArcGIS, mobile surveys, virtual town halls.	Incorporated language to address on page 16 in the "Owned Tactics" section of the Communication Toolbox.
7	Leverage PPPs to include collaborations with local businesses, universities, media outlets, and civic organizations.	Incorporated language to address on page 18 in the introduction of "Partnership Tactics" section of Communication Toolbox.
8	Intensify influencer outreach to help reach younger demographics and traditionally hard-to-engage populations by identifying champions in communities who can carry the agency's message.	Comment noted. Influencer tactics covered in "Partnership Tactics" and "Paid Tactics" sections, as they could be implemented as part of community

		partnerships or paid social media partnerships.
9	As the owner of a DBE/SBE public outreach firm based in southern California, I appreciate the thought SCAG has put into developing a Public Participation Plan that values transparency and authentic engagement. My firm truly believes that every stakeholder should have a voice in shaping the policies and projects that impact their daily lives. It's encouraging to see that same philosophy reflected in SCAG's plan, one that prioritizes outreach strategies designed to reach people where they are and truly listen to their input. This kind of commitment lays the groundwork for more equitable, informed, and effective regional planning that benefits all communities across our region.	Comment noted. No action or changes requested.
10	Nowhere in the entire report does it mention Councils of Governments. At least in the South Bay, we conduct your Regional Council elections and provide our cities with regular reports through our Board agendas. We appoint members to your policy committees. Additionally, several of the COG's are working with you on REAP projects. I would think that is more than just a generic partner. This just builds on my frustration that SCAG does not create a formal relationship with Councils of Governments.	Added mention of local and subregional agencies on page 3. Added specific mentions of Councils and Associations of Governments to "Local Jurisdictions" audience category on page 7.
11	On Page 11 of the plan, under Transparency and Accessibility, the last paragraph of that section states: "Staff will also document, summarize, and report on public comments received through public engagement activities. This process demonstrates that input has been meaningfully considered and supports accountability and transparency in SCAG's decision-making." Documenting, summarizing and reporting public comments does not demonstrate that they have been meaningfully considered. It shows they have been reported but it gives no indication of what the response to the comments is. When SCAG establishes a matrix of comments and summarizes them, unless it says something about what the response to the comment is,	Added language on page 11 to clarify that comment reporting will also include information on how comments were considered and/or incorporated.

	there is no demonstration of meaningful consideration.	
12	Overall strong document, well organized, user friendly and explanatory.	Comment noted. No action or changes requested.
13	Hoping to understand if document will apply to other processes outside of transportation planning, and, if so, can that be clarified in the introductory section?	Edited language on page 3 to clarify purview of PPP to major SCAG efforts.
14	Also including line edit for minor copy edit notes intended to clarify SCAG's representation of local agencies.	Added mention of local and subregional agencies on page 3. Added specific mentions of Councils and Associations of governments to "Local Jurisdictions" audience category on page 7.
15	Also including line edit for minor copy edit notes intended [for] adding definitions to help explain different uses of social media.	Line edit incorporated to clarify definitions of different social media uses on page 14.
16	What is the definition of affordable housing? I was told it is based on number of units per acre lot instead of actual affordability. We need more clear and concise definitions of how SCAG is coming up with requirements for each city...	Clear definitions of individual terms will be used in outreach related to efforts, as covered in "Communication Best Practices" on page 9.
17	... and I don't feel SCAG is taking into account the whole city plan (meaning amount of open space and housing in proximity to groceries/food should also be a consideration on top of just housing when discussing development plans.	Consideration of specific issues in housing studies out of the scope of this document but shared with appropriate SCAG department.
18	Thank you for the opportunity to provide comments on the SCAG Draft Public Participation Plan. As stated, public participation is fundamental and SCAG relies on meaningful participation. However, Meaningful engagement is a very nebulous and hard-to-measure concept. The Public Participation Plan discusses metrics for engagement like 'email opens, website or video views, ad impressions....clicks, downloads, interactions in-person and/or online'. Those are quantifiable metrics of visibility and reach, but not of 'engagement'. Engagement is participation in decision-making.	As noted in the plan SCAG seeks to engage partners to shape planning efforts through activities including but not limited to workshops, comment periods, and surveys; these activities are measured by attendance and input metrics as noted in the document.

19	The U.S. Environmental Protection Agency¹ released a guidance document on public participation that I find provides a useful framework based on the International Association of Public Participation² spectrum of public participation. This helps to define the range of roles the public might play in a decision process. Figure 1 shows the range of possible levels of public participation. SCAG decisions can span any of these of levels of public participation. Communicate the expected level of public participation to all stakeholders in the process at the outset of any process. For example, previous iterations of Connect SoCal follow a Consult level of public participation, where CEQA requires public feedback, but SCAG and its consultants simply acknowledge that public feedback from stakeholders but does not actually change the plan as a result.	Included as part of SCAG's commitment to transparency, the purpose of engagement and overall process for effort at hand should be made clear in informational material related to each individual outreach effort. Added language on page 11 to clarify that reporting on comments also includes notes on how comments were considered and/or incorporated.
20	Ensure that the seven stakeholder groups identified as the SCAG audiences have equitable levels of public participation. At the moment, it feels like Transportation Commissions, Jurisdictions, and Legislators/Funders/Regulators have Collaborate/Empower levels of public participation, Public Agencies are at Involve levels, and the stakeholders and general public are at Consult levels of public participation. Measuring clicks and email opens is the lowest Inform level of public participation. It is not engagement and is certainly not meaningful involvement. Lack of communication on the expected level of impact on decision-making and inequitable decision-making access is why Connect SoCal can be a disempowering and terrible process for the general public. SCAG chooses to give some of its audiences more impact in the decision-making process and that is why the results reflect the influence of a subset of SCAG audiences and underweight the public interest. SCAG's public participation is not representative and does not follow the best communication practices as shown in the leading participation organization methodology. Please adopt best	Much of SCAG's work is intergovernmental; however, SCAG's transparency commitments in this document are intended to provide access to members of the public and allow them to comment and engage on any item or process.

	practices to ensure that all stakeholders are on as equitable a footing as possible in helping to shape the decision-making process.	
21	Among the stakeholders that should be included are: League of Women Voters and Parent-Teacher Association. Both are nonpartisan, and structured similarly (national-->state-->County-->local). Both also have position papers on topics that pertain to urban planning, including housing and transportation. The League's mission is to literally empower people to participate in our democracy through voter education, advocacy and promoting an understanding of public policy issues. PTAs are advocacy organizations that seek to speak on behalf of all children under "one voice", and their participation reflects the SCAG region's rich diversity. Both have positions on housing and transportation.	Confirm these groups would be covered in "Stakeholders" audience category. Comment noted for tactical level for SCAG outreach.
22	Since this is an electronic document, every page footer should reference SCAG PPP and date so the information is easily referenced if a single page is extracted.	Added footers to document.
23	[SCAG Audiences] section has no reference to subregions or COGs. Please add.	Added mention of local and regional agencies on page 3. Added specific mentions of Councils and Associations of governments to "Local Jurisdictions" audience category on page 7.
24	[Sentence on page 23] implies SCAG has authoritative power over some agencies, suggest rewording to clarify.	Incorporated line edits to clarify on page 23.
25	What exactly is the plan? The document thoroughly explains how SCAG solicits input. Everything in the document sounds great, but is what SCAG does the same as what it plans to do? I just don't know, find it confusing. I am used to public comment being reserved for a proposed policy change or project, this document is just about business processes.	Added language to page 3 to clarify the purpose of the document.
26	I support the plan's emphasis on Representative Input. Too often, local agencies focus outreach efforts on more affluent stakeholder groups with the privilege of time to be able to participate in a public outreach process. This methodology excludes low income communities, who in many	Comment noted. No action or changes requested.

	cases are the most impacted by projects or the most likely to make use of projects, and whose feedback can be the most beneficial to preparing a successful project.	
27	My comment is that the PPP should provide more clear guidance on how to ensure that outreach processes make every effort to provide spaces that are harassment-free for participants. We have seen over the past decade that typical public hearings—in which a microphone is provided to individual speakers before a gathered audience—can lead to raucous and toxic environments where differing opinions are shouted down and met with harassment. Members of the public, and especially at-risk communities, should not be forced to subject themselves to harassment in order to have their voices heard. Where the Public Participation Tactics Toolbox notes public hearings as a format of meeting, it should make clear that efforts must be made to provide harassment-free spaces, such as taking written comments, or taking oral comments in separate one-on-one spaces with staff. Better yet, the toolbox should emphasize the value of open house format and other focused stakeholder meetings, where individuals are not presented with a soapbox to obstruct projects and/or stifle participation by others.	Addressed by adding language to "Public and Stakeholder Meetings, Events and Workshops" section on page 13. Added language on page 15 in the "Workshops, Community Forums and Other Events" section about allowing anonymous comments at broad public events.
28	Nice work SCAG. I work in the public sector and rarely see such a clear articulation of audiences. I usually just see "the public", which results in blunt, ineffective communication. It was refreshing to see the critically important approach to get representative input. Too often governments make decisions based on the loud few voices that had the resources to make their voice heard and the influence to sway public officials.	Comment noted. No action or changes requested.
29	Ensuring representative feedback, gives everyone their proportionate level of voice. Kudos to SCAG for building representation into their plan.	Comment noted. No action or changes requested.
30	The Port is lumped under 'Other Public Agencies' and 'freight' under 'Stakeholders.' Would it be possible for the final PPP to include	Added a section to distinguish stakeholder-specific engagement from

	callouts (i.e. subbullets) for major transportation uses (i.e. freight, active transportation)?	community forums on page 15.
31	The PPP is largely focused on general community participation. Would it be possible to include a section specifying how economic stakeholders (such as port freight) can be engaged?	Added a section to distinguish stakeholder-specific engagement from community forums on page 15.
32	As a regional agency representing one of the most diverse populations in the nation, SCAG's continued focus on inclusive engagement is commendable. The 2026 Draft PPP outlines a solid framework for transparency and accessibility.	Comment noted. No action or changes requested.
33	However, to strengthen the plan's effectiveness, I recommend: Deeper focus on underrepresented communities: Expand on how SCAG will reach populations with limited digital access, language barriers, or low civic participation.	Confirmed mentions of underrepresented audiences throughout the document and inclusion of non-digital and community-oriented tactics such as community partnerships, workshops, and community events.
34	Evaluation transparency: Consider publishing engagement metrics and lessons learned after each major planning cycle to demonstrate accountability and progress.	Confirmed inclusion of metrics reporting as related to outreach on specific efforts.
35	Integration with partner agencies: Encourage closer alignment with Metro and other local transit operators, CBOs, and housing agencies to create more coordinated outreach and messaging, especially around environmental justice and mobility equity topics.	Greater description of community-oriented tactics incorporated on page 16 in "Owned Tactics" section of Communication Toolbox.
36	Innovation in outreach: Explore interactive tools, mobile engagement units, and social media partnerships to make regional planning more accessible and relatable to everyday residents. These additions would help ensure SCAG's participation efforts not only meet compliance but truly embody the spirit of inclusive, community-informed regional planning.	Comments on partnerships incorporated on page 18 in introduction of "Partnership Tactics" of Communication Toolbox.
37	SCAG frequently endeavors to conduct public engagement activities and input opportunities on its work items. The PPP could add specific actions SCAG will take following public input collection processes. As an example, SCAG asks its member jurisdictions to review and provide input on the Data Map Books it prepares	Added information on page 11 to clarify that reporting on comments also includes notes on how comments were considered and/or incorporated.

	during the local data exchange (LDX) process to inform the development of the RTP/SCS. The Data Map Books included parcel level data that identified General Plan designations, zoning, vacant land, potential infill parcels, and permanent open space areas. The City of Huntington Beach previously participated in the Data Map Book process and provided comments to SCAG, which included clarifying inaccurate information and providing updated GIS data. However, the City is unaware if the Data Map Book was ever updated to incorporate the City's comments. The City recommends the PPP specify SCAG's actions following all public input collection processes (such as the LDX process) and include a plan to ensure that these processes reflect local input. This is directly consistent with Purpose #1 of the PPP, which states that, "SCAG's primary working relationships are with public entities, which both guide and implement SCAG's work." This aligns with the Values listed in SCAG's 2024 Strategic Plan to, "Be Open: Be accessible, respectful, collaborative and transparent in the work we do," and, "Lead by Example: Lead with integrity and fairness in working to meet the diverse needs of all people and communities in our region." This also furthers SCAG's 2024 Strategic Plan, Objective 3.1: Ensure SCAG is a trusted source for accurate data and intelligence dedicated to objective analysis of regional plans and assisting local jurisdictions with planning, and, Objective 2.1: Build a deep understanding of the needs of all our communities and stakeholders to inform our work.	
38	The City recommends the section titled, "SCAG Audiences" expressly include the California Coastal Commission under #4: Legislators, Funders, and Regulators. SCAG should engage the CCC throughout its planning processes as part of SB 375 requirements to address climate change, transportation, and land use. This also	Added California Coastal Commission on page 8 as an example in "Other Government Agencies" audience category.

	aligns with SCAG's 2024 Strategic Plan Objective 1.8, "Coordinate with partners to meet federal and state ambient air quality standards and support local and regional climate adaptation, mitigation and resilience activities;" and Objective 2.1: Build a deep understanding of the needs of all our communities and stakeholders to inform our work.	
39	While SCAG provides archived video recordings of its Regional Council meetings on its website, video recordings of other public meetings (Committees, Subcommittees, etc.) are not available on the SCAG website nor via its owned media accounts. The City recommends making recordings of all public meetings permanently available on the SCAG website and/or its YouTube channel for increased equity and public access.	Added links to where SCAG public meetings are available online on pages 1 and 13. Will also look to revise locations of this link on SCAG's website to improve accessibility.
40	"The section titled, "Audience Communication Preferences," states that, "Since its last Public Participation Plan update, SCAG's collected qualitative and quantitative audience feedback," and that, "Findings confirmed that SCAG's audiences come from a variety of backgrounds, vary greatly in the level of time and resources available to them, and often serve as intermediaries to a more general public audience." The PPP could be updated to include the background dataset (survey questions, feedback from listening sessions, interview summaries, etc.) and other meaningful information (identify if participation included all SCAG counties, participating audience types, etc.) as an appendix. This would ensure the needs of all audience types and all SCAG counties are reflected in the PPP. This aligns with SCAG's 2024 Strategic Plan, Objective 2.1: Build a deep understanding of the needs of all our communities and stakeholders to inform our work, and, Objective 2.2: Facilitate regional dialogue and collaboration on key issues for effective policy development."	Expanded description of methodology for SCAG audience research effort on page 9.

41	“The City recommends that, “SCAG Public Participation Standards #3: Communication Best Practices,” include language to specify when any agenda item that has been through a public review or comment period is materially altered after the end of the public review/comment period or during a public meeting, an additional public notice and review/comment period of the same length be required prior to final action on the item. Generally, a substantially similar public participation process should be required for any substitutes or alternatives prior to final action. This aligns with the Values listed in SCAG’s 2024 Strategic Plan to, Be Open: Be accessible, respectful, collaborative and transparent in the work we do,” and “Lead by Example: Lead with integrity and fairness in working to meet the diverse needs of all people and communities in our region.”	Confirm that public comment is available when documents appear at Regional Council for adoption following any changes in response to or following a public comment period.
42	Include references to subregions and COGs.	Added mention of local and subregional agencies on page 3, and specific mentions of councils and associations of governments to local jurisdictions audience category on page 7.

Public Participation Plan Update

Executive Administration Committee

February 4, 2026

WWW.SCAG.CA.GOV

Public Participation Plan Update

Public Participation Plan Overview

- A Public Participation Plan (PPP) is a required document for organizations receiving federal funding, which outlines approaches for meeting requirements for public participation, stakeholder engagement, and interagency coordination.
- SCAG's PPP also reviews approaches for meeting state requirements for participation on efforts under state jurisdiction.
- PPPs also act as guidance for staff in planning and implementing stakeholder, public, and interagency participation activities.
- SCAG's PPP was last updated in 2022 ahead of the last Connect SoCal RTP/SCS development cycle.

Changes in this Proposed PPP Update

- Coalesces participation approaches into “SCAG’s Participation Standards,” a methodology for participation in alignment with SCAG’s 2024 Strategic Plan:
 - o Strategic Priority 2: “Be a cohesive and influential voice for the region.”
 - Objective 2.1: “Build a deep understanding of the needs of all our communities and stakeholders to inform our work.”
- Participation Standards rooted in strategic priorities, legal requirements, and recognition that meaningful public input leads to better planning outcomes:
 - o Representative input
 - o Federal and state compliance
 - o Communication best practices

Changes in this Proposed PPP Update

- Creates broad categories of audiences to guide planning and execution of participation work:
 - o Public entities
 - o Stakeholders
 - o General Public
- Organizes participation activities into Participation Tactics Toolbox according to resources and level of effort:
 - o Owned tactics
 - o Partnership tactics
 - o Paid tactics

Review Process

- LCMC approved draft to be released for public comment in September 2025.
- Draft PPP was posted for public comment for 45 days between September 22 and November 7, 2025.
 - o Notified comment period with emails, newsletters, social posts, and in-person outreach.
- Public comment period announced at Executive Administration Committee, Policy Committees, and Regional Council and included in Executive Director's Report.
- Staff presented and received public comments on Draft PPP at the November 2025 meeting of the Technical Working Group.
- 42 comments received, reviewed, and incorporated into the document.

Comment Summary

- Request specific stakeholders be referenced and/or included in outreach (7 comments)
- Support comprehensiveness of the document (4 comments)
- Expand use of interactive online tools for engagement (4 comments)
- Provide more detail on how public input is meaningfully considered and incorporated in planning processes (2 comments)
- Support representative input methodology (2 comments)
- Expand partnership for conducting outreach (2 comments)

Comment Summary

- Staff compiled, reviewed, and responded to all comments received, incorporating feedback where possible.
- The matrix attached to the staff report includes all comments, responses, and notes on where corresponding edits were made in the Proposed Final Public Participation Plan document.



THANK YOU



AGENDA ITEM 2

REPORT

Southern California Association of Governments
February 4, 2026

To: EAC - Executive Administration Committee
RC – Regional Council

From: Jeffery Elder, Chief Counsel
213-630-1478, elder@scag.ca.gov

Subject: Revision to SCAG’s Standard Contract Provisions: Removal of Required
Penalty Clauses

EXECUTIVE DIRECTOR’S
APPROVAL

Kome Ajise

RECOMMENDED ACTION FOR EAC:

That the Executive/Administration Committee recommend that the Regional Council (RC) authorize staff to remove required penalty clauses from SCAG’s standard contract agreement, superseding the 2010 RC action that required their inclusion.

RECOMMENDED ACTION FOR RC:

Authorize staff to remove the penalty clauses from SCAG’s standard contract agreement, superseding the 2010 RC action requiring their inclusion.

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 4: Build a unified culture anchored in the pursuit of organizational excellence.

EXECUTIVE SUMMARY:

In 2010, the RC directed staff to impose penalties on consultants for late invoices and late delivery of completed work and required clauses were added to SCAG’s standard contract agreement. Subsequently, the RC authorized the removal of the penalties when contracting with colleges, universities, and non-profit organizations. These clauses are now inconsistent with California contract law and are likely unenforceable due to their punitive nature and lack of proportionality to damages. SCAG’s legal division recommends removing these mandatory clauses from SCAG’s standard contract agreement. Removal will not prevent the inclusion of language addressing late invoices or deliverables, but will allow for greater flexibility in the use of such clauses and the nature of any penalties imposed.

BACKGROUND:

In 2010, the RC approved the addition of penalty clauses to SCAG’s standard contract agreement. These clauses were intended to encourage consultants to submit invoices in a timely manner and deliver final products by the contract completion date.

Based on this action, the following penalty clauses are included in our standard contract agreement, except for those with colleges, universities, and non-profits:

- Invoices not received by SCAG within thirty (30) calendar days of the Invoice Due Date may be assessed a \$1,000 penalty per invoice, which shall be deducted by SCAG in the payment of the invoice.
- A ten percent (10%) penalty shall be imposed for each thirty (30) day calendar period beyond the Agreement completion date, as specified in Section 3 (Term) of this Agreement, if the complete product, as described in the Scope of Work, is not received and approved by SCAG by the completion date. Such penalty shall be based on the total value of the Agreement and shall not be imposed if the delay is caused by SCAG.

While originally well-intentioned, these clauses are inconsistent with developments in California law governing contractual penalties and are likely unenforceable due to their punitive nature and lack of a reasonable relationship to actual damages.

Because the RC specifically required inclusion of these clauses, staff does not have authority to remove them without RC action. Staff therefore recommend removing the penalty clauses from SCAG's standard contract agreement.

Future agreements will continue to require timely invoicing and adherence to project schedules. While the removal of the required penalty clauses eliminates mandatory penalties, it will not preclude the inclusion of contract language addressing late invoices or delayed deliverables where appropriate, and non-performance may still be addressed through existing contract remedies and active project oversight.

FISCAL IMPACT:

There is no negative fiscal impact associated with removing these penalty clauses.



AGENDA ITEM 3

MINUTES

Southern California Association of Governments
February 4, 2026

MINUTES OF THE MEETING EXECUTIVE/ADMINISTRATION COMMITTEE (EAC) WEDNESDAY, DECEMBER 3, 2025

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). AN AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.iqm2.com/Citizens/>.

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its regular meeting both in person and virtually (telephonically and electronically). A quorum was present.

Members Present

Hon. Cindy Allen, 1st Vice President	<i>Long Beach</i>	District 30
Hon. Ray Marquez, 1st Vice President	<i>Chino Hills</i>	District 10
Hon. Jenny Crosswhite, 2nd Vice President	<i>Santa Paula</i>	District 47
Sup. Curt Hagman, Imm. Past President		San Bernardino County
Hon. David J. Shapiro, Chair CEHD	<i>Calabasas</i>	District 44
Hon. Rocky Rhodes, Vice Chair CEHD	<i>Simi Valley</i>	District 46
Hon. Daniel Ramos, Vice Chair EEC	<i>Adelanto</i>	District 65
Hon. Mike Judge, Chair, TC	<i>VCTC</i>	Ventura County
Hon. Thomas Wong, Vice Chair, TC	<i>Monterey Park</i>	District 34
Hon. Patricia Lock Dawson, Chair, LCMC	<i>Riverside</i>	District 68
Hon. Margaret Finlay, Vice Chair LCMC	<i>Duarte</i>	District 35
Hon. Wendy Bucknum, President's Appt.	Mission Viejo	District 13
Hon. Mike Goodsell, President's Appt.	<i>ICTC</i>	Holtville
Hon. Lucy Dunn		Business Representative

Members Not Present

Hon. Rick Denison, Chair EED	<i>Yucca Valley</i>	District 11
Hon. Karen Bass, President's Appt.	<i>Los Angeles</i>	Member-At-Large
Hon. Jan Harnik, President's Appt.	<i>RCTC</i>	Riverside
Hon. Andrew Masiel, Sr.	<i>Pechanga Dev. Corp.</i>	TGRPB Representative

Staff Present

Kome Ajise, Executive Director
Darin Chidsey, Chief Operating Officer
Cindy Giraldo, Chief Financial Officer
Sarah Jepson, Chief Planning Officer
Javiera Cartagena, Chief Government and Public Affairs Officer

Carmen Flores, Chief Human Resources Officer
Ruben Duran, Board Counsel
Jeffery Elder, Chief Counsel/Director of Legal Services
Maggie Aguilar, Clerk of the Board
Jonna Hart, Acting Deputy Clerk

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Cindy Allen called the meeting to order at 3:04 p.m. and asked Regional Council Member Mike Judge, VCTC, to lead the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

President Allen opened the Public Comment Period.

The Clerk of the Board acknowledged there were no written public comments received.

Seeing no public comment speakers, President Allen closed the Public Comment Period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

CONSENT CALENDAR

There were no public comments on the Consent Calendar.

Approval Items

1. Minutes of the Meeting – November 5, 2025
2. Contract Amendment: 20-049-C01, Security Guard Services
3. Contracts Amendment: 21-047-MFRP-14, Regional Resilience Framework
4. Contracts \$500,000 or Greater: 26-003-C01, Videography Services
5. SCAG Memberships and Sponsorships

Receive and File

6. Purchase Orders, Contracts and Contract Amendments below Regional Council Approval Threshold

7. CFO Monthly Report

A MOTION was made (Finlay) to approve Consent Calendar Items 1 and 5 and Receive and File Items 6 and 7. Motion was SECONDED (Shapiro) and passed by the following votes:

AYES: Allen, Bucknum, Crosswhite, Finlay, Goodsell, Hagman, Judge, Lock Dawson, Marquez, Ramos, Rhodes, Shapiro, and Wong (13)

NOES: None (0)

ABSTAIN: None (0)

CFO REPORT

Cindy Giraldo, Chief Financial Officer, reported that the fiscal year 25 audit was officially complete, and the results of the audit and financial statements would be presented to the Audit Committee next week. She also reported that a lot of work had been done in securing new revenues for the agency. She noted that they had two successful grant applications with Caltrans and had also been working towards completing grant agreements for the CERT grant and the two Safe Streets and Road for All (SS4A) grants, which all combined total just under \$21 million in resources that will come into the SCAG region. Lastly, she reported that they had been working diligently towards the preparation of the fiscal year 27 budget, which would be presented in just three months.

PRESIDENT'S REPORT

President Allen stated that she hoped they would join the next day for the "2025 Southern California Economic Update" during the Joint Policy Committee Meeting. She shared that this annual presentation would include a comprehensive overview of the region's economic performance over the past year and an outlook for the year ahead. She also noted that they would also have a special topical analysis on the regional economic benefits and opportunities of the 2028 Olympic and Paralympic Games in Los Angeles. She further noted that they would have time for an in-depth discussion, which would be moderated by former Los Angeles Mayor Eric Garcetti. She also reported that it was that time of year again for their annual preparations for the General Assembly. She explained that they would be forming three committees to shepherd their processes for reviewing board officer candidates, reviewing the bylaws, and awarding the annual scholarships. She indicated that members interested in serving on the Bylaws and Resolutions Committee and the Nominating Committee should submit their name to the Clerk no later than January 20, 2026. For members interested in serving on the Scholarship Committee, she noted that they should contact the Clerk's office or Government Affairs Officer Rachel Wagner to submit their interest by January 20, 2026. She also reported that members interested in a board officer position should keep an eye out in January for information about how to apply. She indicated that they expected to announce appointments at the February Regional Council meeting. She also reported that she was proud to be a part of the WTS-LA Annual Scholarships & Awards Gala where Executive Director Kome Ajise and she presented the WTS-LA/SCAG Community College Scholarship to Aimee

Rodriguez Lopez of Long Beach City College. She explained that as the recipient of the chapter's Ray LaHood Award last year, Kome Ajise also delivered the keynote address where he celebrated the contributions of women to the region's transportation and planning fields. Lastly, she reminded the members that there was no meeting of the EAC in January 2026 and that the next regular meeting of the EAC was scheduled for Wednesday, February 4, 2026, at 3 p.m.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Ajise reported on several key items, including the upcoming Regional Council vote on \$1.25 billion in transportation funding for the Federal Fiscal Year 2026-27 and 2027-28 Surface Transportation Block Grant (STBG) and Congestion Mitigation and Air Quality (CMAQ) funding cycle, which the Transportation Committee approved unanimously. He reminded members that SCAG became responsible for administering these programs in July 2023 due to federal corrective action. He also reported that at the November Transportation Committee, some members raised concerns about SCAG's 2.5 percent regional set-aside for STBG/CMAQ funds and asked for more details. He stated that in response, he sent a memo to the Transportation Committee, providing more context and specificity on the use of SCAG's regional set-aside. He noted that the response was also included as part of the Regional Council staff report. He emphasized that the regional set-aside was negotiated with federal agencies as part of SCAG's Compliance Action Plan, to support regional planning priorities. He noted that details were in SCAG's annual OWP and current FTIP—both approved by the Regional Council and the federal agencies. He stated they were proud of the work they put together in these recommendations, which really showed SCAG's role in providing a regional perspective and supporting the development of Connect SoCal. He provided an update on the state's air quality conformity lockdown, which revoked waivers on June 12. He announced that as of November 21, the issue had been resolved, and the Environmental Protection Agency (EPA) approved the latest planning assumptions and updates to the emissions estimation model that was developed by the California Air Resources Board (CARB). He emphasized that this had fully lifted the statewide conformity lockdown, including in the SCAG region, which meant that SCAG could continue with the current schedule for conformity analysis for the 2027 FTIP and Connect SoCal 2024 consistency amendment and advance project schedules, particularly any needed for the Olympics. He also shared details about the CV Link project's grand opening events in Coachella Valley. He explained that the CV Link was a multimodal, fully separated, bicycle and pedestrian access throughfare across the Coachella Valley. He noted that SCAG contributed to CV Link by helping to secure funding from the state's Active Transportation Program over several cycles. He indicated that the first event was in La Quinta, where he joined Mayor Linda Evans and Supervisor Mael Perez to speak about the collaboration that brought this project to fruition. The second event was in Palm Desert, where he joined former Regional Council member and current Riverside County Auditor Controller Ben Benoit, and SCAG Past President and Palm Desert Mayor Jan Harnik to highlight the regional importance of CV Link. He stated that while in the Coachella Valley, he also took the opportunity to meet with Sunline Executive Director Mona Babauta and visit the Traffic Management Center (TMC). He also reported that in partnership with South Coast AQMD and MSRC, SCAG recently launched the second phase of the Last Mile Freight Program. He noted that in the first phase, SCAG

deployed about \$17 million in near-zero and zero emission freight technology across 22 projects in Los Angeles, Orange, Riverside, and San Bernardino counties. He further noted that funding for the second phase came from the U.S. EPA which was \$51.5 million to support cleaner freight movement through rebates to fleet owners that purchase new battery-electric trucks or convert existing diesel trucks. He explained that the goal of this program was to improve air quality and deliver meaningful community health benefits across Southern California and noted that applications would be accepted through January 30, 2026, and more information was available on the SCAG website. He reported that on November 20, he was invited to address the Santa Barbara Association of Governments (SBCAG) Board about SCAG's efforts to support the 2028 Summer Olympic and Paralympic Games. He shared information on the Games Mobility Program Framework, which helps them to advance implementation of projects in Connect SoCal. He indicated this continued the work they had been doing in sharing information with the MPO's. Lastly, he also announced that they had a tour hosted by member Daniel Ramos of Regional Council District 65 the week before which included Regional Council First Vice President Ray Marquez, and other members such as Helen Tran and Art Bishop. He stated they got to see the future site for the Brightline West Station in the Town of Apple Valley, the Victorville Wellness Center, and the housing development in Hesperia.

There were no public comments for the CFO report, President's report, or the Executive Director's report.

FUTURE AGENDA ITEMS

There were no future agenda items.

ANNOUNCEMENTS

Regional Council member Daniel Ramos, Adelanto, District 65, thanked Mayor Patricia Lock Dawson for allowing them to join her at Riverside City Hall and expressed kind words about the facilities. He thanked both Executive Director Ajise, Chief Operating Officer Darin Chidsey, and others for making the drive to Regional Council District 65 and touring the sites. He also thanked everyone for their leadership and mentorship this year. He wished everyone a Merry Christmas and Happy New Year. He expressed kind words of President Allen and stated that their thoughts and prayers were with her.

ADJOURNMENT

There being no further business, President Allen adjourned the Meeting of the Executive/Administration Committee at 3:29 p.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

//

Executive / Administration Committee Attendance Report

2025-26																		Total Mtgs Attended To Date
MEMBERS	CITY	Representing	5-Jun	19-Jun	20-Jun	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY		
Hon. Cindy Allen, President, Chair	Long Beach	District 30	1	1	1	1		1	0	1	1						7	
Hon. Ray Marquez, 1st Vice Chair	Chino Hills	District 10	1	1	1	1		1	1	1	1							8
Hon. Jenny Crosswhite, 2nd Vice Chair	Santa Paula	District 47	1	1	1	1		1	1	1	1							8
Hon. Curt Hagman, Imm. Past President		San Bernardino County	1	0	0	1		1	1	1	1							6
Hon. David J. Shapiro, Chair, CEHD	Calabasas	District 44	1	1	1	1		1	1	1	1							8
Hon. Rocky Rhodes, Vice Chair, CEHD	Simi Valley	District 46	1	1	1	1		1	1	1	1							8
Hon. Rick Denison, Chair, EEC	Yucca Valley	District 11	1	1	0	0		0	1	1	0							4
Hon. Daniel Ramos, Vice Chair, EEC	Adelanto	District 65	1	1	1	1		1	1	1	1							8
Hon. Mike T. Judge, Chair, TC		VCTC	1	1	1	1		1	1	1	1							8
Hon. Thomas Wong, Vice Chair, TC	Monterey Park	District 34	1	1	1	1		1	1	1	1							8
Hon. Patricia Lock Dawson, Chair, LCMC	Riverside	District 68	1	0	0	1		1	1	0	1							5
Hon. Margaret Finlay, Vice Chair, LCMC	Duarte	District 35	0	1	1	1		1	1	1	1							7
Hon. Karen Bass, President's Appt.	Los Angeles	Member-At-Large	0	0	0	0		0	0	0	0							0
Hon. Wendy Bucknum, President's Appt.	Mission Viejo	District 13	1	1	0	1		1	1	0	1							6
Hon. Mike Goodsell, President's Appt.		ICTC	1	1	1	1		1	1	1	1							8
Hon. Jan Harnik, President's Appt.		RCTC	1	1	1	1	1	1	1	0						7		
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	1	0	0	0	0	1	1	0						3		
Ms. Lucy Dunn, Ex-Officio Member	Lucy Dunn Strategic Issues Mar	Business Representative	1	1	1	0	0	0	1	0	1					5		
			16	14	12	14	0	14	16	14	14	0	0	0	0	0	114	



AGENDA ITEM 4

REPORT

Southern California Association of Governments
February 4, 2026

To: EAC - Executive Administration Committee
RC - Regional Council

EXECUTIVE DIRECTOR'S
APPROVAL

From: Erika Bustamante, Deputy Director (Finance)
213-236-1892, bustamante@scag.ca.gov

Kome Ajise

Subject: Contracts \$500,000 or Greater: 24-012-MRFP 17, City of Los Angeles,
Scaling Housing Development on City-Owned Land Strategy

RECOMMENDED ACTION FOR EAC:

That the Executive/Administration Committee recommend that the Regional Council approve Contract No. 24-012-MRFP 17 in an amount not to exceed \$1,847,600 with AECOM Technical Services, Inc. to develop a catalogue of publicly-owned sites in the City of Los Angeles that can be developed into affordable housing. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

RECOMMENDED ACTION FOR RC:

Approve Contract No. 24-012-MRFP 17 in an amount not to exceed \$1,847,600 with AECOM Technical Services, Inc. to develop a catalogue of publicly-owned sites in the City of Los Angeles that can be developed into affordable housing. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 1: Establish and implement a regional vision for a sustainable future.

EXECUTIVE SUMMARY:

The City of Los Angeles "Scaling Up Housing Development on City-Owned Land" project will innovate how the city uses its assets and partners with other public agencies to maximize housing production on public land in a more sustainable and time efficient manner.

The consultant will:

- 1. Complete comprehensive due diligence to review and prioritize City-Owned sites identified for development;*
 - 2. Conduct analysis of city-owned parking lots that can be redeveloped as affordable housing;*
 - 3. Undertake financial and feasibility analysis to generate housing programs and creative financing approaches; and*
-

- 4. *Develop a publicly available city-owned land catalogue with information about each site including the findings of the due diligence analysis.***

BACKGROUND:

Staff recommends executing the following contract \$500,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
AECOM Technical Services, Inc. 24-012-MRFP 17	The project will evaluate the feasibility of housing development on City-owned properties and develop a catalogue of sites and list of recommendations to accelerate the development of affordable housing on public land in the City of Los Angeles.	\$1,847,600

FISCAL IMPACT:

Funding of \$1,847,600 is available in the Fiscal Year (FY) 2025-26 Overall Work Program (OWP) in Project Number 305-4925.01, and any unused funds are expected to be carried forward into future fiscal year budget(s), subject to budget availability.

ATTACHMENT(S):

1. 24-012-MRFP 17 Contract Summary
2. 24-012-MRFP 17 Conflict of Interest Form

CONSULTANT CONTRACT NO. 24-012-MRFP 17

Recommended Consultant:	AECOM Technical Services, Inc.										
Background & Scope of Work:	This project is funded by the Regional Early Action Planning Grant of 2021 (REAP 2.0) and is consistent with the program's requirements, including the objectives of accelerating infill development that facilitates housing supply, choice, and affordability, affirmatively furthering fair housing, and reducing vehicle miles traveled. The City of Los Angeles' "Scaling Up Housing Development on City-Owned Land" project will innovate how the city uses its assets and partners with other public agencies to maximize housing production on public land in a more sustainable and time efficient manner. The consultant will: 1. Complete comprehensive due diligence to review and prioritize City-Owned sites identified for development; 2. Conduct analysis of city-owned parking lots that can be redeveloped as affordable housing; 3. Undertake financial and feasibility analysis to generate housing programs and creative financing approaches; and 4. Develop a publicly available city-owned land catalogue with information about each site including the findings of the due diligence analysis.										
Project's Benefits & Key Deliverables:	The project's benefits and key deliverables include, but are not limited to: • A catalogue of publicly-owned sites within the City with due diligence and financial feasibility analysis; • A report with recommendations on how to reach the City's goal of building 10,000 units on city-owned land as specified in the 2021-2029 Housing Element; and • Final project metrics for REAP 2.0 reporting.										
Strategic Plan:	This item supports SCAG's Strategic Plan Goal 1: Establish and implement a regional vision for a sustainable future.										
Contract Amount:	<table border="0"> <tr> <td>Total not to exceed</td><td align="right">\$1,847,600</td></tr> <tr> <td>AECOM Technical Services, Inc. (prime consultant)</td><td align="right">\$1,213,735</td></tr> <tr> <td>cityLAB-UCLA (subconsultant)</td><td align="right">\$446,105</td></tr> <tr> <td>Keyser Maston Associates, Inc. (subconsultant)</td><td align="right">\$157,550</td></tr> <tr> <td>The Maxima Group LLC. (subconsultant)</td><td align="right">\$30,210</td></tr> </table> Note: AECOM Technical Services, Inc. originally proposed \$1,900,128, but staff negotiated the price down to \$1,847,600 without reducing the scope of work.	Total not to exceed	\$1,847,600	AECOM Technical Services, Inc. (prime consultant)	\$1,213,735	cityLAB-UCLA (subconsultant)	\$446,105	Keyser Maston Associates, Inc. (subconsultant)	\$157,550	The Maxima Group LLC. (subconsultant)	\$30,210
Total not to exceed	\$1,847,600										
AECOM Technical Services, Inc. (prime consultant)	\$1,213,735										
cityLAB-UCLA (subconsultant)	\$446,105										
Keyser Maston Associates, Inc. (subconsultant)	\$157,550										
The Maxima Group LLC. (subconsultant)	\$30,210										
Contract Period:	Notice to Proceed through December 31, 2026										
Project Number(s):	305.4925.01 \$1,847,600 Funding source: REAP 2.0										

	Funding of \$1,847,600 is available in the Fiscal Year (FY) 2025-26 Overall Work Program (OWP) Budget in Project Number 305.4925.01, and the remaining balance will be requested in future fiscal year budget(s), subject to budget availability.								
Request for Proposal (RFP):	SCAG staff notified 22 firms on REAP 2.0 bench of consultants of the release of RFP 24-012-MRFP 17 via SCAG's Solicitation Management System website. A total of 22 firms downloaded the RFP. SCAG received the following four (4) proposals in response to the solicitation: <table> <tr> <td>AECOM Technical Services, Inc (3 subconsultants)</td><td>\$1,900,128</td></tr> <tr> <td>BAE Urban Economics (3 subconsultants)</td><td>\$1,722,239</td></tr> <tr> <td>HR&A Advisors (4 subconsultants)</td><td>\$1,870,500</td></tr> <tr> <td>LeSar Development Consultants (8 subconsultants)</td><td>\$1,699,132</td></tr> </table>	AECOM Technical Services, Inc (3 subconsultants)	\$1,900,128	BAE Urban Economics (3 subconsultants)	\$1,722,239	HR&A Advisors (4 subconsultants)	\$1,870,500	LeSar Development Consultants (8 subconsultants)	\$1,699,132
AECOM Technical Services, Inc (3 subconsultants)	\$1,900,128								
BAE Urban Economics (3 subconsultants)	\$1,722,239								
HR&A Advisors (4 subconsultants)	\$1,870,500								
LeSar Development Consultants (8 subconsultants)	\$1,699,132								
Selection Process:	The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) highest ranked offerors. The PRC consisted of the following individuals: Nashia Lalani, Principal Regional Planner, SCAG Eric Carlos, Director of Housing, LAHD Alessandro Hall, Associate Regional Planner, SCAG								
Basis for Selection:	The PRC recommended AECOM Technical Services, Inc. for the task order award because the consultant: • Demonstrated the best understanding of the project, specifically with their experience on the Citywide Housing Incentive Program (CHIP) and knowledge of the overall City of LA housing dynamics and policy; • Provided the best technical approach, for example, a clear approach to streamline and prioritize site review via a multivariate developability score that is informed by their existing experience with analyzing sites and is scalable; • Demonstrated a clear record of delivering high-quality planning projects in Los Angeles with a direct understanding of the complexities and challenges associated with the RFP scope. The consultant proposes a clear methodology to address the scope objectives with a robust team of qualified consultants and professionals; and • Provided the best overall value for the level of effort proposed. Although the one other firm interviewed proposed a lower price, the PRC did not recommend this firm for contract award because this firm: • Did not clearly demonstrate the capacity to complete the scope within the compressed timeline; • Proposed a technical approach that emphasized political support, preset financial models, and limited use of Citywide programs (E.g., Executive								

	Directive 1), which the PRC felt limited their ability to assess the project sites as required in the RFP scope; • Did not provide a clear understanding of the contribution of subconsultants that were allocated budget but not present for the interview; and • Overall, the other firm did not demonstrate the breadth of familiarity and expertise as the selected consultant.
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**Conflict of Interest (COI) Form - Attachment
For February 4, 2026 Regional Council Approval**

Approve Contract No. 24-012-MRFP 17 in an amount not to exceed \$1,847,600 with AECOM Technical Services, Inc. to develop a catalogue of publicly-owned sites in the City of Los Angeles that can be developed into affordable housing. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
AECOM Technical Services, Inc. (prime consultant)	No - form attached
cityLAB-UCLA (subconsultant)	No - form attached
Keyser Marston Associates, Inc. (subconsultant)	No - form attached
The Maxima Group LLC (subconsultant)	No - form attached

Required Forms: Attachment 5

Attachment 5

SCAG CONFLICT OF INTEREST FORM

MRFP No. 24-012-MRFP 17

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG Regional Council members. All three documents can be viewed online.

The SCAG Conflict of Interest Policy is located at <https://scag.ca.gov/get-involved-contract-vendor-opportunities>.

The list of SCAG staff may be found at <https://scag.ca.gov/employee-directory>.

The list of Regional Council members can be viewed at <https://scag.ca.gov/rc-members-list>.

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: AECOM Technical Services, Inc.

Name of Preparer: Garrett Harper

Project Title: Scaling Housing Development on City Owned Land Strategy

MRFP No: No. 24-012-MRFP 17 **Date Submitted:** November 18, 2025

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

Attachment 5

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Garrett Harper, hereby declare that I am the (position or title) VP, Regional Business Line Leader, Advisory of (firm name) AECOM Technical Services, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated November 4, 2025 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



 _____ November 18, 2025

 Signature of Person Certifying for Proposer Date

 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

Notice Regarding California Public Records Act

Section ① - Summary

A proposal submitted in response to this RFP will be subject to public disclosure pursuant to the California Public Records Act, Cal. Gov. Code section 6250 et. seq., (the “Act”). The Act provides generally that all records relating to a public agency’s business are open to public inspection and copying, unless specifically exempt from public disclosure under one of several exemptions set forth in the Act. If you believe that any portion of your proposal is exempt from disclosure under the California Public Records Act, **you must: 1). Mark such portion “TRADE SECRET,” “CONFIDENTIAL,” or “PROPRIETARY,” within your proposal; 2). Complete Section ② below, and 3). Include this Attachment 9 in your submittal,** or your proposal will be subject to public disclosure under the Act. Proposals marked “TRADE SECRET,” “CONFIDENTIAL,” OR “PROPRIETARY” in their entirety will not be honored, and SCAG will not deny public disclosure of proposals so marked. By submitting a proposal with specific material marked “TRADE SECRET,” “CONFIDENTIAL,” or “PROPRIETARY,” you represent you have a good faith belief that the material is exempt from disclosure under the Act; however, such designations will not necessarily be conclusive. You may be required to further justify in writing why such material should not, upon request, be disclosed by SCAG under the Act. Fee and pricing proposals are not considered “TRADE SECRETS”, “CONFIDENTIAL”, or “PROPRIETARY”.

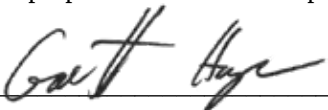
If SCAG denies disclosure, then by submitting your proposal you agree to reimburse SCAG for, and to indemnify, defend, and hold harmless SCAG, its officers, fiduciaries, employees, and agents from and against any and all claims, damages, losses, liabilities, suits, judgments, fines, penalties, costs, and expenses including, without limitation, attorneys' fees, expenses and court costs of any nature whatsoever (collectively, “Claims”) arising from, in connection with, or relating to SCAG’s non-disclosure. By submitting your proposal, you also agree to defend, indemnify, and hold harmless SCAG from and against any and all Claims arising from, in connection with, or relating to SCAG’s public disclosure of any such designated portions of your proposal if SCAG reasonably determines disclosure is deemed required by law, or if disclosure is ordered by a court of competent jurisdiction.

Section ② - Exemption Request

Page Number of Proposal	Brief Explanation for the Exemption Under the Act and any Other Comments

Attach additional pages as necessary

☒ Check here if proposer claims no exemption

Signature: 

Date: November 4, 2025

SCAG CONFLICT OF INTEREST FORM

MRFP No. 24-012-MRFP 02

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG Regional Council members. All three documents can be viewed online.

The SCAG Conflict of Interest Policy is located at <https://scag.ca.gov/contract-vendor-opportunities>.

The list of SCAG staff may be found at <https://scag.ca.gov/employee-directory>.

The list of Regional Council members can be viewed at <https://scag.ca.gov/rc-members-list>.

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: cityLAB-UCLA

Name of Preparer: Emmanuel Proussaloglou

Project Title: Scaling Housing Development on City Owned Land Strategy

MRFP No: No. 24-012-MRFP 17, **Date Submitted:** 11/18/2025

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest

Attachment 5

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship

Attachment 5

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

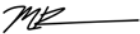
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Emmanuel Proussaloglou, hereby declare that I am the (position or title) Co-Director of (firm name) cityLAB-UCLA, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 11/5/25 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 _____ 11/5/25
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

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If SCAG denies disclosure, then by submitting your proposal you agree to reimburse SCAG for, and to indemnify, defend, and hold harmless SCAG, its officers, fiduciaries, employees, and agents from and against any and all claims, damages, losses, liabilities, suits, judgments, fines, penalties, costs, and expenses including, without limitation, attorneys' fees, expenses and court costs of any nature whatsoever (collectively, "Claims") arising from, in connection with, or relating to SCAG's non-disclosure. By submitting your proposal, you also agree to defend, indemnify, and hold harmless SCAG from and against any and all Claims arising from, in connection with, or relating to SCAG's public disclosure of any such designated portions of your proposal if SCAG reasonably determines disclosure is deemed required by law, or if disclosure is ordered by a court of competent jurisdiction.

Section 2 - Exemption Request

Page Number of Proposal	Brief Explanation for the Exemption Under the Act and any Other Comments

Attach additional pages as necessary

☒ Check here if proposer claims no exemption

Signature: 

Date: 11/5/2025

Attachment 5

SCAG CONFLICT OF INTEREST FORM

MRFP No. 24-012-MRFP 02

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG Regional Council members. All three documents can be viewed online.

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The list of Regional Council members can be viewed at <https://scag.ca.gov/rc-members-list>.

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Keyser Marston Associates, Inc.
Name of Preparer: Heather Greco
Project Title: Scaling Housing Development on City Owned Land Strategy
MRFP No: 24-012-MRFP 17 Date Submitted: 11/18/25

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest

Attachment 5

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

Attachment 5

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Heather Greco, hereby declare that I am the (position or title) Business Manager of (firm name) Keyser Marston Associates, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 10/27/25 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 _____ 10/27/25
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

Attachment 5

SCAG CONFLICT OF INTEREST FORM

MRFP No. 24-012-MRFP 02

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

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The list of SCAG staff may be found at <https://scag.ca.gov/employee-directory>.

The list of Regional Council members can be viewed at <https://scag.ca.gov/rc-members-list>.

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: The Maxima Group LLC

Name of Preparer: Patricia Flynn

Project Title: Scaling Housing Development on City Owned Land Strategy

MRFP No: 24-012-MRFP 17

Date Submitted: 18 November 2025

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name

Nature of Financial Interest

Attachment 5

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship

Attachment 5

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Patricia Flynn, hereby declare that I am the (position or title) Principal of (firm name) The Maxima Group LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 27 October 2025 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


27 October 2025
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 5

REPORT

Southern California Association of Governments
February 4, 2026

To: EAC - Executive Administration Committee
RC - Regional Council

From: Erika Bustamante, Deputy Director (Finance)
213-236-1892, bustamante@scag.ca.gov

Subject: Contracts \$500,000 or Greater: 26-018-C01, 2028 Olympic and Paralympic Games Community Hubs Toolkit

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION FOR EAC:

That the Executive/Administration Committee recommend that the Regional Council approve Contract No. 26-018-C01 in an amount not to exceed \$2,999,307 with T.Y. Lin International to provide services for the development and implementation of a Community Hubs Toolkit and Activation Program tied to the 2026 FIFA World Cup and the 2028 Olympic and Paralympic Games. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

RECOMMENDED ACTION FOR RC:

Approve Contract No. 26-018-C01 in an amount not to exceed \$2,999,307 with T.Y. Lin International to provide services for the development and implementation of a Community Hubs Toolkit and Activation Program tied to the 2026 FIFA World Cup and the 2028 Olympic and Paralympic Games. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 2: Be a cohesive and influential voice for the region.
3: Spur innovation and action through leadership in research, analysis and information sharing.

EXECUTIVE SUMMARY:

The program that the consultant will develop has a dual purpose: to create a practical, locally focused toolkit that helps cities and counties plan and deliver community hub activations, and to implement demonstration projects that showcase community-centered placemaking during mega events while leaving a lasting regional legacy. This effort is part of SCAG's broader Games Mobility Program, which builds on Southern California's history of hosting major international events and responds to the unprecedented scale and complexity of the upcoming Games through coordinated, long-term planning.

The Community Hubs Toolkit will be implemented in two phases: development of a comprehensive activation toolkit, followed by planning and deployment of activation projects across the region. The selected consultant will manage and oversee the toolkit and associated development plan, support the evaluation and selection of pilot projects, coordinate with jurisdictions and stakeholders, and assist in scaling successful strategies regionwide. Responsibilities include project management, stakeholder engagement, communications support, and reporting outcomes to internal and external audiences.

BACKGROUND:

Staff recommends executing the following contract \$500,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
T.Y. Lin International 26-018-C01	The consultant shall provide services for the development and implementation of a Community Hubs Toolkit and Activation Program tied to the 2026 FIFA World Cup and the 2028 Olympic and Paralympic Games.	\$2,999,307

FISCAL IMPACT:

Funding of \$2,999,307 is budgeted in the Fiscal Year (FY) 2025-26 Overall Work Program (OWP) Budget in Project Number 400.4959.01, and any unused funds are expected to be carried forward into future fiscal year budget(s), subject to budget availability.

ATTACHMENT(S):

1. 26-018-C01 Contract Summary
2. 26-018-C01 Conflict of Interest Form

CONSULTANT CONTRACT NO. 26-018-C01

Recommended Consultant:	T.Y. Lin International
Background & Scope of Work:	The consultant shall provide services for the development and implementation of a Community Hubs Toolkit and Activation Program tied to the 2026 FIFA World Cup and the 2028 Olympic and Paralympic Games. The program has a dual purpose: to create a practical, locally focused toolkit that helps cities and counties plan and deliver community hub activations, and to implement demonstration projects that showcase community-centered placemaking during mega events while leaving a lasting regional legacy. This effort is part of SCAG’s broader Games Mobility Program, which builds on Southern California’s history of hosting major international events and responds to the unprecedented scale and complexity of the upcoming Games through coordinated, long-term planning. As a central element of the Games Mobility Program, the Community Hubs initiative is designed to extend the excitement and benefits of the Games beyond official venues, particularly to communities that are not hosting events. Inspired by successful fan zone models from the 2012 London and 2024 Paris Games, Community Hubs will activate public spaces to foster local celebration, support small businesses, strengthen social connections, and reduce vehicle miles traveled and greenhouse gas emissions by localizing participation. The program aligns with complementary regional efforts, such as LA Metro’s Fan Zones Program and Los Angeles County’s 88 for 28 frameworks, to ensure an inclusive, collaborative regional approach that highlights Southern California’s diverse neighborhoods and builds long-term community value. The Community Hubs Toolkit will be implemented in two phases: development of a comprehensive activation toolkit, followed by planning and deployment of activation projects across the region. The selected consultant will manage and oversee the toolkit and associated development plan, support the evaluation and selection of pilot projects, coordinate with jurisdictions and stakeholders, and assist in scaling successful strategies regionwide. Responsibilities include project management, stakeholder engagement, communications support, and reporting outcomes to internal and external audiences.
Project’s Benefits & Key Deliverables:	The project’s benefits and key deliverables include, but are not limited to: • Managing and monitoring the Community Hubs Toolkit and Development Plan, budget and schedule, communicating and monitoring activation project deadlines, scheduling and facilitating meetings with activation project stakeholders and SCAG staff, and reviewing required deliverables submitted by participants, • Sharing Toolkit-related information and summaries of activity to support internal coordination, member updates, and storytelling by SCAG’s Government and Public Affairs team, • Supporting the development and deployment of Community Hub strategies through cities and counties interested in deploying Community Hubs, in partnership with other stakeholders, including working with stakeholders to effectively scale strategies for wider deployment across the SCAG region, and

	Summarizing, presenting, and reporting Toolkit findings, research and outcomes to internal and external audiences.														
Strategic Plan:	This item supports SCAG's Strategic Priorities: - Be a cohesive and influential voice for the region; - Spur innovation and action through leadership in research, analysis, and information sharing; and - Secure and optimize diverse funding sources to support regional priorities.														
Contract Amount:	<table> <tr> <td>Total not to exceed</td><td>\$2,999,307</td></tr> <tr> <td>T.Y. Lin (prime consultant)</td><td>\$735,408</td></tr> <tr> <td>Community Arts Resources (CARS) (subconsultant)</td><td>\$1,227,067</td></tr> <tr> <td>Studio One Eleven (subconsultant)</td><td>\$371,629</td></tr> <tr> <td>Estolano Advisors (subconsultant)</td><td>\$468,284</td></tr> <tr> <td>Bike Hub (dba Tranzito) (subconsultant)</td><td>\$77,297</td></tr> <tr> <td>Place & Page (subconsultant)</td><td>\$119,722</td></tr> </table>	Total not to exceed	\$2,999,307	T.Y. Lin (prime consultant)	\$735,408	Community Arts Resources (CARS) (subconsultant)	\$1,227,067	Studio One Eleven (subconsultant)	\$371,629	Estolano Advisors (subconsultant)	\$468,284	Bike Hub (dba Tranzito) (subconsultant)	\$77,297	Place & Page (subconsultant)	\$119,722
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Estolano Advisors (subconsultant)	\$468,284														
Bike Hub (dba Tranzito) (subconsultant)	\$77,297														
Place & Page (subconsultant)	\$119,722														
Contract Period:	Notice to Proceed through December 31, 2028														
Project Number(s):	400.4961MA.01 \$2,999,307 Funding source(s): Federal Highway Administration (FHWA) Surface Transportation Block Grant (STBG) Program and Toll Credits. Funding of \$2,999,307 is available in the Fiscal Year (FY) 2025-26 Overall Work Program (OWP) Budget in Project Number 400.4961MA.01, and any unused funds are expected to be carried forward into future fiscal year budget(s), subject to budget availability.														
Request for Proposal (RFP):	SCAG staff notified 3,410 firms of the release of RFP 26-018-C01 via SCAG's Solicitation Management System website. A total of 135 firms downloaded the RFP. SCAG received the following six (6) proposals in response to the solicitation: <table> <tr> <td>T.Y. Lin International (5 subconsultants)</td><td>\$2,999,307</td></tr> <tr> <td>SWA Group (3 subconsultants)</td><td>\$2,293,461</td></tr> <tr> <td>AUX Architecture (3 subconsultants)</td><td>\$2,906,634</td></tr> <tr> <td>Agency Artifact/Alta Planning + Design, Inc. (7 subconsultants)</td><td>\$2,999,845</td></tr> <tr> <td>Sasaki Associates (6 subconsultants)</td><td>\$3,453,181</td></tr> <tr> <td>Fehr & Peers (8 subconsultants)</td><td>\$3,743,647</td></tr> </table>	T.Y. Lin International (5 subconsultants)	\$2,999,307	SWA Group (3 subconsultants)	\$2,293,461	AUX Architecture (3 subconsultants)	\$2,906,634	Agency Artifact/Alta Planning + Design, Inc. (7 subconsultants)	\$2,999,845	Sasaki Associates (6 subconsultants)	\$3,453,181	Fehr & Peers (8 subconsultants)	\$3,743,647		
T.Y. Lin International (5 subconsultants)	\$2,999,307														
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Agency Artifact/Alta Planning + Design, Inc. (7 subconsultants)	\$2,999,845														
Sasaki Associates (6 subconsultants)	\$3,453,181														
Fehr & Peers (8 subconsultants)	\$3,743,647														
Selection Process:	The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed two (2) highest ranked offerors.														

	The PRC consisted of the following individuals: Lyle Janicek, Planning Supervisor (Project Manager), SCAG Anikka Van Eyl, Associate Regional Planner, SCAG Victor Negrete, Manager, Community and Economic Development, SCAG Hannah Brunelle, Senior Director of Countywide Planning, LA Metro
Basis for Selection:	The PRC recommended T.Y. Lin International for the contract award because the consultant: • Demonstrated the best understanding of the challenges and complexities associated with planning and coordinating activation sites for a mega-event like the 2028 Olympic and Paralympic Games, specifically regarding safety, community input and engagement, and their three “P” framework - Places, Programs, and Partnerships; • Identifies a clear focus on "storytelling" as a means to generate buy-in for local communities, credibility for SCAG, and a legacy of success/highly visible impact; • Demonstrated a strong technical approach aligned with SCAG’s goals, which is rooted in a vibrant project management style that is clear, logical, and based on a track record of managing projects of similar scale and scope; • Offers extensive experience of planning and coordinating similar efforts regionally and nationally through the assembled project team, including presidential inaugurations, CicLAvia, Getty 25 Community Festivals, Go Human Tactical Urbanism; • Focused the toolkit to ensure a lasting legacy, and what the toolkit will bring to communities beyond the 2028 Olympic and Paralympic Games; • Additionally, TY Lin identified the importance of showcasing how the Community Hubs program can be tied into other SCAG efforts, such as the Passenger and Freight Transit Demand Management and VMT-reducing programs. They went into explicit detail to highlight the important details such as crowd flow, hub queueing, and the greater context of site activation.; • Proposed a schedule that reflects an understanding of the project’s urgency and the firm deadlines associated with the Games; • Was the lowest cost proposal of the firms shortlisted and invited to interview. The firm’s cost proposal was competitive with the other cost proposals submitted and is appropriately allocated across tasks and sub-consultants; and • Submitted a well-cost proposal that is slightly above the independent cost estimate, yet reflects the most realistic and appropriate level of effort and cost allocation across tasks and subconsultants to successfully complete the project.

**Conflict of Interest (COI) Form - Attachment
February 5, 2026 Regional Council Approval**

Approve Contract No. 26-018-C01 in an amount not to exceed \$2,999,307 with T.Y. Lin International to provide services for the development and implementation of a Community Hubs Toolkit and Activation Program tied to the 2026 FIFA World Cup and the 2028 Olympic and Paralympic Games.

Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
T. Y. Lin International (prime consultant)	No - form attached
CARS (subconsultant)	No - form attached
Studio One Eleven (subconsultant)	No - form attached
Estolano Advisors (subconsultant)	No - form attached
Bike Hub dba Tranzito (subconsultant)	No - form attached
Place and Page (subconsultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM**RFP No. 26-018****SECTION I: INSTRUCTIONS**

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: T.Y. Lin International

Name of Preparer: Stephanie Shaw

Project Title: 2028 Olympic and Paralympic Games Community Hubs Toolkit

RFP Number: 26-018 **Date Submitted:** 10/8/2025

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Stephanie Shaw, hereby declare that I am the (position or title) Vice President of (firm name) T.Y. Lin International, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 10/8/2025 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



 _____ 10/8/2025 _____
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM**RFP No. 26-018****SECTION I: INSTRUCTIONS**

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: Community Arts Resources

Name of Preparer: Aaron Paley

Project Title: 2028 Olympic and Paralympic Games Community Hubs Toolkit

RFP Number: 26-018

Date Submitted: 9/25/25

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ **YES** ☒ **NO**

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

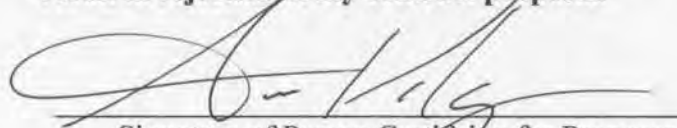
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Aaron Paley, hereby declare that I am the (position or title) President of (firm name) Community Arts Resources, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 9/25/25 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 Signature of Person Certifying for Proposer
 (original signature required)

9/25/25

Date

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SCAG CONFLICT OF INTEREST FORM

RFP No. 26-018

SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: RDC-S111, Inc.
Name of Preparer: Shruti Shankar on behalf of Brad Williams
Project Title: SCAG Community Hubs
RFP Number: 26-018 **Date Submitted:** 10.8.25

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Shruti Shankar (on behalf of Brad Williams), hereby declare that I am the (position or title) Urban Design Director, Associate Principal of (firm name) RDC-S111, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 10.6.25 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

 _____ Signature of Person Certifying for Proposer (original signature required)	<u>10.6.25</u> _____ Date
--	---------------------------------

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SCAG CONFLICT OF INTEREST FORM**RFP No. 26-018****SECTION I: INSTRUCTIONS**

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: Estolano Advisors

Name of Preparer: Cecilia V. Estolano

Project Title: 2028 Olympic and Paralympic Games Community Hubs Toolkit

RFP Number: 26-018 **Date Submitted:** 9/30/25

SECTION II: QUESTIONS

- During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If “yes,” please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Cecilia V. Estolano, hereby declare that I am the (position or title) President & CEO of (firm name) Estolano Advisors, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 9/30/25 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

9/30/25

Date

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SCAG CONFLICT OF INTEREST FORM**RFP No. 26-018****SECTION I: INSTRUCTIONS**

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Name of Firm: BikeHub (dba Tranzito)

Name of Preparer: Maureen Isaacs

Project Title: 2028 Olympic and Paralympic Games Community Hub Toolkit

RFP Number: 26-018 **Date Submitted:** 9/26/25

SECTION II: QUESTIONS

- During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

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Name	Nature of Financial Interest

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If “yes,” please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Gene Oh, hereby declare that I am the (position or title) CEO of (firm name) BikeHub (dba Tranzito), and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 9/26/25 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Gene Oh

9/26/25

Signature of Person Certifying for Proposer
(original signature required)

Date

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SCAG CONFLICT OF INTEREST FORM**RFP No. 26-018****SECTION I: INSTRUCTIONS**

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: Place and Page, LLC

Name of Preparer: Colleen Corcoran

Project Title: 2028 Olympic and Paralympic Games Community Hub Toolkit

RFP Number: 26-018 **Date Submitted:** 09/29/25

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If “yes,” please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Colleen Corcoran, **hereby declare that I am the (position or title)** Founder and Creative Director **of (firm name)** Place and Page, LLC, **and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated** 09/29/25 **is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.**


09/29/25

 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

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AGENDA ITEM 6

REPORT

Southern California Association of Governments
February 4, 2026

To: EAC - Executive Administration Committee
RC - Regional Council

EXECUTIVE DIRECTOR'S
APPROVAL

From: Erika Bustamante, Deputy Director (Finance)
213-236-1892, bustamante@scag.ca.gov

Kome Ajise

Subject: Contracts \$500,000 or Greater: 26-029-C01, Federal Advocacy Services

RECOMMENDED ACTION FOR EAC:

That the Executive/Administration Committee recommend that the Regional Council approve Contract No. 26-029-C01 in an amount not to exceed \$600,000 with Manatt Government Strategies, LLC, to provide Federal Advocacy Services. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

RECOMMENDED ACTION FOR RC:

Approve Contract No. 26-029-C01 in an amount not to exceed \$600,000 with Manatt Government Strategies, LLC, to provide Federal Advocacy Services. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 2: Be a cohesive and influential voice for the region.

EXECUTIVE SUMMARY:

Under this agreement, Manatt Government Strategies, LLC will serve as SCAG's Federal Lobbyist and among other things support the development of SCAG's annual Legislative Program for review by the Legislative/Communications and Membership Committee and the Regional Council.

BACKGROUND:

Staff recommends executing the following contract \$500,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Manatt Government Strategies, LLC 26-029-C01	The consultant will develop strategies for the successful attainment of SCAG's Legislative Program.	\$600,000

FISCAL IMPACT:

The total cost for this contract is \$600,000 for the period of performance. The cost for the first year is \$120,000 and is available in the Fiscal Year 2025-2026 General Fund Budget in project number 800.0160.02. The cost for subsequent years will be included in future annual budgets, subject to budget availability.

ATTACHMENT(S):

1. 26-029-C01 Contract Summary
2. 26-029-C01 Conflict of Interest Form

CONSULTANT CONTRACT NO. 26-029-C01

Recommended Consultant:	Manatt Government Strategies, LLC
Background & Scope of Work:	Under this agreement, Manatt Government Strategies, LLC will serve as SCAG's Federal Lobbyist and among other things support the development of SCAG's annual Legislative Program for review by the Legislative/Communications and Membership Committee and the Regional Council.
Project's Benefits & Key Deliverables:	The project's benefits and key deliverables include, but are not limited to: • Developing and suggesting strategies for the successful attainment of SCAG's Legislative Program; • Providing a Weekly Legislative Report when Congress is in session. The update will analyze newly introduced bills, summarize activities in Congress, congressional committees relevant to SCAG, the Administration, appropriate federal agencies, and stakeholders that share interest areas with SCAG, and a forecast of activity likely to occur in the foreseeable future; • Assisting with the initiation of legislation sponsored or supported by SCAG; and • Providing logistical support for visits to Washington, D.C. or district offices. This includes developing proposed agenda and scheduling meetings with Members of Congress, congressional staff, and members of the Administration to further the goals of SCAG's Legislative Program.
Strategic Plan:	This item supports SCAG's Strategic Plan Priority #2 to be a cohesive and influential voice for the region.
Contract Amount:	Total not to exceed \$600,000 Manatt Government Strategies, LLC (prime consultant) \$600,000 (\$10,000 flat monthly retainer, \$600,000 over a 36-month base period, with two (2) additional 12-month options)
Contract Period:	Notice to Proceed through March 31, 2031
Project Number(s):	800.0160.02 \$600,000 Funding source(s): General Fund The total cost for this contract is \$600,000 for the period of performance. The cost for the first year is \$120,000 and is available in the Fiscal Year 2025-2026 General Fund Budget in project number 800.0160.02. The cost for subsequent years will be included in future annual budgets, subject to budget availability.

Request for Proposal (RFP):	SCAG staff notified 5,561 firms of the release of RFP 26-029 via SCAG’s PlanetBids website. A total of 42 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation: <table data-bbox="451 247 1487 394"> <tr> <td>Manatt Government Strategies, LLC (no subconsultants)</td><td>\$600,000</td></tr> <tr> <td>Holland and Knight (no subconsultants)</td><td>\$600,000</td></tr> <tr> <td>Invariant (no subconsultants)</td><td>\$1,200,996</td></tr> </table>	Manatt Government Strategies, LLC (no subconsultants)	\$600,000	Holland and Knight (no subconsultants)	\$600,000	Invariant (no subconsultants)	\$1,200,996
Manatt Government Strategies, LLC (no subconsultants)	\$600,000						
Holland and Knight (no subconsultants)	\$600,000						
Invariant (no subconsultants)	\$1,200,996						
Selection Process:	The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) highest ranked proposers. The PRC consisted of the following individuals: • Kevin Gilhooley, Manager, Legislative Affairs & Government Relations Department, SCAG • Javiera Cartagena, Chief Government & Public Affairs Officer, Government and Public Affairs Division, SCAG • Darrin Peschka, Program Manager, Government & Community Relations, Ventura County Transportation Commission						
Basis for Selection:	The PRC recommended Manatt Government Strategies, LLC, for the contract award because the consultant: • Demonstrated the best understanding of SCAG’s institutional history, current priorities and needs as outlined in the scope of work. • Exhibited a deep familiarity with SCAG’s prior accomplishments, including member directed spending for the Highways to Boulevards study and U.S. Department of Transportation awards under the Safe Streets and Roads for All program. The consultant team highlighted how their established relationships with members of SCAG’s congressional delegation can be leveraged to advance SCAG’s current and future goals. • Strongly emphasized the team’s relationships with members of SCAG’s congressional delegation and clearly identified opportunities to enhance SCAG’s visibility in Washington, D.C., advance legislative priorities related to surface transportation policy, and leverage partnerships to influence the outcome of federal housing legislation. • Demonstrated extensive and diverse public sector experience. In addition to their years as lobbyists in a global law firm, the team described their longstanding career experiences ranging from serving as an analyst in the Department of Energy, deputy mayor to the City of Los Angeles, lead advocate for the County of Los Angeles, and head of the League of California Cities’ Washington, D.C. office and how these career experiences would create valuable insights for SCAG in our effort to represent the interests of multiple local governmental agencies. • Provides the best overall value relative to the proposed level of effort proposed,						

	adequately meeting the tasks and objectives in the scope of work at a cost below the original estimate. Although other firm(s) were clearly qualified and provided sound technical approaches, the PRC did not recommend these firm(s) for contract award because this firm(s): • Did not demonstrate the best familiarity with SCAG's past accomplishments, and strategies and expected outcomes to support SCAG's current and future goals were vague. • The participants in the interview did not fully align with the experience areas most critical to SCAG's needs. In addition, the proposed staffing approach included limited institutional knowledge and limited demonstrated experience with SCAG's existing operations. • Did not provide the best overall value for the level of effort proposed to perform the tasks and goals outlined in the scope of work, and in one case at a price that significantly exceeded the independent cost estimate.
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**Conflict of Interest (COI) Form - Attachment
For February 5, 2026 Regional Council Approval**

Approve Contract No. 26-029-C01 in an amount not to exceed \$600,000 with Manatt Government Strategies, LLC to provide Federal Advocacy Services.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Manatt Government Strategies, LLC (prime consultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 26-029

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Manatt Government Strategies, LLC

Name of Preparer: Richard Adam

Project Title: Federal Advocacy Services

RFP Number: 26-029 Date Submitted: 11/05/2025

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Richard Adam, hereby declare that I am the (position or title) Associate General Counsel of (firm name) Manatt Government Strategies, LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated November 1, 2025 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Adam, Richard

Digitally signed by Adam, Richard
Date: 2025.11.01 10:47:47 -0700

Signature of Person Certifying for Proposer
(original signature required)

November 1, 2025

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 7

REPORT

Southern California Association of Governments
February 4, 2026

To: EAC - Executive Administration Committee
RC - Regional Council

EXECUTIVE DIRECTOR'S
APPROVAL

From: Erika Bustamante, Deputy Director (Finance)
213-236-1892, bustamante@scag.ca.gov

Kome Ajise

Subject: Contracts \$500,000 or Greater: 26-041-C01, SCAG Transportation Safety
Predictive Modeling & Analysis Platform

RECOMMENDED ACTION FOR EAC:

That the Executive/Administration Committee recommend that the Regional Council approve Contract No. 26-041-C01 in an amount not to exceed \$866,000 with Citian to continue development and refinement of a comprehensive safety data analysis and modeling platform that will provide both real-time and predictive data, along with cutting edge analytical and modeling resources, for use by regional and local transportation safety decision-makers. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

RECOMMENDED ACTION FOR RC:

Approve Contract No. 26-041-C01 in an amount not to exceed \$866,000 with Citian to continue development and refinement of a comprehensive safety data analysis and modeling platform that will provide both real-time and predictive data, along with cutting edge analytical and modeling resources, for use by regional and local transportation safety decision-makers. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 3: Spur innovation and action through leadership in research, analysis and information sharing.

EXECUTIVE SUMMARY:

Consistent with the requirements of the Office of Traffic Safety grant that funds this project, Citian will provide essential services including software licensing, system maintenance, predictive model development and refinement, and technical assistance, to support the continued implementation of a comprehensive safety data analysis and modeling platform. These elements directly support the development and operationalization of a shared analytical foundation across jurisdictions for data-driven decision-making. The availability of reliable and accurate data, training, and cross-agency engagement ensures that SCAG is well equipped to effectively evaluate transportation

safety risks and prioritize mitigation strategies and investments in alignment with regional Vision Zero, Safe System, and Connect SoCal safety objectives.

BACKGROUND:

Staff recommends executing the following contract \$500,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Citian, Inc. 26-041-C01	The project will advance SCAG's Transportation Safety Predictive Modeling and Analysis Platform by securing proprietary real-time safety data, integrating new datasets, including near-miss data, refining predictive modeling capabilities based on user needs, and providing ongoing training and technical support to ensure effective regional safety planning and analysis.	\$866,000

FISCAL IMPACT:

Funding of \$866,000 is available in the Fiscal Year 2025-26 Overall Work Program (OWP) Budget in Project Number 225-3564.23, and any unused funds are expected to be carried forward into future fiscal year budget(s), subject to budget availability.

ATTACHMENT(S):

1. 26-041-C01 Contract Summary
2. 26-041-C01 Conflict of Interest Form

CONSULTANT CONTRACT NO. 26-041-C01

Recommended Consultant:	Citian, Inc
Background & Scope of Work:	Consistent with the requirements of the Office of Traffic Safety (OTS) grant that funds this project, the Consultant shall provide essential services including software licensing, system maintenance, predictive model development and refinement, and technical assistance, to support the continued implementation of a comprehensive safety data analysis and modeling platform. The Consultant shall refine SCAG's Transportation Safety Predictive Modeling and Analysis Platform by securing proprietary real-time safety data, integrating new datasets, including near-miss data, refining predictive modeling capabilities based on user needs, and providing ongoing training and technical support to ensure effective regional safety planning and analysis. These elements directly support the development and operationalization of a shared analytical foundation across jurisdictions for data-driven decision-making. The availability of reliable and accurate data, training, and cross-agency engagement ensures that SCAG is well equipped to effectively evaluate transportation safety risks and prioritize mitigation strategies and investments in alignment with regional Vision Zero, Safe System, and Connect SoCal safety objectives.
Project's Benefits & Key Deliverables:	The project's benefits and key deliverables include, but are not limited to: • Citian "CRASH" Platform license that grants access to a fully operational data platform with updated collision and roadway datasets for SCAG and authorized partner users; and • Refined predictive modeling platform that integrates enhanced functionality and analysis; and • Technical support to ensure effective use of the predictive modeling platform.
Strategic Plan:	This item supports SCAG's Strategic Plan Goal 3: Spur innovation and action through leadership in research, analysis and information sharing.
Contract Amount:	Total not to exceed \$866,000 Citian, Inc. (prime consultant) \$866,000 Note: Citian, Inc. originally proposed \$976,710.00, but staff negotiated the price down to \$866,000 without reducing the scope of work.
Contract Period:	Notice to Proceed through September 30, 2026
Project Number:	225-3564JD.23 \$866,000 Funding of \$866,000 is available in the Fiscal Year (FY) 2025-26 Overall Work Program (OWP) Budget in Project Number 225-3564.23, and any unused funds are expected to be carried forward into future fiscal year budget(s), subject to budget availability.

Request for Proposal (RFP):	Not Applicable – Sole Source
Selection Process:	Not Applicable – Sole Source
Basis for Selection:	CRASH is a proprietary safety data and analysis and modeling platform produced and licensed by Citian developed for SCAG. To continue the effort, which began in Federal Fiscal Year (FFY) 24 and FFY25, seamlessly into FFY26, SCAG will need to enter a renewed licensing agreement with Citian to maintain access to the CRASH data platform. If SCAG does not renew the licensing agreement with Citian for continued access to their CRASH safety data and modeling platform, which was customized for SCAG, the work that had been completed over the previous two Federal Fiscal Years in support of this project would be lost. In addition, if SCAG is required to facilitate a competitive bid, this would lead to substantial delays when time is of the essence for a one-year OTS grant.

**Conflict of Interest (COI) Form - Attachment
For February 5, 2026 Regional Council Approval**

Approve Contract No. 26-041-C01 in an amount not to exceed \$866,000 with Citian, Inc. to continue development and refinement of a comprehensive safety data analysis and modeling platform that will provide both real-time and predictive data, along with cutting edge analytical and modeling resources, for use by regional and local transportation safety decision-makers. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Citian, Inc. (prime consultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

26-041

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: Citian, Inc.

Name of Preparer: Steven Houh

Project Title: Transportation Safety Predictive Modeling & Analysis Platform

Date Submitted: 1/9/2026

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

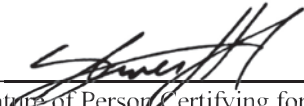
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Steven Houh, hereby declare that I am the (position or title) Chief Executive Officer of (firm name) Citian, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 1/9/2026 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

 _____ Signature of Person Certifying for Proposer (original signature required)	<u>1/9/2026</u> _____ Date
--	----------------------------------

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 8

REPORT

Southern California Association of Governments

February 4, 2026

To: EAC - Executive Administration Committee
RC - Regional Council

From: Annie Nam, Deputy Director (Transportation)
(213) 236-1827, nam@scag.ca.gov

Subject: Approve SCAG Participation in the 2026 Milano-Cortina Olympic and Paralympic Games Observation Program and Study Tour

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION FOR EAC:

That the Executive/Administration Committee recommend that the Regional Council approve:

1. Participation of one SCAG staff in accordance with the SCAG Employee Travel Policy, in the 2026 Milano-Cortina Olympic and Paralympic Games Observation Program and Study Tour in February and after the Games to meet with the Milano-Cortina delegation on lessons learned to support SCAG's preparation for the LA28 Olympic Games;
2. Delegation of authority to the Executive Director to approve international travel specific to the 2026 Milano-Cortina Olympic and Paralympic Games, for any needed additional SCAG international travel related to the Games; and
3. Expenditure of approximately \$7,500 to cover travel expenses which will be allocated from SCAG's General Fund, Project Number 800-0160.01, and the expenditure of additional funds to cover travel expenses for any additional international travel authorized by the Executive Director. Per SCAG Travel Policy, foreign travel requires Regional Council approval.

RECOMMENDED ACTION FOR RC:

Approve:

1. Participation of one SCAG staff in accordance with the SCAG Employee Travel Policy, in the 2026 Milano-Cortina Olympic and Paralympic Games Observation Program and Study Tour in February, and after the Games to meet with the Milano-Cortina delegation on lessons learned to support SCAG's preparation for the LA28 Olympic Games;
 2. Delegation of authority to the Executive Director to approve international travel for any needed additional SCAG international travel related to the Games; and
 3. Expenditure of approximately \$7,500 to cover travel expenses which will be allocated from SCAG's General Fund, Project Number 800-0160.01, and the expenditure of additional funds to cover travel expenses for any additional international travel authorized by the Executive Director. Per SCAG Travel Policy, foreign travel requires Regional Council approval.
-

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 3: Spur innovation and action through leadership in research, analysis and information sharing.

EXECUTIVE SUMMARY:

In preparation for the 2028 Summer Olympic Games in Los Angeles, SCAG staff is seeking approval to participate in 2026 Milano-Cortina Olympic and Paralympic Games Observation Program and Study Tour, for one SCAG staff in February and after the Games to meet with the Milano-Cortina delegation on lessons learned to support SCAG's preparation for the LA28 Olympic Games. Additionally, SCAG staff is seeking delegation of authority to the Executive Director to approve international travel, specific to the 2026 Milano-Cortina Olympic and Paralympic Games, for any additional SCAG international travel as may be needed. The cost of the Observation Program and Study Tour is estimated to be about \$7,500 per person, which would cover travel expenses. Funding will be allocated from SCAG's General Fund, Project Number 800-0160.01. Per SCAG Travel Policy, foreign travel requires Regional Council approval.

The SCAG delegation will join other leaders from Southern California, in addition to state and federal representatives. SCAG staff member Courtney Aguirre, Mobility Planning and Goods Movement Manager, will be participating in the LA28-led 2026 Milano-Cortina Olympic and Paralympic Games Observation Program and Study Tour in February. Program participants will learn from and engage with experts from Milano-Cortina to gain firsthand knowledge about the preparations and on the ground operations during the 2026 Olympic and Paralympic Games in Milano-Cortina.

BACKGROUND:

In anticipation of the 2028 Olympic and Paralympic Games ("the Games"), SCAG staff have been working in partnership with LA28, Metro, Caltrans, the Los Angeles Department of Transportation (LADOT), the City of Los Angeles Mayor's Office, and Metrolink, a group collectively known as the Games Mobility Executives (GME), to develop mobility plans/strategies and pursue state and federal funds in support of the transportation infrastructure and programming needed for the region during the Games. The region is at a critical time for planning for the LA28 Games. The conclusion of the winter Games will mean that the International Olympic Committee's (IOC) focus will become ever more focused on the 2028 Games, elevating the need for more coordination and planning across the region.

The 2028 Games will have venues in three Southern California counties, specifically, Los Angeles, Orange, and San Diego, and given the significant number of expected spectators, participants, and resident engagement, broader multi-county coordination will be critical to ensure safe and efficient travel. As SCAG will be supporting several mobility strategies, including passenger and freight transportation demand management (TDM) efforts across the SCAG region, participation in ongoing

technical learning exchanges with other Olympic cities as well as World Cup cities, is important. Accordingly, SCAG staff member Courtney Aguirre, Mobility Planning and Goods Movement Manager, will be participating in the official 2026 Milano-Cortina Olympic and Paralympic Games Observation Program and Study Tour, scheduled for February, to learn from and engage with experts to gain firsthand knowledge about the preparations and on the ground operations in Milano-Cortina. The 2026 Milano-Cortina Games Observation Program and Study Tour is being coordinated and led by LA28, with staff participants from each of the GME partner agencies along with state and federal agencies. As additional observation and learning opportunities are anticipated following the official Observation Program in February as well as after the Milano-Cortina Games, SCAG staff will join other local and regional leaders from Southern California to participate.

SCAG staff is seeking approval to participate in the 2026 Milano-Cortina Olympic and Paralympic Games Observation Program and Study Tour, for one SCAG staff member in February, and after the Games to meet with the Milano-Cortina delegation on lessons learned in preparation for the LA28 Olympic Games. Additionally, SCAG staff is seeking delegation authority to the Executive Director to approve international travel, specific to the Games, for any additional SCAG international travel as may be needed.

The cost of the Observation Program and Study Tour is estimated to be \$7,500 per person. The price assumes up to seven (7) nights hotel accommodation, ground transportation, meals, airfare, parking and incidentals, all subject to SCAG's allowable travel expense rates and requirements.

Funding will be allocated from SCAG's General Fund, Project Number 800-0160.01. Per SCAG Travel Policy, foreign travel requires Regional Council approval.

FISCAL IMPACT:

The proposed expenditure of approximately \$7,500, and the expenditure of additional funds to cover travel expenses for any additional international travel related to the Games authorized by the Executive Director, will be allocated from the General Fund, Project Number 800-0160.01.



AGENDA ITEM 9

REPORT

Southern California Association of Governments

February 4, 2026

To: EAC - Executive Administration Committee
RC - Regional Council

From: Annie Nam, Deputy Director (Transportation)
213-236-1827, nam@scag.ca.gov

Subject: Contracting to Implement the Quick-Build Transportation Safety
Demonstration Projects

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION FOR EAC:

That the Executive/Administration Committee recommend that the Regional Council delegate contract and contract amendment authority to the Executive Director to accelerate delivery of quick-build transportation safety projects in support of the 2028 Summer Olympic and Paralympic Games in an amount up to, and not to exceed, a total value of \$5,000,000; thus authorizing the Executive Director to execute contracts above the thresholds noted in the Regional Council Policy Manual Article IX without first obtaining Regional Council approval. Contract and contract amendments executed under this granted authority will be reported separately to the EAC and Regional Council through the Purchase Order, Contracts and Contract Amendments below Regional Council Approval Threshold staff report.

RECOMMENDED ACTION FOR RC:

That the Regional Council delegate contract and contract amendment authority to the Executive Director to accelerate delivery of quick-build transportation safety projects in support of the 2028 Summer Olympic and Paralympic Games in an amount up to, and not to exceed, a total value of \$5,000,000; thus authorizing the Executive Director to execute contracts above the thresholds noted in the Regional Council Policy Manual Article IX without first obtaining Regional Council approval. Contract and contract amendments executed under this granted authority will be reported separately to the EAC and Regional Council through the Purchase Order, Contracts and Contract Amendments below Regional Council Approval Threshold staff report.

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 1: Establish and implement a regional vision for a sustainable future. 2: Be a cohesive and influential voice for the region. 3: Spur innovation and action through leadership in research, analysis and information sharing.

EXECUTIVE SUMMARY:

In September 2025, the Regional Council approved the Games Mobility Program Framework, which confirms SCAG's planning priorities and activities in preparation for the 2028 Summer Olympic and

Paralympic Games, or LA28 Games. As part of this program, SCAG is working with local jurisdictions to implement twelve (12) quick-build projects to improve connectivity and safety on the region's transportation system. The quick-build projects are interim improvements that use durable, low- to medium-cost materials and minor construction to rapidly address safety concerns and engage local communities on pilot designs.

In December 2024, the Regional Council approved the Connect SoCal 2024 Sustainable Communities Program – Active Transportation and Safety Project List and Contingency List, authorizing SCAG staff to award funding for eleven (11) quick-build projects. SCAG will additionally support a project in partnership with the Los Angeles Department of Transportation, utilizing funding from a 2024 Safe Streets and Roads for All grant. Once implemented, these projects will enhance mobility options across the region during the LA28 Games. The projects are funded by the state's Active Transportation Program (ATP), federal Safe Streets and Roads for All (SS4A) grant, and REAP 2.0 grant funds, of which \$1.9 million must be expended by December 2026.

To deliver the projects and technical support within the funding horizon and by the LA28 Games, staff is requesting approval of a program to accelerate contracting for procurements that are consistent with SCAG's procurement policies, as modified by the recommended action for this item. The goal of the program is to streamline the procurement process and direct time savings towards quick-build implementation. The program will sunset with the closeout of the quick-build projects, in 2029. No more than \$5 million will be contracted through the program. Staff will provide informational reports on procurement activities related to this program to the Regional Council.

BACKGROUND:

In September 2025, the Regional Council approved the Games Mobility Program Framework, which confirms SCAG's planning priorities and activities in preparation for the 2028 Summer Olympic and Paralympic Games, or LA28 Games. As part of this program, SCAG is working with local jurisdictions to implement twelve (12) quick-build projects to improve connectivity and safety on the region's transportation system. The quick-build projects are interim improvements that use durable, low- to medium-cost materials and minor construction to rapidly address safety concerns and engage local communities on pilot designs.

These quick-build projects were selected through two initiatives:

- **Connect SoCal 2024 Sustainable Communities Program – Active Transportation and Safety (SCP-ATS).** In December 2024, the Regional Council approved the SCP-ATS Project List and Contingency List, authorizing SCAG staff to award funding for eleven (11) quick-build projects. The SCP-ATS provides funding and technical assistance to projects that improve roadway safety and achieve the mobility goals, planning policies, strategic investments, and implementation strategies of the Connect SoCal 2024 Regional Transportation

Plan/Sustainable Communities Strategy. The awarded projects represent approximately \$7.4 million of regional investments, utilizing the state Active Transportation Program (ATP), federal Safe Streets and Roads for All (SS4A) grant, and REAP 2.0 funding that must be expended by December 2026.

- **Pedestrianizing Roadways for the LA28 Games - Los Angeles Department of Transportation (LADOT) Partnership.** SCAG is supporting a project in partnership LADOT that pedestrianizes key corridors connected to LA28 Games venues and key destinations, utilizing \$6 million of funding from the 2024 Safe Streets and Roads for All grant and a local match contribution by the City of Los Angeles and SCAG.

On October 17, 2025, SCAG released a solicitation for regional on-call architectural and engineering (A&E) services where each on-call consultant is contracted to a designated area, following the Caltrans Local Assistance Procurement Manual (LAPM). SCAG defined a general scope of work and specified a task order procedure that required proposers to rank their preferred project areas. SCAG defined twelve (12) project areas as: Banning, Burbank, Covina, City of Los Angeles, Montebello, Monrovia, Pico Rivera, Port Hueneme, Santa Monica, Unincorporated LA County, Victorville, and Westminster. Staff would assign the pre-qualified consultants to provide on-call A&E services for the project areas based on their project area rankings and proposal evaluation score. The selected on-call consultants will also be assigned as backups for all project areas. The on-call services contracts are not to exceed a total value of \$5,000,000.

This on-call solicitation eliminates the need to issue individual requests for proposals, reducing the amount of time for the overall procurement. The time savings benefits will support the implementation of the quick-build projects.

FISCAL IMPACT:

Work associated with this item is included in the FY 2025-26 Overall Work Program (225.4955.01 - 2023 Safe Streets and Roads for All and 225.4955.02 - 2024 Safe Streets and Roads for All).



AGENDA ITEM 10

REPORT

Southern California Association of Governments

February 4, 2026

To: RC - Regional Council
EAC - Executive Administration Committee

From: Javiera Cartagena, Chief Government and Public Affairs Officer
213-236-1980, cartagena@scag.ca.gov

Subject: SCAG Memberships and Sponsorships

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION:

Approve up to \$111,400 for memberships and sponsorship with 1) The METRANS Transportation Consortium (\$25,000), 2) Southern California Leadership Council (SCLC) (\$20,000), 3) National Association of Regional Councils (NARC) + Major Metros (\$33,900), 4) Mobility 21 (\$25,000), and sponsor 5) UCLA's Lake Symposium (\$7,500).

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 2: Be a cohesive and influential voice for the region.

EXECUTIVE SUMMARY:

At its January 20, 2026, meeting, the Legislative/Communications and Membership Committee (LCMC) recommended approval of up to \$111,400 to maintain membership with 1) The METRANS Transportation Consortium (\$25,000), 2) Southern California Leadership Council (\$20,000), 3) National Association of Regional Councils (NARC) + Major Metros (\$33,900), 4) Mobility 21 (\$25,000), and sponsor 5) UCLA's Lake Symposium (\$7,500)

BACKGROUND:

Item 1: The METRANS Transportation Consortium

Type: Membership **Amount:** \$25,000

The METRANS Transportation Center operates through a partnership with the University of Southern California and California State University, Long Beach. METRANS focuses on solving the most pressing transportation problems facing large metropolitan regions, like the Los Angeles Metropolitan area, through interdisciplinary research, education, and outreach. METRANS facilitates collaboration between the University community, the private sector, and the public sector to study trends in goods movement and international trade and to discuss the latest updates, developments, and policies in the transportation sector.

SCAG staff is recommending that the agency retain membership at the “Silver” level, which will provide SCAG with the following:

- Membership on the METRANS Advisory Board
- Opportunities to propose special topical events related to current transportation issues
- Customized opportunities for student engagement and recruitment, and METRANS approved/recommended intern for one semester
- Sponsorship acknowledgment and participation in the annual Careers in Transportation panel
- Feature article in various METRANS/CITT publications and online media
- Admission to all METRANS events and VIP receptions, including four (4) complimentary admissions to the biennial International Urban Freight Conference (I-NUF)
- Recognition on the METRANS website and other communication materials and at all METRANS events, including I-NUF, Town Hall meetings, and the annual Seminar Series

Item 2: Southern California Leadership Council (SCLC)

Type: Membership **Amount:** \$20,000

Established in 2005, the Southern California Leadership Council is comprised of business and community leaders from throughout the seven counties of Southern California, including three former California Governors. The SCLC is currently partnered with many business organizations in the SCAG region, including the LA County BizFed, Inland Empire Economic Partnership, LA Area Chamber of Commerce, Orange County Business Council, and the Ventura County Economic Development Association, among others. The SCLC’s work and strategic partnerships focus on shaping and addressing public policy issues, including business vitality, resources (energy, water, and environment), and transportation (goods and people), that are critical to SCAG and the region’s economic vitality and quality of life. The SCLC also co-hosted (with SCAG) the 9th and 10th annual Southern California Economic Summits. SCAG Executive Director Kome Ajise serves on the SCLC Board, and SCAG Board officers and executive leadership regularly attend and participate in SCLC meetings and other activities.

Item 3: National Association of Regional Councils (NARC) + Major Metros

Type: Membership **Amount:** \$33,900

The National Association of Regional Councils (NARC) is the leading advocate for Metropolitan Planning Organizations (MPOs) in Washington, D.C. NARC serves as the national voice for regionalism, advocating regional cooperation as the most effective way to address community planning and development opportunities and issues. NARC’s member organizations are composed of multiple local governments that work together to serve American communities – large and small, urban and rural.

NARC regularly provides solutions that positively impact American communities through effective inter-jurisdictional cooperation.

SCAG participates in the Major Metros Roundtable, facilitated by NARC, which brings together executive directors of planning organizations from major metropolitan areas with populations over 1 million to discuss challenges, share insights, and collaborate on policy solutions. This group is supported by voluntary supplemental dues to support the staff time NARC provides to facilitate meetings and other activities.

SCAG has been an active member of NARC for years and recommends continuing its membership, as this organization aligns with SCAG's core responsibilities and Mission. LCMC Member Alan Wapner serves on the NARC Board of Directors. As a national public interest organization, NARC works with and through its members to:

- Shape federal policy that recognizes the increased value of local intergovernmental cooperation;
- Advocate effectively for the role of regional councils in the coordination, planning, and delivery of current and future federal programs;
- Provide research and analysis of key national issues and developments that impact members;
- Offer high-quality learning and networking opportunities for regional organizations through events, training, and technical assistance; and,
- Participate in four policy committees: Transportation, Economic & Community Development, Public Safety & Emergency Management, and Environment & Energy, and two working groups: Communications & Government Affairs and Fiscal Officers.

Item 4:	Mobility 21
Type:	Membership Amount: \$25,000

Mobility 21 is a coalition of public, business, and community stakeholders to pursue regional solutions to transportation challenges facing the SCAG region and San Diego County. SCAG is a founding member of Mobility 21, and Kome Ajise, SCAG's Executive Director, is a member of the coalition's board of directors. Created in 2002 as an effort in Los Angeles County, Mobility 21 became a regional effort in 2007 with the primary goals to:

- Support practical solutions to Southern California's transportation challenges;
 - Mobilize regional support for transportation funding and legislative priorities at the federal and state levels;
 - Unite political leaders around common priorities for transportation; and
-

- Bring together residents, civic leaders, business groups, and industry experts to inspire them to act and educate them on how to effectively speak out in support of transportation initiatives.

SCAG is a founding member of Mobility 21, and Kome Ajise, SCAG’s Executive Director, serves on the coalition’s board of directors, which includes representation from various SCAG stakeholders and agencies.

Mobility21 hosts an annual conference, which SCAG usually sponsors, and this year’s 2026 Mobility 21 Southern California Transportation Summit will be held on Friday, October 1, 2026, at the Disneyland Hotel in Anaheim, California. Last year’s Summit, which SCAG attended, focused on the ‘power of partnership’ in transportation.

Item 5: 2026 UCLA Lake Arrowhead Symposium

Type: Sponsorship **Amount:** \$7,500

The University of California, Los Angeles (UCLA) Lewis Center and Institute of Transportation Studies Program holds a symposium dealing with regional and public policy issues each year. This year’s Symposium – *New Mobility, Automated Vehicles and Cities* – will convene from April 12-14, 2026, at the UCLA Lake Arrowhead Conference Center and will bring together a diverse and intimate group of influential policymakers, private sector stakeholders, public sector analysts, consultants, advocates, and researchers to delve into the pressing public policy challenges at the nexus of transportation, land use, and the environment.

SCAG staff recommends that the agency sponsor the event at the “Gold Sponsor” level for \$7,500, which provides SCAG with the following:

- Two (2) complimentary registrations;
- Two (2) registrations at 50% off (Early Bird registration costs \$1,095);
- Two (2) exclusive access passes;
- One (1) elected official registration for government sponsors;
- Exclusive recognition as sponsor of a portion of the Symposium (Breakfast, Lunch, or Reception);
- Logo recognition in online program and printed materials (small)

Opportunity to network with speakers, faculty, and prominent public officials.

PRIOR COMMITTEE ACTION:

Staff presented the agenda item for up to up to \$111,400 to maintain membership with 1) The METTRANS Transportation Consortium (\$25,000), 2) Southern California Leadership Council (\$20,000), 3) National Association of Regional Councils (NARC) + Major Metros (\$33,900), 4) Mobility 21 (\$25,000), and sponsor 5) UCLA's Lake Symposium (\$7,500) to the LCMC at its meeting on January 20, 2026. The LCMC approved this item unanimously as part of the consent calendar.

FISCAL IMPACT:

\$83,900 for Coalition for the METTRANS Transportation Consortium, National Association of Regional Councils (NARC) + Major Metros, Mobility 21 membership is included in the approved FY 26 Indirect Cost Budget. \$27,500 for the Southern California Leadership Council membership and sponsorship of the 2026 UCLA Lake Arrowhead Symposium is included in the FY 26 General Fund Budget.



AGENDA ITEM 11

REPORT

Southern California Association of Governments

February 4, 2026

To: EAC - Executive Administration Committee
RC - Regional Council

From: Erika Bustamante, Deputy Director (Finance)
213-236-1892, bustamante@scag.ca.gov

Subject: Purchase Orders, Contracts, and Contract Amendments below the
Regional Council's Approval Threshold

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION:

Information Only - No Action Required

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 1: Establish and implement a regional vision for a sustainable future. 2: Be a cohesive and influential voice for the region. 3: Spur innovation and action through leadership in research, analysis and information sharing.

BACKGROUND:

SCAG executed the following Purchase Orders (POs) for more than \$5,000 but less than \$500,000 in November and December 2025:

Vendor	Description	Amount
ASSOCIATION OF METRO PLANNING ORGANIZATION	FY26 MEMBERSHIP RENEWAL	\$30,000
BENEFIT FINANCIAL SERVICES GROUP	FY26 INVESTMENT ADMIN FEES	\$27,365
INTELLIGENT TRANSPORTATION SOC OF AMERICA	FY26 MEMBERSHIP RENEWAL	\$10,000
COALITION FOR AMERICAS GATEWAY AND TRADE CORR	FY26 MEMBERSHIP RENEWAL	\$7,200
LOS ANGELES COUNTY BUSINESS FEDERATION	FY26 BIZFED BRONZE LEVEL MEMBERSHIP	\$7,000

SCAG executed the following contracts for more than \$25,000 but less than \$500,000:

Consultant/Contract No.	Description	Amount
Harris & Associates, Inc. 24-012-MRFP 10	The consultant will collaborate with the Westside Cities Council of Governments (WSCCOG) on the implementation of an Affordable Housing Trust Fund and provide Housing Element Technical Assistance.	\$296,045
RICK Engineering Company 24-012-MRFP 15	The consultant will collaborate with the City of Calexico on the Environmental Review and Assessment for Calexico Housing Element Update.	\$249,278
GHD, Inc. 24-012-MRFP-16	The consultant will provide services for the City of Imperial Community Development Permit Streamlining.	\$39,788
Steer, Davies & Gleave, Inc. 26-012-C01	The consultant will develop a comprehensive Smart Cities Strategic Plan for SCAG focused on advancing mobility, transportation, and clean, emerging technologies across the region.	\$389,620
Cvent, Inc. 26-015-C01	This agreement is to provide an Event Management System software for SCAG signature events.	\$478,500
SoftwareOne, Inc. 26-039-C01	This agreement is for the FY26 Adobe Enterprise Renewal, which provides continued access to Adobe enterprise software for SCAG.	\$76,551

SCAG executed the following contract amendments for less than \$150,000 and 30% of the original contract value:

Consultant/Contract No.	Description	Amount
TraffiQure LLC 24-031-C01, Amendment 2	The consultant will provide additional work to develop a subarea simulation based on the dynamic traffic assignment (DTA) tool. This simulation will be used for the case study in the original scope of work.	\$32,785

ATTACHMENT(S):

1. 24-012-MRFP 10 Contract Summary
2. 24-012-MRFP 15 Contract Summary
3. 24-012-MRFP-16 Contract Summary
4. 26-012-C01 Contract Summary

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5. 26-015-C01 Contract Summary
 6. 26-039-C01 Contract Summary
 7. 24-031-C01, Amend. 2 Contract Summary

CONSULTANT CONTRACT NO. 24-012-MRFP 10

Recommended Consultant:	Harris & Associates, Inc.														
Background & Scope of Work:	The Westside Cities Council of Governments (WSCCOG) subregion is required to plan for 9,621 affordable housing units by 2031. To help meet this need and strengthen the region's ability to secure matching funds and provide gap financing for affordable housing development, SCAG has retained a consultant on behalf of WSCCOG to develop an implementation plan for the formation of a regional housing trust fund. This work will include establishing and facilitating a Steering Committee of interested member jurisdictions; engaging key stakeholders, including elected officials, housing developers, funders, equity-focused community organizations, and service providers; and analyzing housing and homelessness data to inform regional housing priorities and funding strategies. The consultant will collaborate with WSCCOG staff and the Steering Committee to develop the Trust's governance and operational framework, including formation documents, governance structure, policies, staffing plan, and project priorities, and evaluate options for establishing the Trust, including the potential formation of a joint powers authority. Finally, the consultant will design the Trust's funding programs and prepare program guidelines, underwriting standards, and eligibility criteria to ensure the Trust is positioned to effectively support affordable housing development, preservation, and related housing initiatives across the WSCCOG subregion.														
Project's Benefits & Key Deliverables:	The project's benefits and key deliverables include, but are not limited to: • Provides a clear, actionable roadmap to establish a regional housing trust fund that supports delivery of the WSCCOG subregion's affordable housing needs. • Positions WSCCOG and its member jurisdictions to compete more effectively for state and federal matching funds and leverage public and private investment. • Creates a coordinated regional approach to affordable housing funding, reducing fragmentation and duplication across jurisdictions. • Supports long-term housing production and preservation strategies aligned with regional goals and RHNA requirements														
Strategic Plan:	This item supports SCAG's Strategic Priority 1: Establish and implement a regional vision for a sustainable future.														
Contract Amount:	<table> <tr> <td>Total not to exceed</td><td>\$296,045</td></tr> <tr> <td>Harris & Associates, Inc (prime consultant)</td><td>\$149,933</td></tr> <tr> <td>CivcHome (subconsultant)</td><td>\$57,928</td></tr> <tr> <td>Community Planning Collaborative (subconsultant)</td><td>\$15,220</td></tr> <tr> <td>Mobius Planning (subconsultant)</td><td>\$42,705</td></tr> <tr> <td>Homefrontally (subconsultant)</td><td>\$8,060</td></tr> <tr> <td>Greatrake, McBride & Associates (subconsultant)</td><td>\$5,700</td></tr> </table>	Total not to exceed	\$296,045	Harris & Associates, Inc (prime consultant)	\$149,933	CivcHome (subconsultant)	\$57,928	Community Planning Collaborative (subconsultant)	\$15,220	Mobius Planning (subconsultant)	\$42,705	Homefrontally (subconsultant)	\$8,060	Greatrake, McBride & Associates (subconsultant)	\$5,700
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Mobius Planning (subconsultant)	\$42,705														
Homefrontally (subconsultant)	\$8,060														
Greatrake, McBride & Associates (subconsultant)	\$5,700														

	Chanda Parrett Consulting (subconsultant) \$15,000 Etched in Gray LLC (subconsultant) \$1,500 Note: Harris & Associates originally proposed \$349,919, but staff negotiated the price down to \$296,045.						
Contract Period:	November 10, 2025 through June 30, 2026						
Project Number(s):	305-4927Y1.04 Funding source: REAP 2.0 Funding of \$296,045 is available in the Fiscal Year (FY) 2025-26 Overall Work Program (OWP) Budget in Project Number 305-4927Y1.04, and any unused funds are expected to be carried forward into future fiscal year budget(s), subject to budget availability.						
Request for Proposal (RFP):	SCAG staff notified 30 firms on REAP 2 bench of the release of RFP 24-012-MRFP 10 via SCAG's Solicitation Management System website. A total of 20 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation: <table> <tr> <td>Harris & Associates (2 subconsultants)</td> <td>\$349,919</td> </tr> <tr> <td>Arup US, Inc (2 subconsultants)</td> <td>\$297,184</td> </tr> <tr> <td>ECONorthwest (1 subconsultants)</td> <td>\$299,547</td> </tr> </table>	Harris & Associates (2 subconsultants)	\$349,919	Arup US, Inc (2 subconsultants)	\$297,184	ECONorthwest (1 subconsultants)	\$299,547
Harris & Associates (2 subconsultants)	\$349,919						
Arup US, Inc (2 subconsultants)	\$297,184						
ECONorthwest (1 subconsultants)	\$299,547						
Selection Process:	The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. evaluating the proposals, the PRC interviewed the three (3) highest ranked offerors. The PRC consisted of the following individuals: David Kyobe, Senior Regional Planner, SCAG Jacob Noonan, Planning Supervisor, SCAG Lauren Wrenn, Associate Planner, Culver City Ayala Scott, Senior Development Analyst, Santa Monica Chloe Chen, Principal Planner, Beverly Hills						
Basis for Selection:	The PRC recommended Harris & Associates for the contract award because the consultant: Demonstrated the best understanding of the project, specifically because they have extensive experience developing and managing house trust funds in the region. Proven track record of forming and managing three trusts—a fourth currently underway. This includes work on the San Gabriel Valley Regional Housing Trust (SGVRHT), Gateway Cities Affordable Housing Trust (GCAHT), Orange County Housing Finance Trust (OCHFT), South Bay Regional Housing Trust (SBRHT), Burbank-Glendale-Pasadena Regional Housing Trust (BGPRHT), and the Cities of Santa Monica and West Hollywood.						

	• Provided the best technical approach, the consultant has done their research including familiarity with the REAP 1 WSCCOG HTF feasibility study. They have demonstrated knowledge of each city's potential challenges and opportunities, as well as pros and cons for different approaches to form a housing trust fund. In addition, the consultant's approach to community engagement and feeding information received from the community up to the steering committee was well thought out Although two other firms proposed a lower price, the PRC did not recommend these firms for contract award because these firms: • One firm did not clearly demonstrate a sufficient level of effort, primarily in the form of staff hours, to satisfactorily complete the tasks in the Scope of Work. The budget did not include the optional tasks. Furthermore, did not have directly broad and relevant housing trust fund experience and instead relied on the fact that they have worked on other complex projects • The other firms proposed lower prices but did not propose a technical approach that fully met the RFP scope in terms of an understanding of all the nuances and requirements of establishing a housing trust fund and did not demonstrate the familiarity and breadth of experience as did the selected consultant.
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CONSULTANT CONTRACT NO. 24-012-MRFP 15

Recommended Consultant:	RICK Engineering Company
Background & Scope of Work:	The consultant shall provide services for a Regional Early Action Planning Grant for the City of Calexico. Specifically, the consultant shall conduct an environmental assessment of rezone sites related to the Sixth Cycle (2021-2029) Housing Element update and Regional Housing Needs Allocation (RHNA). These sites would need to be rezoned primarily from lower density zones to a higher density zones that would allow a greater number of residential units within the city and therefore, increase housing supply across all affordability levels. The City will complete and provide all General Plan and map and Zoning Code and map amendments to be evaluated for environmental impact by the selected consultant.
Project's Benefits & Key Deliverables:	The project's benefits and key deliverables include, but are not limited to: • Facilitates Housing Element compliance and progress for the Sixth Cycle Regional Housing Needs Assessment; • Increases housing supply, choice, and affordability across all income levels; • Final Program Environmental Impact Report documents ; and • Adopted land use amendments and rezones meeting Housing Element requirements.
Strategic Plan:	This item supports SCAG's Strategic Priority #1: Establish and implement a regional vision for a sustainable future.
Contract Amount:	Total not to exceed \$249,278 RICK Engineering Company (prime consultant) \$182,840 RECON (subconsultant) \$66,438 Note: RICK Engineering Company originally proposed \$260,118, but staff negotiated the price down to \$249,278 without reducing the scope of work.
Contract Period:	December 18, 2025 through June 30, 2026
Project Number(s):	305-4927Y1.04 \$249,278 Funding source(s): REAP 2.0 Early Program Initiatives SRP 2.0 Funding of \$249,278 is available in the Fiscal Year (FY) 2025-2026 Overall Work Program (OWP) Budget in Project Number 305-4927Y1.04.
Request for Proposal (RFP):	SCAG staff notified 1856 firms of the release of MRFP 24-012-MRFP 15 via SCAG's Solicitation Management System. A total of 50 firms downloaded the RFP. SCAG received the following one (1) proposal in response to the solicitation: RICK Engineering Company (prime consultant) \$182,840 RECON (subconsultant) \$66,438

	After receiving only one proposal, staff surveyed 49 firms that downloaded the RFP to determine why each did not submit a proposal. Eight firms responded to staff's inquiry, which disclosed the main reason these firms did not respond was they were too busy or did not provide the services in the Scope of Work. One respondent said they could not team up with a prime. Although staff only received one proposal, staff proceed with the evaluation process given: • The solicitation process and requirements were not overly restrictive; • We adequately advertised the procurement; initially for four weeks and extended additional five weeks; and • The firm that responded is capable of performing the scope of work. Staff believed that resoliciting was not likely to yield a different result and needed to maintain the project's schedule and therefore proceed to evaluate the two offers received.
Selection Process:	The Proposal Review Committee (PRC) evaluated the proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposal, the PRC did not conduct interviews because the proposal contained sufficient information on which to base a contract award. The PRC consisted of the following individuals: Zacharia Gardia, Associate Planner, SCAG Edith Avila, Assistant Regional Planner, SCAG Michael Coyne, Planning and Building Director, City of Calexico
Basis for Selection:	The PRC recommended RICK Engineering Co for the contract award because the consultant: • Demonstrated the best understanding of the project, specifically the firm has vast experience completing environmental clearance projects in Imperial Valley and other similarly sized, inland cities; • Provided the best technical approach, for example it provides a detailed description for preparing program-level environmental documents covering air quality, greenhouse gases, biological resources, cultural and tribal resources, noise, traffic, and water supply; • Provided a strong overall value for the level of effort proposed; and • Proposed a realistic price to perform all the scope of work.

CONSULTANT CONTRACT NO. 24-012-MRFP-16

Recommended Consultant:	GHD Inc.						
Background & Scope of Work:	The City of Imperial Community Development Permit Streamlining project aims to create step-by-step visual guides and implement streamlined planning and development processes to improve housing production in infill areas in the City of Imperial while also fulfilling Program 9: Expediting Project Review in the Housing Element. This initiative aims to align local planning frameworks with REAP 2.0 goals and ensure compliance with State requirements while addressing community and stakeholder needs.						
Project's Benefits & Key Deliverables:	The project's benefits and key deliverables include, but are not limited to: • Development of Entitlement Guides • Streamline Permit Procedures • Stakeholder Engagement & Communication Strategy						
Strategic Plan:	This item supports SCAG's Strategic Plan Priority: 1. Establish and implement a regional vision for sustainable future						
Contract Amount:	<table> <tr> <td>Total not to exceed</td><td align="right">\$39,788.00</td></tr> <tr> <td>GHD, Inc. (prime consultant)</td><td align="right">\$39,787.76</td></tr> </table>	Total not to exceed	\$39,788.00	GHD, Inc. (prime consultant)	\$39,787.76		
Total not to exceed	\$39,788.00						
GHD, Inc. (prime consultant)	\$39,787.76						
Contract Period:	January 1, 2026, through June 30, 2026						
Project Number(s):	305-4927.04 \$39,788.00 Funding source: REAP 2.0 Funding source(s): Funding of \$39,788.00 is available in the Fiscal Year (FY) 2026 REAP Program Budget. City of Imperial Community Development Permit Streamlining, funds are expected to be used subject to budget availability.						
	SCAG staff notified 1,945 firms of the release of RFP 24-012-MRFP-16 via SCAG's Solicitation Management System website. A total of 38 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation: <table> <tr> <td>GHD, Inc. (No subconsultants)</td><td align="right">\$39,787.76</td></tr> <tr> <td>Precision Civil Engineering Inc. (no subconsultants)</td><td align="right">\$39,915.00</td></tr> <tr> <td>Rangwala Associates (No subconsultants)</td><td align="right">\$39,950.00</td></tr> </table>	GHD, Inc. (No subconsultants)	\$39,787.76	Precision Civil Engineering Inc. (no subconsultants)	\$39,915.00	Rangwala Associates (No subconsultants)	\$39,950.00
GHD, Inc. (No subconsultants)	\$39,787.76						
Precision Civil Engineering Inc. (no subconsultants)	\$39,915.00						
Rangwala Associates (No subconsultants)	\$39,950.00						
Selection Process:	The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.						

	The PRC consisted of the following individuals: Sergio Heredia-Melchor, Associate Regional Planner, SCAG Jacob Noonan, Planning Supervisor, SCAG Kaitlyn McCafferty, Associate Regional Planner, SCAG
Basis for Selection:	The PRC recommended GHD, Inc. for the contract award because the consultant: • Demonstrated the best understanding of the project, specifically reviewing the existing code and housing element, and having extensive municipal planning experience. • Provided the best technical approach, for example having a fully developed schedule by subtask and having an urban designer on the team; their “educating to understand” principle and urban designer staff will be crucial in developing comprehensive entitlement visual guides and permit streamlining recommendations • Proposed extensive stakeholder engagement, including conducting strategic outreach to local builders and developers to gather feedback on proposed streamlining measures. • Recognized by the City of Bradenton, Florida for their work on the zoning handbook, a user-friendly visual guide designed to educate residents, businesses, and city staff on the city’s land use regulations, as well as by the City of Buena Park for their work on the quick reference zoning guides, which improved public understanding, reduced routine inquiries to staff, and supported more efficient planning reviews. This prior work will prove valuable as they develop clear, user-friendly visual aids to support residents, developers, and city staff. • Proposed the lowest price.

CONSULTANT CONTRACT NO. 26-012-C01

Recommended Consultant:	Steer, Davies & Gleave, Inc.
Background & Scope of Work:	The consultant will develop a comprehensive Smart Cities Strategic Plan for SCAG focused primarily on advancing mobility, transportation, and clean, emerging technologies across the region. The foundational element of the plan involves a systematic analysis of existing conditions which establishes a data-driven baseline of regional smart cities needs, gaps, opportunities, and challenges. This analysis includes a general assessment of physical and digital infrastructure readiness, current charging infrastructure (particularly noting barriers in multi-unit dwellings), and a review of the policy and funding landscape. The planning process will include extensive stakeholder engagement and visioning led by a Technical Advisory Committee (TAC), to be composed of 20–30 experts from various sectors like government agencies, utility companies, and academic institutions. Steer, Davies & Gleave, Inc., will facilitate TAC meetings to define what constitutes an "actionable Smart Region" and collect crucial feedback on draft recommendations. Targeted outreach will gather insights from local government staff, vendors, and community organizations, ensuring input informs strategy development. Building upon the existing conditions analysis and TAC feedback, Steer, Davies & Gleave, Inc., will develop the core components of the Strategic Plan. This includes a guiding policy framework structured around thematic areas such as technology and infrastructure readiness, data governance, privacy, and accessibility, as well as a central strategy matrix to prioritize actions based on feasibility, impact, and alignment with SCAG's goals. Potential opportunity zones will be identified and mapped, highlighting designated areas best suited for early implementation of prioritized strategies. The consultant will summarize all project findings in a final Strategic Plan and present to SCAG's Regional Council and relevant policy committees. Additionally, the contract allows for up to 300 hours of General Advisory Services to support the long-term implementation of the plan, including assistance with upcoming technical assistance programs and contributing to the development of Connect SoCal 2028. Consistent with the requirements of the Carbon Reduction Program (CRP), this project will develop carbon reduction strategies, comprehensively addressing the region's readiness for smart technologies and the potential for decarbonization to help meet relevant regional, state, and federal climate goals.
Project's Benefits & Key Deliverables:	The project's benefits and key deliverables include, but are not limited to: • Final Existing Conditions Analysis Memo, establishing a foundational, data-driven baseline and clear snapshot of regional smart cities needs; • Guiding Policy Framework and Strategy Matrix, creating a structured approach for advancing smart cities goals and policy recommendations; • Potential Opportunity Zones and Implementation Monitoring Framework, enabling SCAG and partners to strategically allocate resources, pursue early actions, and track progress;

	Final Smart Cities Strategic Plan and Executive Summary, a comprehensive report to serve as the region's roadmap and align shared policy objectives.
Strategic Plan:	This item supports SCAG's Strategic Plan Goals: #1: Establish and implement a regional vision for a sustainable future; #2: Be a cohesive and influential voice for the region; and #3: Spur innovation and action through leadership in research, analysis and information sharing.
Contract Amount:	Total not to exceed \$389,620 Steer Davies & Gleave, Inc. (prime consultant) \$147,507 Transpo Group (subconsultant) \$75,016 Journey Mobility (subconsultant) \$72,491 Note: Steer, Davies & Gleave, Inc., originally proposed \$389,620 and staff determined the proposed amount was fair and reasonable for the type of work being performed.
Contract Period:	January 14, 2026 – December 31, 2027
Project Number(s):	100-4911HA.01 \$354,634 100-4911E.01 \$34,986 Funding sources: Carbon Reduction Program (CRP) & Transportation Development Act (TDA) Funding of \$389,620 is available in the Fiscal Year (FY) 2025-26 Overall Work Program (OWP) Budget in Project Number(s) 100-4911HA.01 & 100-4911E.01, and the remaining balance will be requested in future fiscal year budget(s), subject to budget availability.
Request for Proposal (RFP):	SCAG staff notified 5,497 firms of the release of RFP 26-012 via SCAG's PlanetBids website. A total of 198 firms downloaded the RFP. SCAG received the following twelve proposals in response to the solicitation: Steer Davies & Gleave, Inc. (2 subconsultants) \$389,620 Casuba Smart Talent (no subconsultant) \$308,710 TRC Environmental Corporation (1 subconsultant) \$374,729 Parsons Transportation Group (4 subconsultants) \$399,961 Michael Baker International, Inc. (2 subconsultants) \$409,576 HNTB (1 subconsultant) \$416,602 ITG Communications (3 subconsultants) \$420,476 Cityfi (2 subconsultants) \$442,771 Calstart (2 subconsultants) \$443,716 VSI (no subconsultant) \$444,650 ARUP (3 subconsultants) \$448,500 Guidehouse, Inc. (1 subconsultant) \$449,000

Selection Process:	The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the four (4) highest ranked offerors. The PRC consisted of the following individuals: • Marisa Laderach, Principal Regional Planner, SCAG • Shannon McAlpine, Assistant Regional Planner, SCAG • Roland Ok, Planning Supervisor, SCAG • Hunter Owens, Research Data Manager, CA DOT
Basis for Selection:	The PRC recommended Steer Davies & Gleave, Inc., for the contract award because the consultant: • Demonstrated the best understanding of the project, specifically acknowledging the unique needs for this kind of regional transportation planning exercise in the SCAG region, and with thorough, relevant experience of similar scale for SCAG and partner agencies such as LADOT, SACOG, and others. • Provided the best technical approach, one that was thoughtfully developed with the intricacies of SCAG’s existing transportation policies and the wide range of stakeholders typically engaged within SCAG’s transportation planning and supported by a valuable draft definition for “Smart Cities.” • Recognized the importance of SCAG’s regional stakeholder ecosystem and identified critical engagement needs, including a draft Technical Advisory Committee (TAC) member list based on other SCAG advisory working groups, some led by the Steer Davies & Gleave team in previous initiatives. • Provided the best overall value for the level of effort proposed, and of the final four proposal teams that participated in the interview process, offered the lowest proposed price total. Although other firms proposed lower prices and submitted compliant proposal packages, the PRC did not recommend these firms for contract award because the firms: • Did not propose innovative planning strategies or interventions within their respective technical approaches relative to the complexity of the proposed project; • Did not demonstrate the same understanding within their proposed technical approach than the selected consultant and ultimately did not represent a good value; • Did not have enough documented experience on projects, programs, and initiatives of similar scope and scale, either in California or similar planning agencies; • Did not clearly demonstrate a sufficient level of effort, primarily in the form of staff hours or overall budget, to satisfactorily complete the tasks in the Scope of Work; and • Other firms proposed lower prices but did not propose a technical approach that aligned with the scale of the RFP scope and did not demonstrate the familiarity and breadth of experience as did the selected consultant.

CONSULTANT CONTRACT NO. 26-015-C01

Recommended Consultant:	Cvent, Inc.
Background & Scope of Work:	The purpose of the SCAG Event Management System project is to create operational efficiencies for event registration and coordination, as well as standardize the event registration and hotel booking experience for SCAG event attendees. Aspects of SCAG's Regional Conference & General Assembly, Demographic Workshop and Economic Update are all managed through this software. This software creates a streamlined, secure, and customizable registration process for external partners, allows internal staff to manage aspects of operations, and supports efficient and robust performance reporting on events.
Project's Benefits & Key Deliverables:	The project's benefits and key deliverables include, but are not limited to: • Creating efficiencies in running registration processes and venue logistics, including hotel booking, for SCAG signature events; • Contributing to operational efficiencies by preparing integrated online forms for various SCAG programs and projects, in an as needed and ongoing manner; and • Streamlining reporting for event registrations and attendance.
Strategic Plan:	This item supports SCAG's Strategic Priority 4: Build a unified culture anchored in the pursuit of organizational excellence.
Contract Amount:	Total not to exceed \$166,765 Cvent, Inc. (prime consultant) \$166,765 Note: Cvent, Inc., originally proposed \$170,440, but staff negotiated the price down to \$166,765 without reducing the scope of work.
Contract Period:	December 21, 2025 through December 31, 2028
Project Number(s):	700-4743E.05 \$166,765 Funding source: Transportation Development Act (TDA) Funding of \$46,200 is available in the Fiscal Year (FY) 2025-26 Overall Work Program (OWP) Budget in Project Number 700-4743E.05, and the remaining balance will be requested in future fiscal year budget(s), subject to budget availability.
Request for Proposal (RFP):	This procurement was processed as a sole source with approval from SCAG's Chief Operating Officer.
Selection Process:	N/A

Basis for Selection:	Cvent, Inc., demonstrates the most comprehensive and broadest range of services and solutions to meet SCAG's requirements. Specifically, these services include attendee registration and data collection, accommodation management, custom presentation to match SCAG's materials, event analytics, program management (tools for planning and managing event logistics) and the potential for integrations with other software programs that SCAG uses. Cvent delivers high-quality services and products, including hotel registration integrations, on-site and virtual support outside of standard business hours and during events to address any on-site issues, as well as on-demand online training resources. Notably, Cvent provides the most practical and well-considered catalog pricing for integration with SCAG's CRM system, which will require detailed coordination and ongoing maintenance. Cvent is the best choice for SCAG's event management software now because it is the only software that integrates with the hotel contracted as the venue for SCAG's Regional Conference & General Assembly and staff have invested significant time configuring it to the agency's needs after it was competitively awarded in a procurement three years ago. The subject contract award is in accordance with the SCAG Procurement Manual which authorizes the Executive Director or his designee to approve a contract without competition, if the contract is in the best interest of the agency up to \$200,000.
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CONSULTANT CONTRACT NO. 26-039-C01

Recommended Consultant:	SoftwareOne, Inc.	
Background & Scope of Work:	This agreement is for the FY26 Adobe Enterprise Renewal, which provides continued access to Adobe enterprise software currently in use across SCAG. The renewal ensures uninterrupted availability of licensed Adobe products that support document creation, editing, collaboration, accessibility, and digital workflow requirements for staff. The scope of work is limited to the renewal of existing enterprise licenses and associated maintenance and support for the defined contract period. No new products, services, or scope expansion are included as part of this action.	
Project's Benefits & Key Deliverables:	The primary benefit of this project is the continued availability of Adobe enterprise software required for daily business operations, communications, and document production. The renewal supports staff productivity, consistency in workflows, and compliance with document accessibility and publishing standards. Key deliverables consist of active enterprise licenses for the contract term, continued vendor support and updates, and uninterrupted access to Adobe tools already integrated into SCAG's operational environment.	
Strategic Plan:	This item supports SCAG's Strategic Priority 3: Spur innovation and action through leadership in research, analysis and information sharing. Continued access to enterprise document and collaboration tools enables staff to efficiently develop, review, and distribute regional plans, reports, and policy materials in support of informed decision making and regional coordination.	
Contract Amount:	Total not to exceed SoftwareOne, Inc. (prime consultant)	\$76,551 \$76,551
Contract Period:	December 11, 2025 through December 11, 2026	
Project Number(s):	811-1163.08 \$76,551 Funding source(s): Indirect Cost (IC) Funding of \$76,551 is available in the FY 2025-26 Indirect Cost Budget in Project Number(s) 811-1163.08.	
Basis for Selection:	To foster greater economy and efficiency, SCAG's Procurement Manual authorizes the procurement of goods and services by using a Master Service Agreement (MSA). The goods and services procured under an MSA were previously competitively procured by another governmental entity. SCAG utilized an MSA with TIPS https://tipsusa.com/vendorProfile.cfm?RecordID=D089D9BC126574974A11E22B9DAD0DBC (Agreement No. #210101), that was competitively procured. This MSA is specifically designed for use by local agencies to leverage combined purchasing power for discounted volume pricing.	

CONSULTANT CONTRACT NO. 24-031-C01 AMENDMENT NO. 2

Consultant:	TraffiQure LLC								
Background & Scope of Work:	On May 2, 2024, SCAG awarded Contract No. 24-031-C01 to TraffiQure LLC to develop a dynamic traffic assignment (DTA) tool as an optional module for SCAG's regional travel demand model. The dynamic traffic assignment (DTA) model is the most advanced state-of-the-art traffic assignment model, and it is expected to increase model precision and provide more realistic predictions of traffic flow and speed on our highway network. The dynamic traffic assignment model will better estimate traffic congestion patterns for mobility analysis and more accurate emission calculations for transportation conformity analysis. It will also help to evaluate policies for transportation demand management strategies. With much finer time resolution in dynamic traffic assignment, it will provide accurate predictions of demands on Toll/HOV roads and support policies such as dynamic congestion pricing and cordon pricing, among others. Amendment No. 2 is for the additional work to develop a subarea simulation based on the tool in original scope of work. This simulation will be used for the case study in original scope of work. This amendment also increases the contract value from \$115,993 to \$150,493.								
Project's Benefits & Key Deliverables:	The project's benefits and deliverables include, but are not limited to: • Enhance traffic assignment model precision and provide more realistic predictions on traffic flow and speed on our highway network, • Provide better estimation of traffic congestion patterns for mobility analysis and more accurate emission calculations for transportation conformity analysis. • Implement model, technical memo, and user guides, validation report and case study report.								
Strategic Plan:	This item supports SCAG's Strategic Plan Priorities: #1 Establish and implement a regional vision for a sustainable future; and #3 Spur innovation and action through leadership in research, analysis and information sharing.								
Amendment Amount:	<table> <tr> <td>Amendment 2</td><td style="text-align: right;">\$34,500</td></tr> <tr> <td>Amendment 1 (administrative - no change to contract's value)</td><td style="text-align: right;">\$0</td></tr> <tr> <td>Original contract value</td><td style="text-align: right;"><u>\$115,993</u></td></tr> <tr> <td>Total contract value is not to exceed</td><td style="text-align: right;">\$150,493</td></tr> </table>	Amendment 2	\$34,500	Amendment 1 (administrative - no change to contract's value)	\$0	Original contract value	<u>\$115,993</u>	Total contract value is not to exceed	\$150,493
Amendment 2	\$34,500								
Amendment 1 (administrative - no change to contract's value)	\$0								
Original contract value	<u>\$115,993</u>								
Total contract value is not to exceed	\$150,493								
Contract Period:	May 2, 2024 through June 30, 2026								
Project Number:	070-0130E.10 \$34,500 Funding source(s): Transportation Development Act (TDA) Funding of \$34,500 is available in the current Fiscal Year (FY) 2025-26) Overall Work Program (OWP) Budget OWP in Project Number 070-0130E.10.								

Basis for the Amendment:	The amendment will enable the consultant to develop a subarea simulation based on the tool in original scope of work. This subarea simulation will be used for the case study.
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AGENDA ITEM 12

REPORT

Southern California Association of Governments

February 4, 2026

To: EAC - Executive Administration Committee
RC - Regional Council

EXECUTIVE DIRECTOR'S
APPROVAL

From: Cindy Giraldo, Chief Financial Officer
213-630-1413, giraldo@scag.ca.gov

Kome Ajise

Subject: CFO Monthly Report

RECOMMENDED ACTION FOR EAC AND RC:

Receive and File

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 5: Secure and optimize diverse funding sources to support regional priorities.

Completed Planning Contracts Ended 12-31-25

Project: SPM Transportation Engine Enhancement

Contract Number: 24-041-C01

Vendor: HBA Specto Inc

PM: Jung A Uhm

Summary: This project advanced the Scenario Planning Model (SPM) by enhancing its transportation analysis module, specifically improving its ability to estimate trip generation and vehicle miles traveled (VMT) under varying land-use and transportation conditions. The updated module enables rapid testing of alternative land-use scenarios while remaining consistent with the regional Activity-Based Model (ABM). Together, these improvements create a more agile and responsive analytical framework, strengthening SCAG's capacity to evaluate alternative futures and support more informed, data-driven planning and investment decisions.

Tribal Engagement and General Outreach

Contract Number: 22-066-C01

Vendor: Peacock Sinning Public Relations Inc.

PM: Alisha James

Summary: This project supported the Regional Early Action Planning Grants (REAP) 2.0 program development through targeted outreach and engagement activities, helping ensure inclusive and

meaningful input. A key outcome of this effort was engagement with several Tribal Nations and the development of an internal Tribal Action Plan. These outreach efforts significantly contributed to SCAG's broader REAP program development by engaging stakeholders and increasing awareness of funding opportunities.

City of Moreno Valley Pedestrian Access Plan

Contract Number: 24-043-C01

Vendor: Kimley-Horn and Associates

PM: Anikka Van Eyl

Summary: This project developed a citywide Pedestrian Access Plan with a focus on the priority community of Edgemont, to address significant gaps in pedestrian infrastructure. The citywide plan identified the pedestrian network needed to improve pedestrian accessibility to major destinations within the city and provide safe and efficient routes for pedestrians and other vulnerable road users, as well as developed strategies and priority projects that can be implemented to improve connectivity in Moreno Valley.

Economic Roundtable Consultants

Contract Number(s): 22-055-C08, 22-055-C07, 22-055-C06, 22-055-C04, 22-055-C02, 22-055-C01, 22-055-C09

Vendor(s): Tech Coast Consulting Grp LLC, LAEDC, Inland Empire Economic Partnership, Development Management Group Inc, California Economic Forecast, David Wells Roland Holst DBA Bear, Regents of the University of CA

PM: Kevin Kane

Summary: Since 2009, SCAG has convened a team of independent economists representing the region's counties and key specialty areas to collaborate with SCAG expert staff to assess the economic landscape of Southern California. In 2022, the renamed "Economic Roundtable" began meeting quarterly to discuss trends, data, and current events impacting the region's economy. This set of contracts has supported quarterly roundtable meetings since 2022 in addition to the annual December economic event, known in 2022 and 2023 as the Economic Summit and 2024 and 2025 as the Economic Update. Roundtable updates are provided quarterly online at <https://scag.ca.gov/economic-insights-data-resources> and, in some quarters, as policy committee or Regional Council staff reports. The December economic event involves a comprehensive briefing on the economy of the SCAG Region, reports on individual counties, and topical briefs sourced from the roundtable economists. These updates and reports provide current and localized economic insights to the stakeholders and decisionmakers in the region from the shared perspective of regionalism and regional planning that SCAG brings through its convening role and its statutory authority as a Metropolitan Planning Organization. Insights improve the understanding of the near-term (i.e.

quarterly, or 1-2 year) socioeconomic conditions under which regional plans (which usually have a multi-decade outlook) are developed and implemented.

ACCOUNTING:

Membership Dues

As of December 31, 2025, 189 cities, 6 counties, 7 commissions, and 8 tribal governments have paid their Fiscal Year (FY) 2025-2026 membership dues. SCAG has collected \$2.84 million out of \$2.85 million billed. This represents 99.64% of the membership assessment.

Investments & Interest Earnings

As required by SCAG's investment policy adopted by the Regional Council in July 2018, staff will provide a monthly report of investments and interest earnings. As of December 31, 2025, SCAG has invested \$22.81 million in the LAIF account and has earned \$516,878.69 in interest income. The interest earnings are distributed on a quarterly basis with an average interest rate of 4.20%. Additionally, SCAG has opened a Money Market Account to maximize interest income while monitoring the REAP's funding balance, interest earnings from this account are distributed monthly. As of December 31, 2025, SCAG has invested \$70.41 million in the Money Market Account and has earned \$814,493.96 in interest income.

Grant Billing as of December 31, 2025

During FY 2025-26, staff have prepared and submitted requests for reimbursements of approximately **\$20.08 million** to the following agencies (\$2.25 million is for work completed in FY 2024-25). Additionally, since inception of the REAP programs, SCAG received advance funds of \$61.51 million for REAP 2.0 Program.

1. **CPG Billing: \$10.96 million** to Caltrans for work funded with federal and state grants; \$0.82 million was for work completed in June 2025 (Final Close) while \$10.14 million was for work completed in July 2025 to September 2025. The entire amount has been received.
2. **MSRC: \$5.98 million** to the Mobile Source Air Pollution Reduction Review Committee for work funded with the Mobile Source Air Pollution Reduction (MSRC) grant that was completed in October 2021 to June 2025. Of the \$5.98 million, \$3.6 million has been received.
3. **Office of Local Assistance:**
 - a. **\$0.74 million** to Caltrans District 7, Office of Local Assistance for work funded with the Carbon Reduction Program (CRP) grants; \$0.48 million was for work completed in April 2025 to June 2025 while \$0.26 million was for work completed in July 2025 to September 2025. Of the \$0.74 million, \$0.64 million has been received.
 - b. **\$0.57 million** to Caltrans District 7, Office of Local Assistance for work funded with the Active Transportation Program (ATP) grants; \$0.44 million was for work completed in April 2025 to June 2025 while \$0.13 million was for work completed in July 2025 to December 2025. Of the \$0.57 million, \$0.44 million has been received

- c. **\$0.46 million** to Caltrans District 7, Office of Local Assistance for work funded with the Congestion Mitigation and Air Quality Improvement program (CMAQ) grants; \$0.26 million was for work completed in February 2025 to June 2025 while \$0.20 million was for work completed in July 2025 to September 2025. The entire amount has been received.
- d. **\$0.41 million** to Caltrans District 7, Office of Local Assistance for work funded with the Surface Transportation Block Grant program (STBG) grant; \$0.18 million was for work completed in February 2025 to June 2025 while \$0.23 million was for work completed in July 2025 to September 2025. The entire amount has been received.
- e. **\$14,616** to Caltrans District 7, Office of Local Assistance for work funded with the FHWA Highway Infrastructure Programs (HIP) grant that was completed in April 2025 to June 2025. The entire amount has been received.
4. **OTS Billings: \$0.86 million** to Office of Traffic Safety for work funded with OTS grants for work completed in July 2025 to September 2025. The entire amount has been received.
5. **SALC: \$88,441** to the State of California Department of Conservation for work funded with the Sustainable Agricultural Lands Conservation Planning grant that was completed in March 2025 to September 2025. The entire amount has been received.
6. **ATN: \$284** to Anaheim Transportation Network (ATN) for SCAG staff time funded with ATN local funds that was completed in April 2025 to June 2025. The entire amount is still outstanding.
7. **REAP 2.0: \$61.51 million** in funds have been received from Housing and Community Development for the Regional Early Action Planning Grants 2.0 as of December 31, 2025. Approximately \$49.20 million has been expended to date (\$3.23 million during FY 2025-26).

BUDGET & GRANTS (B&G):

On January 15, 2026, SCAG had its annual Overall Work Program (OWP) development and coordination meeting with Caltrans, FHWA and FTA representatives. SCAG staff presented the proposed work program for FY 2026-27 and reported accomplishments and progress on major projects in the current fiscal year. A draft FY 2026-27 OWP budget will be presented to the Executive/Administration Committee (EAC) and Regional Council (RC) in March 2026.

Staff worked on FY 2025-26 2nd Quarter OWP Progress Report. This mid-year progress report for OWP projects was submitted to Caltrans before its deadline, January 30, 2026.

Staff successfully submitted two applications for the California Office of Traffic Safety Program. The award announcements for these opportunities are anticipated to occur between Spring and Summer of this calendar year.

CONTRACTS ADMINISTRATION:

In the second quarter of FY26, the Contracts Administration Department supported an average of 30 formal procurements and 193 active contracts for goods & services.

In addition, staff completed comprehensive updates to the SCAG Procurement Policy and Procedures Manual, with agency-wide training scheduled for February and full implementation planned for March.

ATTACHMENT(S):

1. CFO Quarterly Report



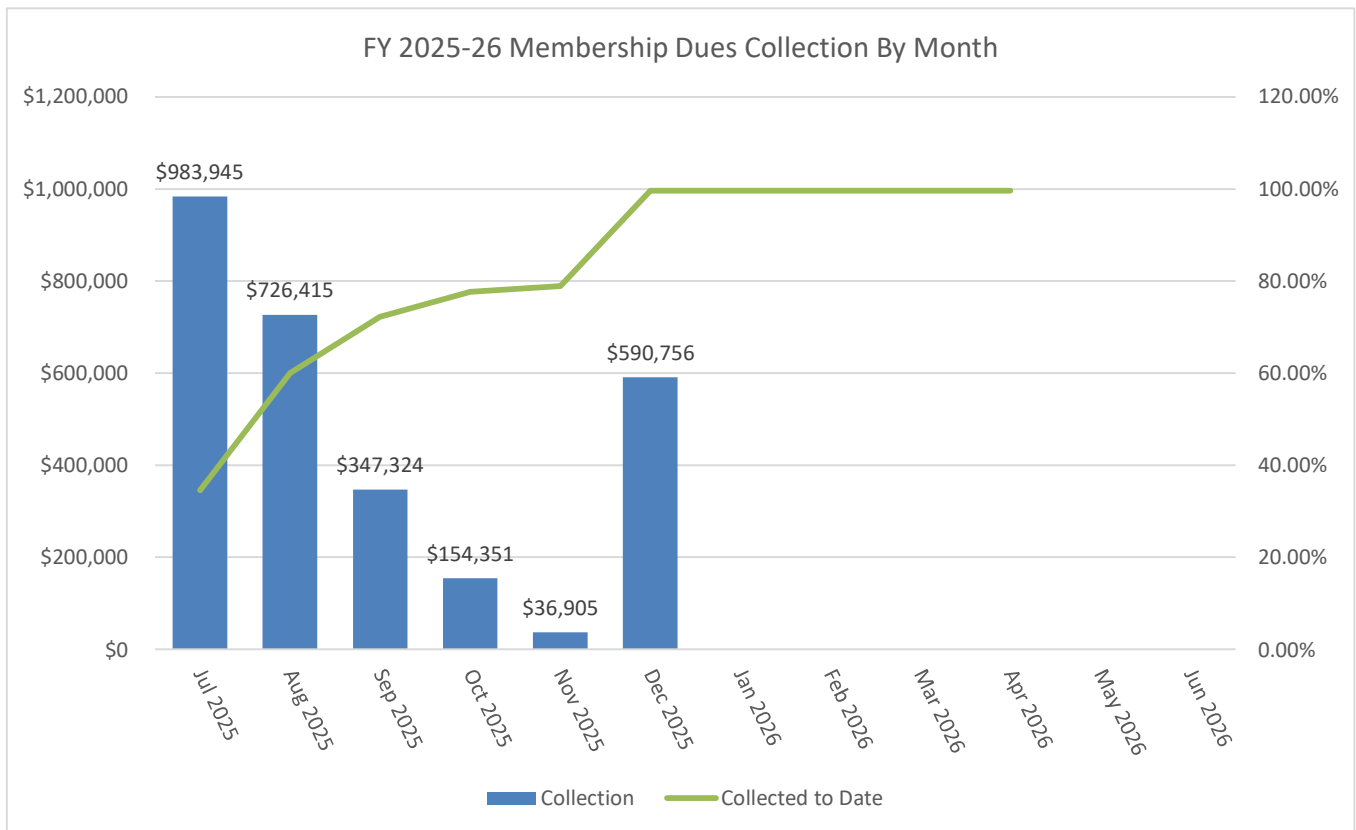
Office of the Chief Financial Officer

Quarterly Report

December 2025



Membership Dues & Collections July 1, 2025 through December 31, 2025



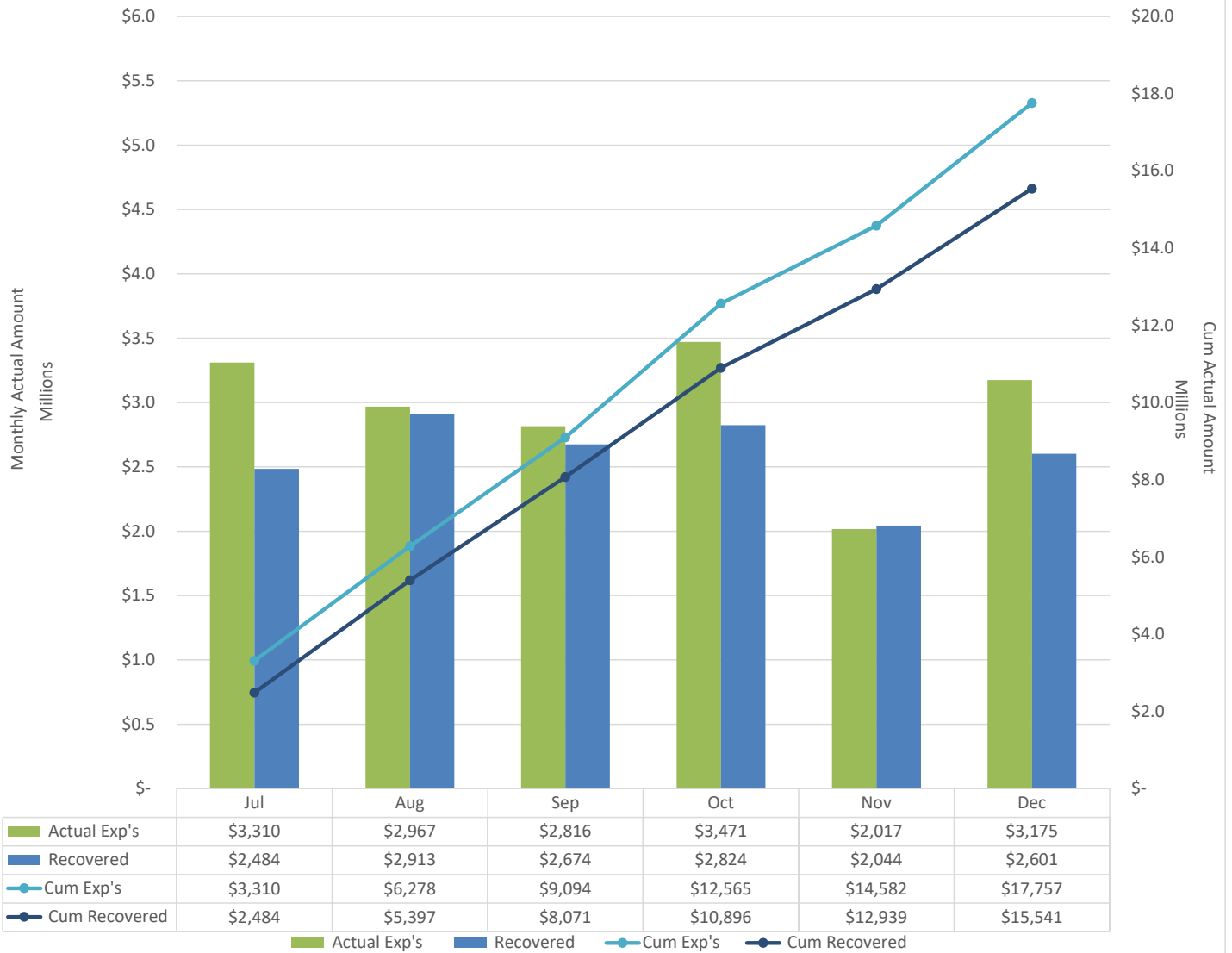
Summary

As of December 31, 2025, 189 cities, 6 counties, 7 commissions and 8 tribal governments paid their FY26 membership dues. This represents 99.64% of the dues assessed.

FY25 Membership Dues	<u><u>\$ 2,850,089</u></u>
Total Collected	<u><u>\$ 2,839,696</u></u>
Percentage Collected	<u><u>99.64%</u></u>



Indirect Cost & Recovery
July 1, 2025 through December 31, 2025



Summary

This chart shows a comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants. Through December 2025, SCAG was under recover by \$2.21 million due to lower IC rate in FY2025-26. The IC rate was adjusted to reduce the over-recovery from prior year. The FY 2025-26 IC rate includes a carry-forward of approximately \$3.2 million, which represents an over-recovery costs from FY 2023-2024.



Consolidated Balance Sheet
As of December 2025

	<u>September, 2025</u>	<u>December, 2025</u>	<u>Increase/(Decrease)</u>
Cash & Investment	44,806,954.5	94,639,895	49,832,941
Other Assets	14,431,797.7	19,967,284	5,535,486
Total Assets	59,238,752	114,607,179	55,368,427 ⁽¹⁾
		-	
Total Liabilities	19,225,838	74,618,948	55,393,110 ⁽²⁾
	-	-	
Fund Balance	40,012,914	39,988,231	(24,683)
	-	-	
Total Liabilities & Fund Balance	59,238,752	114,607,179	55,368,427

1. Cash and investments increased primarily due to the \$57.8M REAP advance received in October. Other current assets also increased, driven mainly by a combined \$5.8M increase in accounts receivable and unbilled revenue, partially offset by lower prepaid expenses.

2. Total liabilities increased primarily due to a \$56.5 million increase in deferred revenue related to the REAP cash advanced received in October.



Consolidated Statement of Revenues, Expenditures, and Changes in Fund Balances
Quarter Ended December 2025

	December 2025 Budgetary Comparison Statement				
	July 1, 2025 to September 30, 2025	July 1, 2025 to December 31, 2025	Increase / (Decrease)	FY 2025-26 Budget	Under / (Over) Budget
Revenues	45,395,902	79,847,880	34,451,978	525,480,520	445,632,640 ⁽¹⁾
Expenditures:					
Salaries & Benefits	28,307,561	50,737,615	22,430,055	105,624,005	54,886,390
Services & Supplies	12,234,980	24,281,586	12,046,606	419,856,515	395,574,929
Total Expenditures	40,542,541	75,019,202	34,476,660	525,480,520	450,461,318 ⁽¹⁾
Change in Fund Balance	4,853,361	4,828,678	(24,683)	-	(4,828,678)
Fund Balance Beginning of the Year	35,159,553	35,159,553	-	35,159,553	-
Fund Balance at End of the Period	40,012,914	39,988,231	(24,683)	35,159,553	(4,828,678)

(1) Note that multi-year grant revenues and services & supplies expenditures are budgeted in the award year including any beginning Fund Balance. The \$445.6 million revenue variance and the \$450.5 million expenditure variance are predominately related to anticipated implementation timing for various multi-year grants.

Any remaining balances at the end of the fiscal year will be carried over to subsequent years of the grant period.



SCAG Contracts FY 2025-26



Overview

This chart shows the number of contracts administered from July to December 2025.

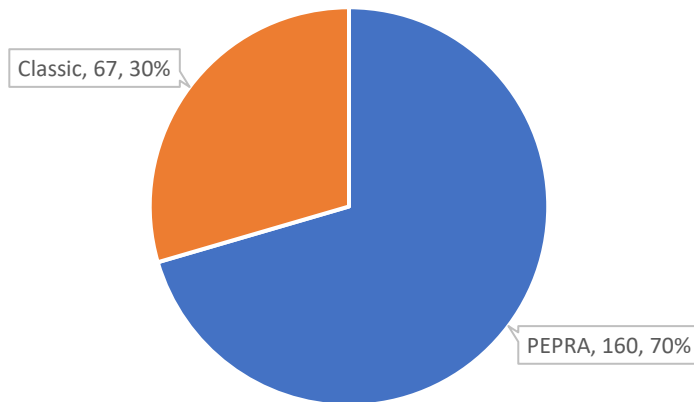
Summary

As of December 2025, the Contracts Administration Department is managing a total of 186 contracts. Twelve (12) are Cost Plus Fixed Fee contracts; 88 are Lump Sum contracts, 36 are Specified Rates of Compensation (includes Time and Materials, Labor Hour and Retainer), and 50 are On-Call Services/Bench contracts.

Staffing Update

Division	Authorized Positions	Filled Positions	Vacant Positions	Interns/Temps	Agency Temps	Fellows	Total
Executive Office	8	8	0	0	0	0	8
Finance	51	42	9	1	0	0	43
Gov. & Public Affairs	25	25	0	2	0	0	27
Human Resources	11	11	0	1	1	0	13
Information Technology	30	30	0	1	0	0	31
Legal	3	3	0	0	0	0	3
Planning	116	108	8	10	0	0	118
Total	244	227	17	15	1	0	243

CalPERS Membership





AGENDA ITEM 13

REPORT

Southern California Association of Governments

February 4, 2026

To: EAC - Executive Administration Committee
From: Sarah Jepson, Chief Planning Officer
213-236-1955, jepson@scag.ca.gov
Subject: 2028 Games Program Progress Update and Next Steps

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION:

Information Only – No Action Required

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 1: Establish and implement a regional vision for a sustainable future. 2: Be a cohesive and influential voice for the region. 5: Secure and optimize diverse funding sources to support regional priorities.

EXECUTIVE SUMMARY:

In preparation for the 2028 Olympic and Paralympic Games (Games), SCAG developed the 2028 Games Mobility Program Development Framework (Framework), which was approved by the Regional Council (RC) in September 2025. The Framework establishes an overarching goal, objectives, and guiding principles to direct staff work in support of the 2028 Games and outlines a preliminary set of Strategies and Projects to be further refined with the Regional Council and through the Policy Committees. This staff report provides updates on the status of projects identified in the Framework and the overall program budget, including resources approved by the RC in the Overall Work Program during FY'25 and FY'26 and federal funding available to be programmed in FY '27 and FY '28 through future board actions.

BACKGROUND:

To coordinate mobility planning for the Games, LA28 convened the Games Mobility Executives (GME), which is comprised of key transportation agencies and stakeholders, including LA28, the City of Los Angeles Mayor's Office, the Los Angeles County Metropolitan Transportation Authority (LA Metro), Metrolink, the California Department of Transportation (Caltrans), the Los Angeles Department of Transportation (LADOT), and SCAG. The GME is focused on the Games Enhanced Transit Service network, the Games Route Network and traffic management, mobility hubs, countywide bus only lanes, first/last mile and open streets, key stations and light rail transit improvements, accessibility, regional rail, wayfinding, heat, communication and outreach, and Transportation Demand Management (TDM). SCAG was asked to lead TDM work stream including the development of a

regional passenger and freight TDM strategy to guide coordinated policies, programs, and projects implemented by LA28, transportation agencies, local jurisdictions, and other partners.

In November 2024, the EAC and RC received a presentation on mobility planning for the Olympic and Paralympic Games (Games) by staff and the GME partners and authorized funding as part of FY 25 Budget Amendment 1 to advance regional planning priorities for the Games through new planning activities. These activities and a more comprehensive guide for SCAG's Games leadership were to be further refined in a program development framework.

In April 2025, staff released the draft Framework, which was revised and approved by the EAC in June 2025 and by the Regional Council in September 2025. Concurrently, the Regional Council approved programming of additional funding in support of Games Mobility planning and program development in the FY 2025-2026 Comprehensive Budget. Subsequently, in October 2026, the Regional Council authorized the acceptance of a \$6 million FHWA planning grant from Caltrans to be directed toward the Transportation Demand Management Initiation Plan and Implementation.

SCAG 2028 Games Mobility Program Development Framework & Preliminary Projects

The Framework establishes four objectives to guide SCAG's leadership and investments in the Games, including: (1) optimize investment in legacy infrastructure, (2) accelerate innovation through pilot projects, (3) foster alignment of policies and programs to manage demand during the Games and beyond, and (4) showcase opportunities to support local placemaking and community development opportunities associated with the Games.

In support of these objectives, the Framework also identified a preliminary set of SCAG-led projects to support regional transportation demand management for passengers and freight, as further described below.

In addition to these SCAG-led projects, staff has worked to optimize investment in legacy infrastructure while also accelerating Connect SoCal implementation by supporting local partners in accessing resources available through other SCAG programs, including the Sustainable Communities Program, REAP 2, Carbon Reduction Program, Congestion Mitigation and Air Quality (CMAQ) Improvement Program and Surface Transportation Block Grant (STBG) Program. SCAG has also played an active role in advocating for additional federal and state funds to support Games mobility in partnership with the GME.

Passenger and Freight TDM Strategic Plans

SCAG, in partnership with GME members, six county transportation commissions, and other stakeholders, is developing passenger and freight TDM strategic plans to guide the coordination and delivery of regional TDM efforts. The plans will establish a shared vision, goals, and objectives for

Games-related TDM strategies; align them with regional mobility, sustainability, and equity priorities; and prioritize strategies based on potential impact, feasibility, and venue needs. The implementation roadmap will outline a phased approach tailored to key audiences, such as spectators, the Games workforce, businesses, commuters, freight industry stakeholders, and residents. It will provide venue-specific guidance for local agencies and include an evaluation framework with performance metrics to monitor progress and refine implementation, advancing a cohesive regional TDM strategy for the LA28 Games and beyond. Staff anticipate finalizing the passenger and freight TDM strategic plans by summer 2026. Core elements of the TDM Strategic Plans will include the following:

- **Communications Strategy:** SCAG will develop and implement a comprehensive regional TDM communications plan to share timely information, critical updates, and resources with public and private partners involved in TDM implementation. The plan will strengthen coordination, clarify roles and responsibilities, and ensure consistent messaging to support a seamless travel experience across the SCAG region in advance of and during the Games. In parallel, SCAG will support a consumer-facing TDM marketing and communications campaign with tailored messaging for businesses, commuters, residents, and spectators. The campaign will inform audiences about Games-related transportation impacts and promote alternatives to single occupancy vehicle travel. Staff anticipate finalizing the communications plan in 2026, with campaign deployment beginning in 2027 and continuing through the Games period.
- **Pilot and Permanent Projects:** SCAG, in consultation with LA28, the GME, six county transportation commissions, and other partners, will identify and support the implementation of pilot and potential permanent TDM projects. During the project selection process, SCAG will prioritize projects that provide regional benefits and have the potential to serve as an enduring legacy beyond the Games. Recommended pilots will be brought forward for TC and RC consideration this spring, with implementation support beginning in 2027 pending RC approval and continuing through the Games. Examples of potential projects include physical and digital wayfinding; temporary, pop-up mobility hubs that support TDM during the Games and offer potential legacy benefits; freight operational strategies including off-peak deliveries, more extensive use of parcel locker systems along with non-motorized delivery vehicles within vehicle restricted zones; last mile connections such as shuttle operations and shared micromobility; and incentives that encourage mode shift by subsidizing or offering rewards for transit use or other sustainable travel options.
- **TDM Toolbox:** SCAG, in coordination with LA28 and the GME, has developed and continues to expand regionwide Games resources to support partner agencies and industry stakeholders in preparing for the demands of the Games. A key resource under development is an update to the TDM Toolbox originally created as part of SCAG's 2019 TDM Strategic Plan. The toolbox is intended to inform local governments, agencies, and other interested parties about various TDM strategies, their practical application, and their benefits for reducing

vehicle miles traveled (VMT) and trips. The updated TDM Toolbox will include strategies tailored to mega-events, ensuring it reflects current best practices and serves as a practical resource for practitioners considering TDM strategies to pilot or deploy in advance of or during the Games.

Community Hubs Toolkit and Activation Program

SCAG will engage local stakeholders to support the development of community hubs for the LA28 Games, facilitating community-led efforts to reduce vehicular trips and increase access in place. This program enables SCAG and its local partners to reimagine street/public space as community space during large-scale events. Staff will develop resources to support the planning and activation of community hubs, including a toolkit with guidance on site selection, activation strategies, and best practices for different types of locations and programming. The toolkit is anticipated to be released in early 2027. Additionally, SCAG working with its consultant will develop a site selection process for approval by the Regional Council to identify up to twelve (12) sites across the region to pilot these Community Hubs during the 2028 Olympic and Paralympic Games.

Quick-Build Transportation Safety Demonstrations

Quick-build projects allow for rapid changes to street configurations without the need for excavation or permanent construction, using low-cost and removable materials such as paint, bollards, and signage. SCAG will provide funding and technical assistance to projects selected through the 2024 Sustainable Communities Program (SCP) – Active Transportation and Safety competitive call for applications and through a partnership with LADOT supported by the federal Safe Streets for All program.

SCAG Games Program Budget Overview

Utilizing FFY27 and FFY28 apportionments to the region for the Congestion Mitigation and Air Quality (CMAQ) Improvement Program and Surface Transportation Block Grant (STBG) Program, as well as FHWA planning funds, SCAG staff has identified \$34.8 million to support SCAG’s Games Mobility Program. Out of the \$34.8 million, a total of \$20 million (\$6.6 million in STBG, \$7.4 million in CMAQ, and \$6 million in FHWA planning funds) is included in SCAG’s annual Overall Work Program (OWP) for FY25 and FY26—both of which have been approved by the Regional Council and the federal agencies. The remaining balance of \$14.8 million will be programmed in future OWPs and subject to Regional Council approval. Details by program and task activity are noted in the table below. The funding programmed in the OWP and projected obligations from the STBG and CMAQ program draws from the regional apportionments of the STBG and CMAQ programs, and is separate from the \$1.2 billion in funding awarded by SCAG in partnership with the County Transportation Commissions through the competitive project selection process and approved by the RC in December 2025.

SCAG GAMES MOBILITY PROGRAM BUDGET

Program	Task Name	FY25	FY26	Programmed in OWP	Projected Obligations
STBG	2028 Games Active Transportation/Quick Builds	\$ 112,386	\$ 1,676,830	\$ 1,789,216	\$ -
STBG	2028 Games Community Hubs Toolkits	\$ 62,471	\$ 4,726,736	\$ 4,789,207	\$ -
STBG	2028 Games TDM Pilot Implementation	\$ -	\$ -	\$ -	\$ 6,541,377
CMAQ	2028 Games Freight TDM Implementation	\$ 130,984	\$ 3,658,232	\$ 3,789,216	\$ 2,757,259
CMAQ	2028 Games TDM Initiation Plan & Implementation	\$ -	\$ 3,661,599	\$ 3,661,599	\$ 5,265,730
CMAQ	2028 Games TDM Pilot Implementation	\$ -	\$ -	\$ -	\$ 192,320
FHWA PL	2028 Games TDM Initiation Plan & Implementation	\$ -	\$ 6,000,000	\$ 6,000,000	\$ -
TOTAL		\$ 305,841	\$ 19,723,397	\$ 20,029,238	\$ 14,756,686
TOTAL PROGRAM					\$ 34,785,924
TOTAL IN OWP					\$ 20,029,238
NET BALANCE					\$ 14,756,686

Progress to Date and Next Steps

To facilitate Games-related TDM planning, staff have convened Regional TDM Forums, monthly GME TDM Subcommittee meetings, and targeted one-on-one meetings. To date, staff have held seven (7) forums and engaged over sixty (60) stakeholder agencies through individual one-on-one meetings. Stakeholder engagement will continue in 2026 to further refine and advance the TDM strategic plans. SCAG has also worked with the GME and other partners to develop a Games TDM Resource Guide, which serves as an initial planning tool to assist local jurisdictions in preparing for the Games.

Additional next steps anticipated are as follows:

- **Passenger and Freight TDM Initiation Plan & Implementation:** Staff are developing the passenger and freight TDM strategic plans and expect to finalize them by July 2026. Preliminary priorities and recommendations for funding pilot projects will be brought forward in spring 2026, followed by the full plans for consideration by the Transportation Committee and Regional Council (summer 2026). Upon approval, staff will begin implementation activities, including regionwide communications and deployment of recommended strategies.
- **Community Hubs:** Staff have released a solicitation to procure consultant services and anticipate onboarding the selected consultant by April 2026.
- **Quick-Build Transportation Safety Demonstration Projects:** SCAG has worked with project partners to further refine the scope of work for selected demonstration projects. Staff have released a solicitation to procure consultant services to support project implementation and anticipate onboarding the selected consultants by April 2026.

Staff will continue to convene Regional Passenger and Freight TDM Forums and conduct ongoing coordination with cities, non-venue cities, industry stakeholders, and other partners. Staff are also preparing a Games-related panel discussion for SCAG's 2026 Regional Conference and General Assembly.

Staff will continue to engage the EAC, Policy Committees, and RC on Games-related plans and projects as work progresses, including bringing forward specific funding and technical assistance recommendations from the TDM implementation plans and the Community Hubs Toolkit & Activation Program.

FISCAL IMPACT:

Work associated with this item is included in the Fiscal Year 2025-2026 Overall Work Program.